

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, AUGUST 20, 2014, 7 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Kathy Christenson, Dick Fish, and Gloria Walter. Excused: Barbara Brenner and Gary Kaddatz

Staff present: Administrator Tim Popanda, Deputy Clerk-Treasurer Michelle Shramek, Attorney Jeff Davison and Mark Kolczaski and Doug Snyder of Baxter & Woodman.

The meeting agenda was posted Monday, August 18, 2014, 4:30 PM at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

President Burns moved to approve the minutes from the Regular Board meeting (07/16/14). Seconded by Trustee Fish and approved by roll call vote (5-0).

Allowances & Disallowances: 07/11/14 – 07/20/14; checks 21764 to 21893 totaling \$202,858.21. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (5-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (5-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski

- Mark Kolczaski will be the main contact person from Baxter & Woodman.
- The high school multi use path is on schedule and will advertise for bid on October 27th.
- Lift Station #5 has been up and running. Just a few minor things are being tended to.
- The man hole project on highway 50 is complete.
- The WWTP permit is being contested for the phosphorus limits.
 - Administrator Popanda added that Baxter & Woodman along with staff has been collecting evidence to prove the DNR has the wrong theory.

WWOA appreciation - Kerry Gloss

- Kerry Gloss presented a plaque to the board in appreciation of hosting the WWOA SE Regional Meeting

Community Library Report – Gloria Walter

- The library will be hiring a part time maintenance/driver.

Building & Zoning Report – Tim Popanda

- There is a new business in the village. Charlie's is a sandwich shop in the old bakery. After some minor modifications they should be open soon. Two single family home permits are waiting for pick up. Should be started before the end of the year.

Storm Water Management Report – Tim Popanda

- Public Works crew has been unable to perform the annual clean-up of the storm sewers. If by next month we still have not been able to get to it Administrator Popanda will ask the board to have Pats Sanitary do the clean-up.

Elected County or State Officials – Kenosha County Board Supervisor John Poole

- The Kenosha County Board approved a \$12 million general obligation bond. Supervisor Poole voted against it.
- The debit limit was raised from .70 equalized values to .80, which in effect is about a \$12 million increase.
- The Brookside Nursing Home is looking to do repairs which would require \$18 million in bonds.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (5-0).

President Burns moved to approve Resolution 14-06 related to the November referendum as presented. Seconded by Trustee Christenson and approved by roll call vote (5-0).

President Burns moved to authorize village staff and village council to amend the in place 12 foot wide ingress and egress easement located on the southerly lot line of municipal hall property to accommodate and allow a non-exclusive telecommunication easement. Seconded by Trustee Fish and approved by roll call vote (5-0).

President Burns moved to approve the 2014 employee performance review merit pay increase as follows: Gary Meyer, Public Works increase of .30 per hour, Greg Glaze Public Works increase of .41 per hour, Jay Simek WWTP increase of .47 per hour, Michelle Shramek Deputy Clerk/Treasurer increase of .47 per hour, Emily Uhlenhake Clerk/Treasurer increase of .61 per hour. Seconded by Trustee Christenson and approved by roll call vote (5-0)

President Burns moved to approve a 3 lot CSM land division requested by village staff, on tax parcel # 40-4-120-103-0600, located in the SE ¼ section 10 and the NW ¼ of section 15, town 1, north range 20 in the Village of Paddock Lake. Seconded by Trustee Walter and approved by roll call vote (5-0).

President Burns moved to approve a 2 lot CSM land division requested by DeBell Dairy, LLC on tax parcel 40-4-120-031-1410, located in the SE ¼, NW ¼ of section 3, town 1, north range 20 in the Village of Paddock Lake. Seconded by Trustee Barry and approved by roll call vote (5-0).

President Burns moved to hire Gerald Gilbertson as a full time Public Works Staff member, contingent upon the successful approval of United Occupation Health Systems fit to work exam, and the drug and alcohol screening. Seconded by Trustee Fish and approved by roll call vote (5-0).

Judiciary & Licensing - Trustee Barry pro temp for Trustee Kaddatz

June Court Report: 11 parking violations, 51 traffic violations, 3 village ordinance violations involving adults, 3 village ordinance violation involving juveniles, 3 pre-trials, 0 Indigency hearings.

Trustee Barry moved to approve new operator's license for Alyssa O'Rourke (Walgreens), Joshua Carney (Walgreens), James Kennedy (Benjamin Beer), and Matthew Yung (Benjamin Beer). Seconded by Trustee Christenson and approved by roll call vote (5-0). License expires June 30, 2015. Applicant's have a clean back ground check and have completed a responsible beverage server's class.

President Barry moved to approve temporary picnic license for Kiwanis International for Octoberfest September 13, 2014. Seconded by Trustee Walter and approved by roll call vote (5-0).

Police & Fire - Trustee Barry

- Trustee Barry summarized last month's Kenosha County Sherriff report.

Health, Welfare & Recycling - Trustee Christenson

- Village Administrator is working on setting up a fall e waste recycling day
- Village may present the history slide show in the fall

Buildings & Grounds - Trustee Brenner

- No report

Public Works – Trustee Fish

Trustee Fish moved to approve the pay request #1 to E&N Hughes Company, Inc for repairs to State Highway 50 sanitary sewer manholes in the amount of \$77,961.19. Seconded by Trustee Walter and approved by roll call vote (5-0).

Trustee Fish moved to approve the pay request #3 Midwest General and Mechanical Contractors, Inc. for construction and repairs to sanitary sewer lift station #5 in the amount of \$32,551.75. Seconded by Trustee Walter and approved by roll call vote (5-0).

Trustee Fish moved to approve the pay request #4 Midwest General and Mechanical Contractors, Inc. for construction and repairs to sanitary sewer lift station #5 in the amount of \$9,732.75. Seconded by Trustee Walter and approved by roll call vote (5-0).

Tree Commission – Trustee Brenner pro temp President Burns

President Burn moved to waive the first reading of proposed ordinance 14-0-8, adopting chapter 42 of the Village of Paddock Lake code of ordinance as it relates to forestry management. Seconded by Trustee Christenson and approved by roll call vote (5-0).

President Burns moved to approve ordinance 14-0-8, an ordinance to create chapter 42 of the code of ordinance of the Village of Paddock Lake relating to management of the urban forest. Seconded by Trustee Fish and approved by roll call vote (5-0).

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns:

- No report

Clerk-Treasurer – Emily Uhlenhake

- No report

Administrator – Tim Popanda

- Lightning strike at the sewer plant. Some of the new SCADA stuff was affected. Will make claim to insurance
- Wet preventative maintenance to the trucks will be scheduled to prepare for winter.
- The village hall will be closed Monday September 1st for Labor Day.
- The chlorine smell in the water discussed at Committee of the Whole is thought to be from reverse osmoses filters.

Attorney – Jeff Davison:

- The closing on the Filiatreault property will be Friday August 29th
- Hoping to close on the other CSM property (DeBell) no later than September 30th

Old Business: None

New Business: None

Citizen Comments: None

President Burns moved to go into closed session pursuant to Wisconsin § 19.85(1)(e) to discuss purchase of library building and land, also 19.85(g) to confer with legal counsel on matters relating to American Transmission Company power lines. The Board will not return to open session for adjournment. Included in closed session will be Administrator Tim Popanda, Village Attorney; Jeff Davison, and Clerk: Michelle Shramek. Seconded by Trustee Christenson and approved by roll call vote (5-0)

At 8:40 pm President Burns moved to adjourn. Seconded by Trustee Fish and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Deputy Clerk-Treasurer
Village of Paddock Lake