

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, FEBRUARY 18, 2015, 6 PM

The meeting was called to order at 6:00 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barb Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake Municipal Court Attorney Dave Schiltz and Village Attorney Jeff Davison (6:30 pm arrival).

The meeting agenda was posted Tuesday, February 16, 2015, 11 am at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

At 6:02 pm President Burns moved to go into closed per Wis. §19.85(1)(c) for the consideration of employment and/or contract operations at the WWTP. Also closed session per Wis. §19.85(1)(g) to confer with legal counsel concerning strategy regarding potential litigation. Those to be included in the closed session are: Village Board, Administrator Tim Popanda, Village Attorney Jeff Davison, Municipal Court Attorney Dave Schiltz and Clerk-Treasurer Emily Uhlenhake. No action to be taken on closed session discussion regarding §19.85(1)(g). Seconded by Trustee Christenson and approved by roll call vote (7-0).

At 7:10 pm President Burns moved to return to open session. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to open the public hearing for the proposed Class “A” (beer) license for Paddock Lake Shell, Inc. dba Paddock Lake Shell. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to close the public hearing for the proposed Class “A” (beer) license for Paddock Lake Shell, Inc. dba Paddock Lake Shell. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to approve Class “A” license for Paddock Lake Shell, Inc. dba Paddock Lake Shell. Seconded by Gary Kaddatz and approved by roll call vote (7-0). License expires 06/30/15.

President Burns moved to approve a cigarette license for Paddock Lake Shell. Seconded by Trustee Kaddatz and approved by roll call vote (7-0). License expires 06/30/15.

President Burns moved to approve the minutes from the regular board meeting (01/21/15) as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: 01/19/15 – 02/12/15; checks 22482 to 22619 totaling \$1,131,773.58. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

**PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

*Engineers Report* – No changes from the Committee of the Whole meeting.

*Community Library Report* – Gloria Walter

- The Library Board met January 26, 2015, 6:30 pm at Twin Lakes. The Kenosha VITA Coalition (United Way of Kenosha County, the Kenosha County Job Center and Carthage College) together with IRS-certified volunteers is providing free income tax preparation assistance to low-to-moderate income families at the Salem facility.
- All library municipalities except for the Town of Salem declined to participate with the Village of Silver Lake in the purchase of a Silver Lake building.

*Building & Zoning Report & Storm Water Management Report* – Tim Popanda

- No report

*Elected County or State Officials* – Kenosha County Board Supervisor John Poole

- The County Board approved the proposed Town of Salem business park that is supported partially by the Kenosha Area Business Alliance and the Town of Salem. President Burns inquired if Supervisor Poole could find out where the undisclosed non-county funding of the project is coming from.

## **REPORTS OF STANDING COMMITTEES**

*Finance & Administration* - President Burns

Golf cart regulation discussion will continue at the next Committee of the Whole meeting

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to renew Liability & Workers Compensation Insurance with the LWMMI/R&R Insurance in an amount not to exceed \$41,826.23. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to waive the first reading of Ordinance 15-02, relating to municipal water rates. Seconded by Trustee Walter and approved by roll call vote (7-0).

President Burns moved to approve Ordinance 15-02, An Ordinance to Repeal and Recreate Section 7.52(a)(1) of the Code of Ordinances of the Village of Paddock Lake Relating to Water Rates. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to approve the purchase of election equipment not to exceed \$9,550 plus license and software fees. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to approve the Ehlers & Associates Bond Disclosure Agreement as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

*Judiciary & Licensing* - Trustee Kaddatz

January Court Report: 10 parking violations, 57 traffic violations, 2 village ordinance violations involving adults, 3 village ordinance violation involving juveniles, 4 pre-trials, 0 trials, 2 Indigency hearings.

Trustee Kaddatz moved to approve new operator's licenses for: Lindsey Sokel (Walgreens), John Poole (Benjamin Beer) and Brandon Helbig (Brass Ball Mobil). Seconded by Trustee Walter and approved by roll call vote (7-0). Licenses expire June 30, 2015. Applicants have completed a responsible beverage server's class and background check.

*Police & Fire* - Trustee Barry

- Trustee Barry summarized the Kenosha County Sheriff's report. There were 408 police calls. There were two registered sex offenders residing in the village. One has moved away and removal of the other is being pursued. There is draft State legislation to revise sex offenders' residency rules. The Salem Emergency Services report was not available..

*Health, Welfare & Recycling* - Trustee Christenson

- No report

*Buildings & Grounds* - Trustee Brenner

- No report.

*Public Works* – Trustee Fish

- Trustee Fish commended the public works employees for snow removal in the village. Administrator Popanda added the reduced road salt application concept is working out well and less than 60 tons has been used so far this season. At the village's request Kenosha County Public Works has reduced the amount of salt applied on 75<sup>th</sup> Street (STH 50) in the village limits.

Trustee Fish moved to have current public works employee Gary Meyer work full time at the Wastewater Treatment Plant at a rate of \$22.07 retroactive to January 1, 2015. Seconded by Trustee Christenson and approved by roll call vote (7-0).

*Tree Commission* – Trustee Brenner

- Arbor Day will be Saturday, April 25<sup>th</sup>, 10 am. The Weeblo scouts will participate in the tree planting ceremony.

**REPORTS OF VILLAGE OFFICIALS:**

*President* – Terry Burns:

- President Burns, Administrator Popanda, Attorney Davison and possibly several business owners met with WisDOT on Tuesday, January 27<sup>th</sup> to discuss highway access for the commercial property south of Walgreens. There will be an abbreviated traffic study done for the area before a final decision is made.
- There are new Public Service Commission appointees and it may have an effect on the proposed ATC power transmission line.
- A revision needs to be made on the Alfred Benesch contract approved at the January meeting.
- The western Kenosha County Historical Society will conduct its annual “Blurt-it-out” photo identification session on Sunday, February 22<sup>nd</sup>, 1 pm at Trevor.

*Clerk-Treasurer* – Emily Uhlenhake

- January treasurer report included with packet.
- New election equipment will be used at the Spring Election

*Administrator* – Tim Popanda

- The public works crew is working inside during this cold weather performing preventative maintenance on equipment.
- It was discovered that additional WWTP electrical equipment was damaged by the lightning strike this last summer and the claim will be turned over to our insurance.

*Attorney* – Jeff Davison:

- Attorney Davison reiterated that WisDOT appeared to be genuinely interested in helping the business owners get access to the property south of Walgreens.

*Old Business:* None

*New Business:* None

*Citizen Comments:* None

At 7:55 pm Trustee Kaddatz moved to adjourn. Seconded by Trustee Fish and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer  
Village of Paddock Lake