

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MAY 21, 2014, 7 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barbara Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz and Gloria Walter.

Staff present: Administrator Tim Popanda, Deputy Clerk-Treasurer Michelle Shramek, Attorney Jeff Davison and Bob Benson of Baxter & Woodman.

The meeting agenda was posted Monday, May 19, 2014, 4:30 pm at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank ó Paddock Lake Branch.

President Burns moved to approve the minutes from the Regular Board meeting (04/16/14) and the Special Board Meeting (05/09/2014). Seconded by Trustee Christenson and approved by roll call vote (7-0).

Allowances & Disallowances: April 17, 2014 ó May 20, 2014; checks 21440 - 21439 totaling \$123,587.46. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report ó Bob Benson

- Reported on work being done at the lift station.
- The manhole project on highway 50 will be starting in July instead of June.
- The 235th Ave project is moving forward.
- A meeting with Administrator Popanda, Village Attorney Jeff Davison, President Burns and Baxter & Woodman will take place in regards to the Wisconsin Department of Natural Resources Elimination Pollution Permit as soon as a date can be coordinated.

Community Library Report ó Glenda Morey

- Audit came back and the library is in excellent financial health
- Kenosha Public Library has a new director.
- Insurance paid on building on 2nd Ave is being billed back to the Village of Sliver Lake
- Book sale is June 7 & 8 in Twin Lakes
- The Library Board of Directors meets June 23rd, 6:30 pm at the Salem library.
- Report on the rebates received from using the öPö card
 - President Burns questioned the oversight on the insurance payment.
 - President Burns Thanked Glenda Morey for her service on the Library Board

Building & Zoning Report ó Tim Popanda

- Steve Mills is in the process of selling the land south of Walgreens for development of retail space. Popanda will be working with the Department of Transportation, Walgreens and the owners of BP to work out a cross access easement.
- Looking to have two new single family home permits to be taken out soon.

Storm water Management Report ó Tim Popanda

- With the heavy rains the village received earlier in the month there was no one in the village that had problems with flooding. Cleaning the storm sewers seem to be helping.

Elected County or State Officials ó Kenosha County Board Supervisor John Poole

- Supervisor Poole has been assigned to the Judiciary Committee as well as the Public Works Committee.
- He also had a chance to tour the new Police vehicle.
- Resident Mike Underhill questioned Supervisor Poole about approved raises the County meeting.
- Administrator Popanda thanked Supervisor Poole for his help in the dealing with a resident in Salem.
- Resident Pat Warner questioned Supervisor Poole about the County having an ordinance about carry and conceals law in parks.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

Non action items discussed at the Committee of the Whole:

- KABA gave a presentation at the Committee of the Whole. Board is waiting to make a decision until more information is received and an agreement can be made.
- Committee assignment change over Trustee Barry will be liaison for Police and Fire and Trustee Christenson will liaison Health Welfare and Recycling.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to waive first reading of proposed ordinance 14-07 related to Chapter 9 Building Permit and sewer fees, specifically fees related to changes in sewer service. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to approve ordinance 14-07 related to chapter 9 building permit and street fees, specifically fees related to changes in sewer service. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to approve sending Deputy Clerk/Treasurer to Municipal Clerks and Treasurer Institute in Green Bay from July 13 to July 18th 2014 with a cost not to exceed \$1300 for tuition, lodging, mileage and meals. Costs to be allocated to 01-27-00-51446 and 01-27-00-51449. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Judiciary & Licensing - Trustee Kaddatz

April Court Report: 3 parking violations, 50 traffic violations, 2 village ordinance violations involving adults, 4 village ordinance violations involving juveniles, 2 pre-trials, 2 Indigency hearings.

Trustee Kaddatz moved to approve new operator licenses to Michelle Dix (Drifters), Heather Melchiorre (Drifters), Lukas Kopczynski (Sentry), Denise Daniels (Paddock Lake Citgo), Scott Schniler (Brass Ball Mobil), and Ron Walsh (Paddock Lake BP) License expire June 30, 2014. Seconded by Trustee Walter and approved by roll call vote (7-0).

Police & Fire - Trustee Barry

Non action items discussed at the Committee of the Whole:

- Kenosha County Sheriff report was distributed to board members.

Health, Welfare & Recycling - Trustee Christenson

President Burns moved to authorize the village administrator to enter into an agreement with Griffiths Truck Service, Inc. to haul stock piled yard waste to AJM Sand and Gravel with a cost not to exceed \$2000. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to authorize the village administrator to dispose of obsolete refuse dumpster with the proceeds of the scrap steel to be returned to the village. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Buildings & Grounds - Trustee Brenner

Trustee Brenner reported that the Piers Condoø will be using the hall this Saturday, the 24th.

Public Works – Trustee Fish

Trustee Fish moved to authorize village consulting engineer, village attorney and village administrator to prepare formal objection to the Wisconsin Department of Natural Resources Pollution Elimination Permit, final effluent limits. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Fish moved to approve pay request #1 to Midwest General And Mechanical Contractor, Inc for work completed and equipment delivered for the reconstruction of waste water lift station #5. Costs allocated from #04-33-00-53667 and lift station replacement fund. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Fish moved to approve software support renewals for the waste water treatment plants supervisory control and data acquisition (SCADA) system with a cost not to exceed \$4638. To be allocated from accounts #04-21-00-53651 \$1702, #04-21-00-53654 \$436 and #04-21-00-53656 \$2500. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Fish moved to approve the purchase of a pavement striping machine and pavement paint with a cost not to exceed \$3316 for machine and \$215 for paint. Cost to be allocated to account #01-41-00-53352 (maintenance outlay). Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Trustee Fish moved to approve Wanasek Inc. to remove 24ø metal culvert from 239th Ave and 60th St as a cost to exceed \$3,900. Cost to be allocated from account #01-41-44-53441. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Tree Commission – President Burns

Non action items discussed at the Committee of the Whole:

- The DNR is reviewing proposed Ordinance 42 relating to tree removal before it comes to the board for adoption. Administrator Popanda has made contact with the DNR through email and is waiting for a response.

REPORTS OF VILLAGE OFFICIALS:

President ó Terry Burns

- The Clean Water Fund in the amount of \$68,202 will be in the village accounts soon.
- A demonstration permit has been issued by Kenosha County Parks to demonstrate at the Old Settlers Ball Park.
- President Burns attended the Town of Salem Committee of the Whole meeting to hear discussion on the use of ATVø. They also discussed the ATC power lines and he feels the Town of Salem is going to agree to keep them out of the villageø TID district.

Clerk-Treasurer – Michelle Shramek

- Village Hall will be closed Monday May 26th in observance of Memorial Day.

Administrator – Tim Popanda

- The house on 256th Ave which is bank owned is working with the village to remedy the problems before it is razed.
- The bike parade will take place on July 4th.
- County is working on possibly getting money from FEMA to help with the cost of the frozen pipes from the harsh winter.
- The grant for the weed harvester will be submitted the week of the 26th.
- Still working on purchasing the land at the corner of 248th and 67th.

Attorney ó Jeff Davison:

- Davion Law Office will be closed on Monday May 26th for Memorial Day

Old Business: Trustee Walter asked if the idea of working with the high school and the students is still being considered. Administrator Popanda stated that he still working with the teacher in the fall when the new school year begins.

New Business: None

Citizen Comments: Pat Warner and Glenda Morey asked about the Arbor Day celebration. Administrator Popanda reported that it was a great success and this is the 15th year of Tree City USA for the Village of Paddock Lake.

At 8:04 pm Trustee Fish moved to adjourn. Seconded by Trustee Kaddatz and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Deputy Clerk-Treasurer
Village of Paddock Lake