

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, APRIL 16, 2014, 7 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barbara Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake and Attorney Jeff Davison.

The meeting agenda was posted Monday, April 14 2014, 4:30 pm at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank ó Paddock Lake Branch.

President Burns moved to approve the minutes from the Regular Board meeting (03/19/14) with corrections. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: March 20, 2014 ó April 16, 2014; checks 21362 - 21439 totaling \$114,470.65. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

**PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

*Engineers Report* ó Bob Benson ó Not present, no report.

*Community Library Report* ó Glenda Morey

- Friends of the Library will hold their annual meeting at Bristol Oaks, April 29th.
- The Library Board of Directors meets April 28<sup>th</sup>, 6:30 pm at the Salem library.

*Building & Zoning Report* ó Tim Popanda

- President Burns and Administrator Popanda are having a pre-application conference with a potential developer about building a small retail mall on the property south of Walgreens.

*Storm water Management Report* ó Tim Popanda

- Administrator Popanda met with the DNR to discuss funding sources for purchasing land north of the NW corner of 67<sup>th</sup> St. & 248<sup>th</sup> Ave. to control runoff to Paddock Lake. They also discussed snow removal operations and using GPS to guide weed harvesting on the lake.

*Elected County or State Officials* ó Kenosha County Board Supervisor John Poole

- Supervisor Poole has attended board member orientation but has not yet received his committee assignments.

**REPORTS OF STANDING COMMITTEES**

*Finance & Administration* - President Burns

Non action items discussed at the Committee of the Whole:

- Political sign restrictions need to be part of the zoning code.
- There was extensive discussion pertaining to the appointment of village library representatives. Resident Pat Warner asked why Glenda Morey was being removed as the Village's library representative. Glenda Morey stated she felt the second village representative should be a non-board member so there could always be a village

representative at the meetings. Occasionally library and village meetings conflict with each other. President Burns stated the village appoints representatives annually and they need to advocate the concerns and directives of the village board.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve the scope of work as contained in an engagement letter from Argianas & Associates dated 04/01/14 for the purpose of performing a market value real estate appraisal for five acres located just north of the NW corner of 67<sup>th</sup> Street & 248<sup>th</sup> Avenue. Cost not to exceed \$2,000. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to approve the Paddock Lake Sanitary Sewer Utility District Service Status Change Policy. Fee schedule to be established within 45 days. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to accept the 2014 ó 2015 committee assignments as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

#### *Judiciary & Licensing - Trustee Kaddatz*

March Court Report: 3 parking violations, 38 traffic violations, 0 village ordinance violations involving adults, 5 village ordinance violations involving juveniles, 0 pre-trials, 2 Indigency hearings.

Trustee Kaddatz moved to deny an operator license to Tarlochan Singh (Paddock Lake Shell) based on relevant criminal convictions. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Kaddatz moved to approve new operator licenses to Deborah Wendt (Paddock Lake Shell), Kassandra Bryzek (Drifters), and Angela McKillips (Sentry). Licenses expires June 30, 2014. Seconded by Trustee Walter and approved by roll call vote (7-0).

#### *Police & Fire - Trustee Christenson*

Non action items discussed at the Committee of the Whole:

- Kenosha County Sheriff report was distributed to board members.

#### *Health, Welfare & Recycling - Trustee Fish*

No new activity.

#### *Buildings & Grounds - Trustee Brenner*

Trustee Brenner moved to approve the replacement of fluorescent lights in the village hall, with a cost not to exceed \$2,428. Seconded by Trustee Christenson and approved by roll call vote (7-0).

#### *Public Works - President Burns*

Resident Pat Warner asked for clarification on the scope of the manhole repair project on STH 50. Administrator Popanda stated that WisDOT dictates how many manholes will be replaced and when they will be replaced.

President Burns moved to award the STH 50 Manhole Rehabilitation project to E&N Hughes Company of Monroe, WI in the submitted bid amount of \$83,673. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to authorize the village administrator to participate in the WisDOT municipal agreement to purchase sodium chloride with a guaranteed early fill of 350 tons and a guaranteed seasonal fill of 100 tons. Commodity pricing has yet to be set. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to purchase and install one (1) 20kw natural gas generator for the public works campus to serve buildings 5, 6 & 7. Cost not to exceed \$7,850. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to authorize JK Building LLC to complete the OSHA required repairs at the public works campus per submitted estimate. Cost not to exceed \$1,028.35. Seconded by Trustee Christenson and approved by roll call vote (7-0).

*Tree Commission* – President Burns

Non action items discussed at the Committee of the Whole:

- The DNR is reviewing proposed Ordinance 42 relating to tree removal before it comes to the board for adoption.
- Arbor Day is Saturday, April 26<sup>th</sup>, 10 am at the Village Hall. Breezy Hill Nursery is donating a 10 foot Blue Spruce for the celebration.

### **REPORTS OF VILLAGE OFFICIALS:**

*President* ó Terry Burns

- President Burns congratulated the board members on their recent election.
- The spring newsletter has been mailed and he thanked staff for their work on it.

*Clerk-Treasurer* – Emily Uhlenhake

- March treasurer's report included with board packet.
- Village Hall will be closed Friday, April 18<sup>th</sup> in observance of Good Friday.

*Administrator* – Tim Popanda

- Spring yard waste is progressing well. Village residents appreciate having a zone schedule of pickups.
- Spring Clean Up is May 3<sup>rd</sup> and there will be dumpsters available at the public works yard.
- The village will receive a dividend check from the League of Wisconsin Municipalities Insurance.

*Attorney* ó Jeff Davison:

- Congratulations to the newly elected board members.

*Old Business:* None

*New Business:* None

*Citizen Comments:* Trustee Christenson announced that the Western Kenosha County Tennis Assn. is hosting a 24 hour rally event starting at 3 pm May 3<sup>rd</sup> at the CHS tennis courts on STH 83 to raise money for the American Cancer Society and to collect needed items for the Sharing Center.

At 7:50 pm Trustee Fish moved to adjourn. Seconded by Trustee Kaddatz and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer  
Village of Paddock Lake