

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, February 19, 2014, 7 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Terry Burns, Trustees Kathy Barry, Barbara Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz and Gloria Walter.

Staff present: Administrator Tim Popanda, Deputy Clerk-Treasurer Michelle Shramek, Attorney Jeff Davison and John Tierney of Baxter & Woodman

The meeting agenda was posted Tuesday, February 18, 2014, 10:45 am at the Village Hall, Southport Bank - Paddock Lake Branch and BMO Harris Bank ó Paddock Lake Branch.

President Burns moved to open the public hearing for Comprehensive Land Use Plan amendments, Second by Trustee Fish and approved by roll call vote (7-0).

Trustee Barry had a question about the rezoning and the effects the animals would have on the environment. Administrator Popanda stated that the State as well as the county agreed that the horses would have a minimal impact on the surrounding land.

The Town of Salem's letter concerning the sanitary sewer will be included in the minutes, as well as the rebuttal letter from the Village of Paddock Lake.

The Adreani property was also discussed. Attorney Davison reminded the board that we are not rezoning the property, just amending the Comprehensive Land Use Plan.

President Burns moved to close the public hearing for Comprehensive land Use Plan amendment. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to waive the first reading of proposed ordinance 14-03 ó the creation of Chapter 43 and sections 43.01 and 43.02 related to comprehensive plan. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to approve ordinance 14-03. An Ordinance to create Chapter 43 and sections 43.01 and 43.02 of the code of ordinances of the Village of Paddock Lake related to comprehensive plan. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to waive the first reading of proposed ordinance 14-04 ó to the creation of section 43.03 of the comprehensive plan. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve ordinance 14-04. An ordinance to create section 43.03 of the code of ordinances of the Village of Paddock Lake related to the comprehensive plan. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve the minutes from the Regular Board meeting (01/15/14) and the special board meeting (1/22/14). Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: January 15, 2014 ó February 18, 2014; checks 21087 ó 21272 totaling \$1,320,965.38. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Walter and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report ó John Tierney ó No report

Community Library Report ó Glenda Morey, absent no report given

Building & Zoning Report ó Tim Popanda

- Two more contractors are obtaining permits to build on the lake.
- Contractor is buying foreclosed houses in the village under a certain amount to raze and rebuild

Storm water Management Report ó Tim Popanda

- Administrator Popanda received an email stating that there was a mistake as reported to the board the lake is not considered an impaired water, which may help in the chloride variance application
- The bank is in possession of the land at the corner of 67th St and 248th Ave. Staff is working with the bank to acquire the 5 acres on the corner for storm water.

Elected County or State Officials ó Kenosha County Board Supervisor Mike Underhill was not in attendance due to a rescheduled county board meeting.

REPORTS OF STANDING COMMITTEES

Finance & Administration - President Burns

Non action items discussed at the Committee of the Whole:

- Golf cart ordinance was discussed.

President Burns moved to pay all bills over \$1,000. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved table agenda item pertaining to waste water treatment plant loan closing due to the documents have yet to be presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve consulting engineers work order for preliminary engineering for the reconstruction of 235th Ave from 60th St south to 68th St in the amount of \$19,000. Costs to be allocated from the following accounts; 01-41-06-53183 (20%) \$3,800 and 01-41-44-53442 (80%) \$15,200
Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to approve engineers work order for preliminary engineering for the reconstruction of 242nd Ave from 77th St north to State 50 in the amount of \$7,000. Costs to be allocated from the following accounts; 01-41-06-53183 (20%) \$1,400 and 01-41-44-53442(80%) \$5,600. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve the renewal of village liability policy with the Wisconsin League of Municipality Mutual Insurance (LWMMI) in the amount of \$39,067.37 a 13.3% increase over the 2013 policy premiums. Costs to be allocated to the following accounts; general 01-33-00-51911 \$10,100, 01-33-00-51913 \$15,250, sewer 04-37-00-51911 \$4,800, 04-37-00-51913 \$5,300 water 07-37-00-68411 \$2,300, 07-37-00-68413 \$2,600 and Lake District 11-37-00-55111 \$ 750. Lake District's liability insurance is presently included in general budget. The 2014 Lake District budget should reflect \$625 for LWMMI insurance and \$575 of Wisconsin property fund. Seconded by trustee Walter and approved by roll call vote (7-0).

President Burns moved to waive the first reading of proposed ordinance 14.05 related to water rates. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve ordinance 14.05 to repeal and recreate section 7.52(a)(1) relating to water rates. Seconded by Trustee Walter and approved by roll call vote (7-0).

Judiciary & Licensing - Trustee Kaddatz

December Court Report: 2 parking violations, 36 traffic violations, 1 village ordinance violations involving adults, 2 village ordinance violations involving juveniles, 3 pre-trials, 9 Indigency hearings.

Trustee Kaddatz moved to approve a new operator license for Trisa Koldeway for Brass Ball Mobil. License expires June 30, 2014. Seconded by Trustee Fish and approved by roll call vote (7-0).

Trustee Kaddatz moved to approve a new operator license for Jessica Barhyte for Drifters. License expires June 30, 2014. Seconded by Trustee Walter and approved by roll call vote (7-0).

Police & Fire - Trustee Christenson: No additional report.

Health, Welfare & Recycling - Trustee Fish: No additional report.

Buildings & Grounds - Trustee Brenner: No additional report

Public Works - President Burns

Non action items discussed at the Committee of the Whole:

- The village is still waiting for CD Smith's final bill.
- Approximately \$22,850.00 in snow removal so far this year.
- Administrator Popanda did an outstanding job on the FAQ for road salt use.
- Storm water audit with Department of Natural Resources

President Burns moved to remove from the table the intergovernmental agreement between the Village of Paddock Lake and the Village of Genoa City for lab testing services until which the agreement is accepted by the Village of Genoa City's Board of Trustees. Seconded by Trustee Fish and approved by roll call vote (7-0).

President Burns moved to approve the intergovernmental cooperation agreement between the Village of Paddock Lake and the Village of Genoa City for the waste water treatment plant lab testing services. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Discussion about the hiring of Robert Brenner for contracted service to run samples to Genoa City. The contract will state that he is a contracted service not an employee.

President Burns moved to accept a contract with Robert Brenner as an independent contractor for transport of waste water treatment plant water samples from the Village of Paddock Lake waste water treatment plant to the contract laboratory in the Village of Genoa City. Seconded by Trustee Christenson and approved by roll call vote (6-0) Trustee Brenner abstained.

Tree Commission – President Burns:

Non action items discussed at the Committee of the Whole:

- Ordinance 42 relating to the Emerald Ashe Borer is still in the draft portion

REPORTS OF VILLAGE OFFICIALS:

President ó Terry Burns

- The ATC will have an open house on March 11th or 12th

Deputy Clerk-Treasurer – Michelle Shramek

- Clerk Emily Uhlenhake's daughter had her baby Lorelei on Monday February 17th.

Administrator – Tim Popanda: No additional report

Attorney ó Jeff Davison: He has been busy with the Administrator working on answering questions raised by the Town of Salem for the Comprehensive Land Use Plan

Old Business: Trustee Brenner requested that the issue of the golf cart ordinance go to vote before the ordinance is drafted to see if the board is for or against the use of golf carts on village roads. It was agreed to be discussed at Committee of the Whole and then voted on at the regular board meeting.

New Business: None

Citizen Comments: Brian and Tammy Filiatreault thanked staff and the board for the help with their development

At 8:20 pm President Burns moved to go into closed session per Wis. §19.85(1)(c) for the purpose of discussing employee evaluation. The board will return to open session. Included in closed session with the Village Board will be the Village Administrator, Tim Popanda Seconded by Trustee Christenson and approved by roll call vote (7-0).

At 9:25 pm President Burns moved to return to open session. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to authorize a 3% increase in salary to employee Timothy Popanda in his role as Village Administrator. This increase will be retro to January 1st of 2014. All other conditions in the contract shall remain unchanged. Seconded by Trustee Christenson and approved by roll call vote (7-0).

At 9:27 pm President Burns moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek, Deputy Clerk-Treasurer
Village of Paddock Lake