

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 19, 2013, 7 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Burns, Trustees Barbara Brenner, Kathy Christenson, Richard Fish, Gary Kaddatz and Gloria Walter.

Staff present: Administrator/Building Inspector Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison and Engineer Bob Benson.

The meeting agenda was posted Monday, June 17, 2013, 4:30 pm at the Village Hall, BMO Harris Bank Paddock Lake Branch and Southport Bank - Paddock Lake Branch.

President Burns moved to approve the minutes from the Regular Board meeting (5/15/13) and the Special Board meeting (6/11/13). Seconded by Trustee Kaddatz and approved by roll call vote (6-0).

Allowances & Disallowances: May 15, 2013 to June 19, 2013; checks 20078 - 20219 totaling \$191,123.78. President Burns moved to approve the Allowances & Disallowances. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (6-0).

PUBLIC HEARING FOR APPROVAL OF 2012-2013 LIQUOR LICENSES & CABARET LICENSES

Trustee Kaddatz moved to open the public hearing for the following liquor license and cabaret applicants:

Class A (beer only) - Triple B Enterprises (Brass Ball Mobil); Paddock Lake BP Operating Group (Paddock Lake BP); JRP Petroleum, Inc. (Paddock Lake Citgo) and New Midwest Rentals, LLC (Paddock Lake Marathon)

Class A (beer & liquor): ATJ Foods (Lakeside Sentry); Walgreens Store #005935.

Class B (beer & liquor): Drifters Bar & Grill LLC (Drifters); Vigas Log Cabin Inc. (La Cabana Mexican Restaurant)

Cabaret: Drifters Bar & Grill LLC (Drifters); Vigas Log Cabin, Inc. (La Cabana Mexican Restaurant)

Seconded by Trustee Fish and approved by roll call vote (6-0).

There were no public comments.

Trustee Kaddatz moved to close the public hearing for liquor license applicants and cabaret licenses applicants. Seconded by Trustee Fish and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report ó Bob Benson: Work on the WWTP construction punch list continues and design of the Paddock Lake lift station project is started. The board will be considering an amendment to the man hole rehabilitation project.

Community Library Report ó Glenda Morey: New officers were elected and the summer reading program is on its way. The next meeting is Monday, June 24th, 6:30 pm at the Salem branch,

Building & Zoning Report ó Tim Popanda: May 15th ó June 19th: 22 permits were issued and valued at \$308,000.00 and generated \$2,912.00 in fees.

The proposed amendment to the zoning ordinance to create A-2 Agricultural and changes to the Village of Paddock Lake Comprehensive Plan will be presented to the Plan Commission in August. There is potentially an offer to purchase the 40 acres next to the Fox Hollow property that the change zoning change will benefit also.

Storm water Management Report ó Tim Popanda: No report.

Elected County or State Officials ó No officials present.

REPORTS OF STANDING COMMITTEES

Finance & Administration: The June 13th minutes were reviewed. The Dunham claim for sewer back up damage has been verified and the check for damages needs to be issued. Changing to the Committee of the Whole structure will be discussed more at the next committee meeting.

President Burns moved to pay all bills over \$1,000. Seconded by Trustee Christenson and approved by roll call vote (6-0).

President Burns moved to approve employee tuition reimbursement policy. Seconded by Trustee Walter and approved by roll call vote (6-0).

President Burns moved to waive the first reading of Village Ordinance 13-04 to amend Ordinance 3.10. Seconded by Trustee Fish and approved by roll call vote (6-0).

President Burns moved to approve Ordinance 13-04, amending Village Ordinance 3.10 to reflect actions taken by the Village Board in March, 1999. Seconded by Trustee Christenson and approved by roll call vote (6-0). This action designates salaries for the village president and village trustees.

President Burns moved to approve entering into a contract with Associated Appraisals, Inc. to conduct an interim market update revaluation beginning January 1, 2014 at a cost not to exceed \$29,900. This cost will be allocated in the 2014 budget. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to approve the monthly increase from Platinum Systems for computer services from \$442.00 per month to \$500.00/month. Seconded by Trustee Walter and approved by roll call vote (6-0).

President Burns moved to approve sending Deputy Clerk-Treasurer Michelle Shramek to the Municipal Clerk and Treasurers Institute in Green Bay, July 14 ó 19, 2013 with a cost not to exceed \$1,149.00 for tuition, lodging, mileage and meals. Cost to be allocated to accounts 01-27-00-51446 (travel & meeting expenses) and 01-27-00-51448 (personal training). Seconded by Trustee Christenson and approved by roll call vote (6-0).

Judiciary & Licensing: The committee met June 5th to review applications for liquor licenses, cabaret license, operator licenses, cigarette licenses and coin machine licenses.

The May court report showed 50 traffic violations, 8 parking citations, 12 village ordinance violations involving adults, 3 village ordinance violations involving juveniles. The June court report showed 26 traffic violations, 0 parking citations, 5 village ordinance violations involving adults, 2 village ordinance violations involving juveniles, 11 Indigency hearings and 0 water patrol citations.

Trustee Kaddatz moved to approve Class A (beer only) licenses for Triple B Enterprises (Brass Ball Mobil); Paddock Lake BP Operating Group (Paddock Lake BP), JRP Petroleum, Inc. (Paddock Lake Citgo), New Midwest Rentals, LLC (Paddock Lake Marathon). Licenses expire 06/30/14. Seconded by Trustee Fish and approved by roll call vote (6-0).

Trustee Kaddatz moved to approve Class A (beer & liquor) licenses to ATJ Foods, Inc. (Lakeside Sentry) and Walgreens store #005935. Licenses expire 6/30/14. Seconded by Trustee Walter and approved by roll call vote (6-0).

Trustee Kaddatz moved to approve Class B (beer & liquor) licenses to Drifters Bar & Grill LLC (Drifters); Vigas Log Cabin, Inc. (La Cabana Mexican Restaurant). Licenses expire 6/30/14. Seconded by Trustee Walter and approved by roll call vote (6-0).

Trustee Kaddatz moved to approve Cabaret licenses to Drifters Bar & Grill, LLC, 24317 75th Street, Paddock Lake, Wis., Shawn Russ-agent. No music after 11 pm Sunday, Monday, Tuesday & Thursday. No music after 2 am Wednesday, Friday & Saturday. Music allowed in the beer garden 7 days per week until 9:30 pm and La Cabana Mexican Restaurant, 24311 75th Street, Paddock Lake, Wis., Cesar Jaimes-agent. No music after 11 pm Sunday through Thursday. No music after 2 am Friday & Saturday. Licenses expire 6/30/14. Seconded by Trustee Christenson and approved by roll call vote (6-0).

Trustee Kaddatz moved to approve cigarette licenses for Paddock Lake Citgo; Brass Ball Mobil; Paddock Lake BP; Paddock Lake Shell; Lakeside Sentry, Walgreens Store #005935, Paddock Lake Marathon, Family Dollar. Licenses expire 6/30/14. Seconded by Trustee Walter and approved by roll call vote (6-0).

Trustee Kaddatz moved to grant coin machine licenses to Drifters for 2 pool tables, 1 jukebox, 1 dart board, 1 black jack game, 3 video games; also to Redbox Automated Retail LLC for 1 kiosk at Lakeside Sentry and 2 kiosks at Walgreens. Licenses expire 6/30/14. Seconded by Trustee Fish and approved by roll call vote (6-0).

Trustee Kaddatz moved to approve the following renewal operator licenses: [Drifters] Theresa Brucks, Jacqueline Clark, Crystal Sloan, Kenneth Clelland; [Lakeside Sentry] Deborah Schickel, Christine Trombini, Timothy Shuemate, Helene Peterson, Sandra Christison, Marie Weis, Theresa Haney, Diana VanDaele; [La Cabana] Charlene Smith, Amparo Trevino, Tiffany Hanson; [Walgreens] Christine Dorfner, Curtis McCoy, Paul Kunaschk; [Brass Ball Mobil] Barbara Bell, Mark Miller, Susan Nejedly, Aaron Shiavone, Margaret Tillich, Rebecca Wickersham, Sean McBurney, Carl Shanor, Nicolas DiPersio; [Paddock Lake BP] Philip Albers, Calvin DeLabio, Patti Holbek, Mary Lester, Stacy Harvey,

Margarita Manarik, Zachary Tritten, Charles Pohlman, Vince Fratus; [Paddock Lake Citgo] Jaswinder Kaur; [Paddock Lake Marathon] Sharon Brown, Melissa Sershon, Donna Blankenship. Licenses expire 06/30/14. Seconded by Trustee Christenson and approved by roll call vote (6-0).

There was discussion about issuing operator licenses with conditions. Attorney Davison informed the board that could not be done. An application needs to be approved or denied, no option for conditions. Should a licensee get cited for liquor license ordinance violations the board would need to go through the formal revocation process.

Trustee Kaddatz moved to approve the renewal operator license for Brandie Ravagni (Drifters). License expires 6/30/14. Seconded by Trustee Christenson and approved by roll call vote (6-0).

Trustee Kaddatz moved to approve the following new operator license applicants: [Drifters] Michelle Leedle; [Lakeside Sentry] Adrienne Daley; [Walgreens] Shaun Whatley, Daryl Armstrong; [Paddock Lake BP] Nathaniel Yarger; [Paddock Lake Citgo] Belinda Frahm. Licenses expire 06/30/14.

Trustee Kaddatz moved to approve the renewal operator license for Sara Hughes (Drifters); Surjit Singh (Paddock lake Citgo) and Christina Martinez (Paddock Lake Marathon). License expires 6/30/14. Seconded by Trustee Fish and approved by roll call vote (6-0).

Police & Fire: No June meeting.

Health, Welfare & Recycling: The committee met June 13th to begin planning the Fourth of July Parade. Volunteers are needed to help with the event. It will be expanded to include other participants in addition to the traditional bicyclists. Trustee Brenner thanked Baxter & Woodman for the donation to purchase medals for the participants.

Buildings & Grounds: The committee met June 4th. No decision has been made about landscaping at the annex building and the seawall maintenance at Hoag Park will be done in the fall.

Trustee Brenner moved to approve the purchase and installation of 3 swing sets, cost to purchase not to exceed \$5,802.00. Cost for village staff to install not to exceed \$3,000.00. Costs allocated from 01-47-32-55252, 01-47-32-55268 and 01-47-32-55201. Seconded by Trustee Fish and approved by roll call vote (6-0).

Public Works: The June 10th meeting was reviewed.

President Burns moved to amend Baxter & Woodman's work order to inspect sanitary sewer manholes located in STH 50. The amendment includes all manholes within STH 50 at a cost not to exceed \$13,800.00 and allocated from 04-29-06-23683 (engineering) and 04-33-00-53664 (collection system maintenance). Seconded by Trustee Kaddatz and approved by roll call vote (6-0).

President Burns moved to approve resolution R13-03, approving the Compliance Maintenance Annual Report (CMAR) for reporting year 2012. Seconded by Trustee Kaddatz and approved by roll call vote (6-0).

President Burns moved to approve payment of Wisconsin Department of natural Resources environmental fees as invoiced:

MS4 Storm Water Fee \$500.00
WWTP Lab Recertification Fee \$1,000.00
WWTP Environmental Fees \$3,018.75
Total fees not to exceed \$4,521.75

Seconded by Trustee Walter and approved by roll call vote (6-0).

President Burns moved to allow the village administrator to enter into an intergovernmental agreement with Kenosha County Highway Department to perform pavement repairs to village roads with a cost not to exceed \$20,000.00. Seconded by Trustee Fish and approved by roll call vote (6-0).

President Burns moved to approve the quote submitted by Layne Christenson Co. to repair and modify the municipal water system at a cost not to exceed \$2,686.00. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Burns moved to approve a generator service agreement with Cummins Power LLC, Oak Creek, Wis. to perform annual preventative maintenance on the village generator with a cost not to exceed \$3,102.50. Seconded by Trustee Kaddatz and approved by roll call vote (6-0).

Tree Commission: No report.

REPORTS OF VILLAGE OFFICIALS:

President ó T. Burns:

President Burns moved to approve the appointment of Kathy Barry to complete the term of Jill Smart, who resigned in May, 2013. This term expires April, 2014. Seconded by Trustee Christenson and approved by roll call vote (6-0).

Clerk-Treasurer – E. Uhlenhake: The May bank report is in the packets. The Village Hall will be closed July 4th in observance of the Independence Day holiday.

Administrator – T. Popanda: Salt price for the upcoming winter season is \$54.62/ton delivered, \$1.98/ton cheaper than last year. The village is ordering 300 tons.

Attorney ó J. Davison: Work continues with the developers of the equestrian estates on the Fox Hollow property.

Old Business: None

New Business: None

Citizen Comments: None

At 8:01 pm Trustee Kaddatz moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake