

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MAY 15, 2013, 7 PM

The meeting was called to order at 7:00 pm by President Burns.

Village Board attendance: President Burns, Trustees Barbara Brenner, Kathy Christenson, Richard Fish and Gary Kaddatz.

Staff present: Administrator/Building Inspector Tim Popanda, Clerk/Treasurer Emily Uhlenhake and Attorney Jeff Davison.

The meeting agenda was posted Monday, May 13, 2013, 3 pm at the Village Hall, BMO Harris Bank Paddock Lake Branch and Southport Bank - Paddock Lake Branch. The amended agenda was posted on Tuesday, May 14, 2013, 10:30 am.

President Burns moved to approve the minutes from the Committee of the Whole (04/16/13) and the Regular Board meeting (04/17/13). Seconded by Trustee Kaddatz and approved by roll call vote (5-0).

Allowances & Disallowances: April 16, 2013 ó May 14, 2013; checks 19970 - 20077 totaling \$98,810.44. President Burns moved to approve the Allowances & Disallowances. Seconded by Trustee Fish and approved by roll call vote (5-0).

Trustee Brenner moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (5-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report ó Bob Benson: The WWTP construction punch list walk through with the contractor was performed on Monday, May 13th. The remainder of the paving should be completed the first week in June and the entire project completed mid-June

Community Library Report ó Glenda Morey: The 2012 audit and annual report are complete. Gagliardi & Associates has been selected as the new library attorney and there is a new grounds keeping contract. The site in Silver Lake the library was looking at to purchase for a new location is no longer available. óFriends of the Libraryö will host a used book sale May 18th & 19th at the Twin Lakes branch. The January ó March usage statistics report was distributed to village board members. The next meeting will be May 20th at the Twin Lakes branch.

Building & Zoning Report ó Tim Popanda: April 17th ó May 15th 15 residential permits and 3 commercial permits issued were valued at \$285,000.00 and generated \$2,391.00 in fees.

The proposed amendment to the zoning ordinance to create A-2 Agricultural and changes to the Village of Paddock Lake Comprehensive Plan will be presented to the Plan Commission in July.

Storm water Management Report ó Tim Popanda: There were no flooding issues during the recent rains.

Elected County or State Officials ó No officials present.

REPORTS OF STANDING COMMITTEES

Finance & Administration: The May 1st minutes were reviewed. The next meeting will be Thursday, June 6th.

President Burns moved to pay all bills over \$1,000. Seconded by Trustee Brenner and approved by roll call vote (5-0).

President Burns moved to approve the renewal of group health insurance with Assurant Life & Health for a term of 22 months with the following changes to the policy:

- The coinsurance paid by the employees will increase from 80/20 to 70/30.
- The prescription plan will increase from 15/45/60 to 20/50/75.
- Employees will continue to contribute \$70.00 per month for insurance premiums.

Seconded by Trustee Fish and approved by roll call vote (5-0).

President Burns moved to purchase two Hewlett-Packard desktop computers, software and professional services from Platinum Services at a cost of \$1,138.70 each and not to exceed cost of \$2,270.40. Costs to be appropriated from account #01-27-00-51456. Seconded by Trustee Christenson and approved by roll call vote (5-0).

President Burns moved to approve purchasing inbound and outbound email message continuity storage from Platinum Systems at a unit price of \$1.85 per computer per month and a total annual cost of \$244.20. Cost to be appropriated to account #01-27-00-51456. Seconded by Trustee Kaddatz and approved by roll call vote (5-0).

President Burns moved to allow the village administrator to enroll the village into the LWMMI sponsored agility recovery program for disaster recovery preparedness. Seconded by Trustee Fish and approved by roll call vote (5-0).

President Burns moved to deny the property loss claim submitted by Nicholas Smith, 7024 250th Avenue relating to vehicle damage from falling trees. Seconded by Trustee Christenson and approved by roll call vote (5-0).

President Burns moved to appoint Michelle Shramek to the vacated Deputy Clerk-Treasurer position with a \$4.00 per hour increase in hourly pay to a rate of \$15.50 per hour. The appointment and pay increase effective at the first pay period following village board approval. Seconded by Trustee Brenner and approved by roll call vote (5-0).

President Burns moved to pay Alfred Benesch & company per submitted invoice #61891 in the amount of \$5,147.73 for engineering services rendered relating to the Central High School Multi Use trail. Costs to be appropriated to the CHS escrow account. Seconded by Trustee Kaddatz and approved by roll call vote (5-0).

President Burns moved to pay Davison Law Office per submitted statement in the amount of \$1,803.00 for services rendered concerning municipal matters for April 2013. Seconded by Trustee Kaddatz and approved by roll call vote (5-0).

Judiciary & Licensing: The committee met prior to this board meeting to review one operator license application. The next meeting date to be determined.

The April court report showed 44 traffic violations, 8 parking citations, 3 village ordinance violations involving adults, 4 village ordinance violations involving juveniles, 3 Indigency hearings and 9 pre-trials. Through the tax intercept program over \$3,000.00 in unpaid fines has been collected.

Trustee Kaddatz moved to approve operator license for Melissa Sershon (Paddock Lake Citgo). License expires 06/30/13 ó fee waived.

Police & Fire: The May 9th minutes were reviewed and the next meeting has not yet been determined.

Trustee Kaddatz moved to waive the first reading of Ordinance 13-02, an ordinance to amend section 26.03(b) regulating speed limits. Seconded by Trustee Fish and approved by roll call vote (5-0).

Trustee Kaddatz moved to approve Ordinance 13-02, to create section 26.03(b)(9), (10), (11) and (12) lowering the posted speed limit from 25mph to 15 mph on 238th Avenue, 68th Street, 61st Street and 64th Place. Seconded by Trustee Christenson and approved by roll call vote (5-0).

Trustee Kaddatz moved to waive the first reading of ordinance 13-03 to recreate section 26.02(c)(23) and to repeal section 26.02(c)(24). Seconded by Trustee Brenner and approved by roll call vote (5-0).

Trustee Kaddatz moved to approve ordinance 13-03 to recreate section 26.02(c)(23) and to repeal section 26.02(c)(24) of the Code of Ordinances of the Village of Paddock Lake relating to no parking zones. Seconded by Trustee Christenson and approved by roll call vote (5-0).

Parks: Will be combined with Building & Grounds.

Health, Welfare & Recycling: The April recycling rebate was \$1,707.26. The next committee meeting date has not yet been determined.

Buildings & Grounds: The next meeting will be Tuesday, June 4th at 5 pm. The village hall water fountain is going to be replaced and the committee will be looking at some issues at the annex building.

Public Works: The May 7th minutes were reviewed. The next meeting will be Monday, June 10th at 6 pm.

President Burns moved to purchase 20 Linden trees from Ludwig Nursery at a cost of \$50 per tree and a cost not to exceed \$1,000. Cost includes delivery to the public works yard. Cost appropriated to account #01-47-36-56912. Seconded by Trustee Brenner and approved by roll call vote (5-0).

President Burns moved to allow Layne Christensen to recalibrate water system water meters at a cost not to exceed \$2,640.00. Cost appropriated from account #07-3-00-6652. Seconded by Trustee Kaddatz and approved by roll call vote (5-0).

President Burns moved to approve hiring Wanasek Corporation to hydro-vac lift station wet wells at a cost not to exceed \$2,100.00. Cost appropriated from account #04-22-00-53667 (\$25,000.00). Seconded by Trustee Fish and approved by roll call vote (5-0).

President Burns moved to approve pay request #17 in the amount of \$49,688.00 to CD Smith Company for wastewater treatment plant reconstruction. Seconded by Trustee Kaddatz and approved by roll call vote (5-0).

Administrator Popanda reported that there will be a Resident Appreciation Day held in conjunction with the Spring Clean Up on June 8th. Drop off items can be brought down to the WWTP from 9 am to 1 pm; WWTP tours will be conducted 10 am to 12 noon and hot dogs served from 11:30 am to 12:30 pm.

There was a multi-use trail meeting last week. The WisDOT is looking into acquiring the Sorenson property on STH 83, south of STH 50. The historical marker will not have to be moved.

Tree Commission: No report.

REPORTS OF VILLAGE OFFICIALS:

President ó T. Burns:

President Burns moved to waive the first reading of Ordinance 13-01, an ordinance to repeal and recreate section 2.06(a) of the Code of Ordinances of the Village of Paddock Lake relating to committee assignments. Seconded by Trustee Fish and approved by roll call vote (5-0).

President Burns moved to approve Ordinance 13-01, an ordinance to repeal and recreate section 2.06(a) of the Code of Ordinances of the Village of Paddock Lake relating to the committee structure of the village board. Seconded by Trustee Brenner and approved by roll call vote (5-0).

President Burns moved to approve the appointment of Gloria Walter to complete the 2012-2014 term vacated by Trustee Burns. Seconded by Trustee Brenner and approved by roll call vote (5-0).

President Burns moved to accept the resignation of Trustee Jill Smart from the Village of Paddock Lake Board of Trustees. Seconded by Trustee Christenson and approved by roll call vote (5-0).

President Burns moved to approve the committee assignments and Village Officials as presented per attached document. Seconded by Trustee Fish and approved by roll call vote (5-0).

Clerk-Treasurer – E. Uhlenhake: The April bank report is in the packets. Associated Appraisal Consultants will conduct “Open Book” for property owners to discuss their property assessments on Thursday, May 25th, 1 pm ó 3 pm. “Board of Review” is scheduled for Tuesday, June 11th, 5 pm ó 7 pm. Board members were asked to participate in a Board of Review Wisline before June 11th.

Administrator – T. Popanda: The weed harvester is operating. It is reported that two more beavers were spotted on the channel. At this time the goose problem doesn’t seem to be as bad as anticipated.

Attorney ó J. Davison: There are extensive land use changes coming up and the plan commission needs plenty of time to review the information.

Old Business: The “Youth in Governance” program is postponed until next year.

New Business:

Citizen Comments: Patricia Warner, 24318 75th Street asked for clarification on the appointed trustee term; it ends in April 2014. President Burns stated that letters of interest for the additional vacancy will be accepted through May 24th.

At 8:10 pm Trustee Fish moved to adjourn. Seconded by President Burns and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake