

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JANUARY 16, 2013, 7 PM

The meeting was called to order at 7:00 pm by President Goodson.

Village Board attendance: President Goodson, Trustees Barbara Brenner, Terry Burns, Jake Hansen (arrived at 7:35 pm), Jill Smart and Patricia Warner. Excused: Chris Bucko

Staff present: Administrator/Building Inspector Tim Popanda, Clerk/Treasurer Emily Uhlenhake, Attorney Jeff Davison, Engineer Bob Benson.

The meeting agenda was posted Monday, January 14, 2013, 2 pm at the Village Hall, Southport Bank ó Paddock Lake Branch and M&I-BMO Harris Bank ó Paddock Lake Branch.

Trustee Burns moved to approve the minutes from the Regular Board meeting (12/19/12). Seconded by Trustee Brenner and approved by roll call vote (5-0).

Allowances & Disallowances: December 20, 2012 through January 16, 2013; checks 19414 through 19573 totaling \$1,914,429.98. Trustee Warner moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Smart and approved by roll call vote (5-0).

Trustee Smart moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Warner and approved by roll call vote (5-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report –Bob Benson: The certificate of substantial completion was issued December 21st and the final completion will be by June 1st. Bob will supply all the board members copies of the punch list that needs completing. Trustee Burns inquired about a damaged underground conduit. It was determined that it was damaged prior to current construction by an unknown party.

Community Library Report ó Glenda Morey: There was a meeting regarding obtaining a new location for the Silver Lake branch and the library is proceeding in that direction. The next board meeting is January 28th at the Twin Lakes branch, 6:30 pm.

Building & Zoning Report ó Tim Popanda: There have been inquires about building new homes on vacant lots in the village. A raze order has been issued for the burned out home at 24525 70th Street, but the current owner (Fannie Mae) would like it repaired and contractors will look at it. If the owner decides to repair the home, the village will required escrow to continue razing the building should repairs cease.

Storm water Management Report ó Tim Popanda: Trustee Smart is working on designing and coordinating the installation of a rain garden between the village hall and the annex building.

Elected County or State Officials ó No reports.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Goodson: The January 8th meeting minutes were reviewed. A proposal for upgrading the cable channel was received, but the committee will continue to look for less costly alternatives. The recently acquired Silver Lake Estates property will need to be appraised before it can be marketed. Trustee Burns requested an accounting of what the village's liabilities are for these properties. The village hall will now be charged for both sewer and water.

President Goodson moved to pay all bills over \$1,000 as presented. Seconded by Trustee Smart and approved by roll call vote (5-0).

President Goodson moved to approve payment of real estate taxes for recently acquired properties known as Fox Hollow and Silver Lake Estates. Seconded by Trustee Burns and approved by roll call vote (5-0).

Judiciary & Licensing - Trustee Smart: The committee met prior to this board meeting. Administrator Popanda will bring forward a sworn complaint against Paddock Lake Shell, 24409 75th Street that they should have their Class A Beer license revoke due to seven convictions for selling alcohol to minors in 2012. The revocation hearing will be Monday, February 11th at 6 pm.

The December court report and the 2012 summary have been distributed to the board members. The committee will discuss the decline in citations and revenues from previous years. Board members have received an informational packet about the "Youth in Governance" program and the committee will discuss in February the village's possible participation in this program.

Trustee Smart moved to remove from the table the renewal of the operator licenses for Narinder Singh and Tarlochan Singh (Paddock Lake Shell). Seconded by Trustee Burns and approved by roll call vote (5-0).

Trustee Smart moved to deny the renewal of the operator licenses for Narinder Singh and Tarlochan Singh (Paddock Lake Shell based on relevant criminal convictions). Seconded by Trustee Burns and approved by roll call vote (5-0).

Trustee Smart moved to approve new operator license Jessica N. Schuler (La Cabana) for the period January 17, 2013 through June 30, 2013. Seconded by Trustee Burns and approved by roll call vote (5-0).

Police & Fire: Trustee Bucko: No meeting in January. It was announced that there will be a meeting in February.

Parks—Trustee Warner: No January meeting.

Health, Welfare & Recycling ó Trustee Burns: No January meeting, The December recycling rebate was received bringing the 2012 total to \$18,096.72. The annual amount of this rebate to users will be approximately \$14.51/user. John's Disposal has been approached about hauling WWTP sludge to Pheasant Run. Their tipping fees are \$42/ton compared to \$60/ton the village pays. There would also be a savings for the village on reduced truck wear and tear.

Buildings & Grounds ó Trustee Brenner: Trustee Brenner thanked the public works crew for street maintenance during the icy weather. There was no quorum for the January meeting. Covers to protect the new meeting room desks during non-meeting events have been ordered. The doors covering the kitchen area will be reversed and painted to match the walls and the curtains at the voting booths will be replaced.

Tree Commission ó President Goodson: President Goodson has asked Trustee Smart to coordinate the 2013 Arbor Day event. A resolution will be brought forward at the February board meeting declaring Saturday, April 27th as the Village of Paddock Lake Arbor Day.

Public Works - Trustee Hansen: Minutes from the January 8th meeting were reviewed. Bids are still being sought to add lighting in the lean-to. Baxter & Woodman is still working on the design for the best way to repair the Paddock Lake lift station. There was discussion on adding box lights to the leaf vac.

Trustee Hansen moved to approve sewer system management plan overview. Seconded by Trustee Warner and approved by roll call vote (6-0).

Trustee Hansen moved to revise and amend previous motion, for the installation of a 20kw standby generator at the Public Works garage. The actual invoiced amount is \$9,406.59, a difference of \$406.59. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Trustee Hansen moved to approve CD Smith's change order #2 in the amount of \$50,458.00. Seconded by Trustee Smart and approved by roll call vote (6-0).

Trustee Hansen moved to approve pay request #16 to CD Smith for construction of Waste Water Treatment Plant in the amount of \$76,307.00. Seconded by Trustee Warner and approved by roll call vote (6-0).

REPORTS OF VILLAGE OFFICIALS:

President ó M. Goodson: No report.

Clerk-Treasurer – E. Uhlenhake: The December bank report is included in the packet. A general fund account has been opened at the Local Government Investment Pool. New FDIC rules limit the amount of insured funds we can hold at Community State Bank. There will be a primary election for statewide judicial office on February 19th.

Administrator – T. Popanda: There will be no closed session as stated on the agenda. He recently had the quarterly meeting with our IT provider, Platinum Systems. Matt Carlson informed him that the server is performing well and should last another five years; it could cost about \$15,000 to replace. Four of the office computers run Windows XP and that will become obsolete in April 2014. There have been recent issues with the village website host, Dreamhost. Platinum Systems will take over the website hosting and it will be more closely monitored.

American Transmission Company is hosting a public informational meeting on January 30th, 3 pm ó 7 pm at Christ Lutheran to present the proposed route options for a 138 kilovolt transmission line from CTH C & 98th Street (Salem) to STH 12 & CTH NN north of Lake Geneva.

Attorney ó J. Davison: No report.

Old Business: None

New Business: None.

Citizen Comments: None.

At 7:58 pm Trustee Warner moved to adjourn. Seconded by Trustee Smart and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer
Village of Paddock Lake