

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, SEPTEMBER 21, 2011, 7 P.M.

President Goodson called the meeting to order at 7:05 p.m.

Village Board attendance: President Marlene Goodson, Trustees Barbara Brenner, Jake Hansen, Karen Harris, Joe Riesselmann and Patricia Warner. Excused: Trustee Chris Bucko

Staff present: Administrator/Building Inspector Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison, and Engineers Bob Benson and Greg Boldt.

The meeting agenda was posted September 19, 2011, 11:30 a.m. at the Village Hall, Southport Bank – Paddock Lake Branch and M&I Bank – Paddock Lake Branch.

Trustee Hansen moved to approve the minutes from the Regular Board meeting (08/17/11) and Special Board meeting (09/14/11). Seconded by Trustee Harris and approved by roll call vote (6-0).

Allowances & Disallowances: August 18, 2011 – September 21, 2011. Checks 17122 – 17322 in the amount of \$264,634.79. Trustee Riesselmann moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Harris and approved by roll call vote (6-0).

President Goodson moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Riesselmann and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:  
PUBLIC HEARING

Trustee Warner moved to open the public hearing for the Class A (beer only) license application for Sukhdev Petroleum, Inc., 24409 75<sup>th</sup> Street, Paddock Lake, Wis., dba Paddock Lake Shell. Seconded by Trustee Riesselmann and approved by roll call vote (6-0).

Trustee Warner moved to close the public hearing. Seconded by Trustee Harris and approved by roll call vote (6-0).

*Engineers Report* –Greg Boldt: The 250<sup>th</sup> Avenue improvement project will begin Monday, September 26<sup>th</sup> and will be finished by the end of October. Residents in the area have been informed by letter about the scope of the project. There will not be any changes in traffic patterns or stop signs.

Bob Benson: Construction for the wastewater treatment plant improvements begins also on Monday, September 26<sup>th</sup>. Residents in that area will also be notified by letter about the project. Construction traffic will be routed away from the main streets by posted signage.

*Community Library Report* – Glenda Morey: The Twin Lakes branch is closed for renovation for the next 60 days. The Silver Lake branch has temporarily expanded its hours to accommodate Twin Lake's temporary closing. The next meeting is Monday, September 26<sup>th</sup>, 6:30 p.m. at the Salem branch.

*Building & Zoning Report* – Tim Popanda: No building permits were issued in September. There will be an October 3<sup>rd</sup> Plan Commission meeting to review the proposed Hartnell Chevrolet renovations. Steve Mills may also bring forward plans for additional development at Brass Ball Corners.

*Storm water Management Report* – Tim Popanda: Storm sewers are scheduled to be cleaned this week, along with sweeping the curbs.

*Elected County or State Officials* – Mike Underhill: The County Board is considering an ordinance banning concealed weapons from public buildings. The Oktoberfest will be October 1<sup>st</sup>; there will be a car show and fireworks as part of the activities.

Walgreens will be offering flu shots at the Village Hall 10 a.m. – 1 p.m. on Monday October 10<sup>th</sup> and Friday October 14<sup>th</sup>.

#### REPORTS OF STANDING COMMITTEES

*Finance & Administration* – President Goodson: The committee met September 14<sup>th</sup>. The village has acquired tax deed parcels 40-4-120-021-2690 & 40-4-120-021-2700. In addition to agenda items for tonight there was discussion that the Community Library building in Salem should be listed as an asset for the village; the auditor will take care of this. The 2012 budget is being worked on. The next meeting will be October 12<sup>th</sup>.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Riesselmann and approved by roll call vote (6-0).

President Goodson moved to approve Resolution R11-12, a preliminary resolution to place special charges on tax bills. Seconded by Trustee Harris and approved by roll call vote (6-0).

President Goodson moved to approve Resolution R11-11 requesting exemption from the 2012 Kenosha County Library tax. Seconded by Trustee Harris and approved by roll call vote (6-0).

President Goodson moved to approve the revised Employee Manual subject to such minor grammatical and technical revisions deemed necessary by the Village Administrator prior to distribution to employees. Seconded by Trustee Hansen and approved by roll call vote (6-0).

*Judiciary & Licensing* - Trustee Warner: The committee met September 5<sup>th</sup> to review license applications for Paddock Lake Shell and operator license applications.

August 2011 Court Report.

64 citations issued: 46 traffic, 8 parking and 10 village ordinance violations.

Beginning Balance	\$1,165.87	
Deposits		\$4,618.80
Other		\$0.00
NSF		\$0.00
Disbursements		
County Jail		\$526.00
State		\$1,242.80
Village of Paddock Lake		\$2,751.20
Other		\$0.00
Ending Balance	\$1,165.87	

Trustee Warner moved to approve the Class A (beer only) license for Sukhdev Petroleum, Inc. dba Paddock Shell. This license shall expire June 20, 2012. Seconded by Trustee Harris and approved by roll call vote (6-0).

Trustee Warner moved to approve a cigarette license for Sukhdev Petroleum, Inc., dba Paddock Lake Shell. This license shall expire June 30, 2012. Seconded by Trustee Harris and approved by roll call vote (6-0).

Trustee Warner moved to approve new operator licenses for Jill Uzzardo (Lakeside SuperValu), Carrie Zeitsma (Lakeside SuperValu), Sean McBurney (Brass Ball Mobil), Nalindel Sign (Paddock Lake

Shell) and Tarloshan Singh (Paddock Lake Shell). These licenses shall expire June 30, 2012. Seconded by Trustee Harris and approved by roll call vote (6-0).

Trustee Warner moved to approve a renewal operator license for Sara Rae Hughes (Drifters). This license shall expire June 30, 2012. Seconded by Trustee Harris and approved by roll call vote (6-0).

*Police & Fire* - Trustee Harris (pro-tem): The committee met September 15<sup>th</sup> and discussed the police and emergency services reports. Water Patrol Chief Harvey Hedden will get prices for a new patrol boat and the committee will consider whether to get a new one or wait another year. Clawz & Pawz has been requested to give more detailed reports for animal control calls in the village. The committee is also looking at having bike patrol officers in the village and surveillance cameras for the parks.

*Parks*—Trustee Harris: The committee met prior to the board meeting to discuss its 2012 budget.

*Health, Welfare & Recycling* – Trustee Brenner: The committee will meet in October to discuss 2012 budget and Green Expo; date to be determined.

*Buildings & Grounds* - Trustee Hansen: The committee met September 14<sup>th</sup>. At this time there has been no response from the Sharing Center to an informal request to discuss rent; Administrator Popanda was directed to send correspondence to begin formal negotiations. Parking lot repairs have begun for the village hall and the village hall exterior painting has started. The next meeting will be October 11<sup>th</sup> at 3:30 p.m.

Administrator Popanda reported that the mold problem at the Sharing Center as a result of the roof leaking has been corrected at a cost of less than \$1000.

*Public Works* – Trustee Riesselmann: Chairman Riesselmann and Administrator Popanda met with WisDOT regarding the plans for the STH 50 project. It is back on track to begin May 1, 2013 and board members will be receiving a memo about what type of work will be completed.

Trustee Riesselmann moved to approve Fabco. Inc. to perform preventative maintenance on CAT 924 wheel loader with a cost not to exceed \$3,200. Seconded by Trustee Harris approved by roll call vote (6-0).

Trustee Riesselmann moved to approve the purchase of an Ingersoll-Rand air compressor and sand blaster at a cost not to exceed \$3,050. Seconded by Trustee Warner and approved by roll call vote (6-0).

Trustee Riesselmann moved to approve J&P Repair, Inc. for the replacement of dump truck box and painting of frame on the 1998 GMC Top Kick with a cost not to exceed \$8,500. Please note that \$2,000 of this cost will be paid by the Lake District. Seconded by Trustee Harris and approved by roll call vote (6-0).

Trustee Riesselmann moved to approve the purchase of an extended service warranty for the variable speed drives for the pumps at the waste water treatment plant at a cost not to exceed \$1,275. Seconded by Trustee Warner and approved by roll call vote (6-0).

Trustee Riesselmann moved to approve hiring the Kenosha County Highway Department to mechanically sweep Village curbs and hydro vac catch basins with a cost not to exceed \$3,800. Seconded by Trustee Harris and approved by roll call vote (6-0).

Trustee Riesselmann moved to approve Dueco, Inc. to perform annual OSHA required inspection and service on the International Hi-Ranger 55 boom truck with a cost not to exceed \$1,200. Seconded by Trustee Warner and approved by roll call vote (6-0).

*Tree Commission* – Trustee Harris: DNR representative Kim Sebastian is looking for any grants that may be available to assist the village with tree replacement.

**REPORTS OF VILLAGE OFFICIALS:**

*President* - M. Goodson: The following ordinance is needed to correct an error in the legal description for the Antioch Holdings, LLC petition to attach to the Village of Paddock Lake that was approved in August.

President Goodson moved to waive the first reading of Ordinance 11-06 relating to the attachment of Antioch Holdings, LLC property. Seconded by Trustee Riesselmann and approved roll call vote (6-0).

President Goodson moved to approve Ordinance 11-06 to create Section 29.18 of the Code of Ordinance of the Village of Paddock Lake relating to the attachment of Antioch Holdings, LLC property. Seconded by Trustee Riesselmann and approved roll call vote (6-0).

*Clerk-Treasurer* – E. Uhlenhake: The August financial report was included in member meeting packet.

*Administrator* – T. Popanda: No Report

*Attorney* – J. Davison: No report

*Citizen Comments*: None.

*Old Business*: None.

*New Business*: None

At 8:25 p.m. President Goodson moved to go into closed session per Wisconsin State Statute 19.85(1)(e) for the purpose of discussing the annex building lease and Wisconsin State Statute 19.85(1)(g) to confer with legal counsel regarding potential litigation. The board will not return to open session for adjournment. Village Administrator Tim Popanda and Village Attorney Jeff Davison will be included in the session. Seconded by Trustee Harris and approved by roll call vote (6-0).

At 9:05 p.m. Trustee Hansen moved to adjourn from closed session. Seconded by Trustee Riesselmann and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer  
Village of Paddock Lake