

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, AUGUST 17, 2011, 7 P.M.

President Goodson called the meeting to order at 7:02 p.m.

Village Board attendance: President Marlene Goodson, Trustees Chris Bucko, Barbara Brenner, Karen Harris, Joe Riesselmann and Patricia Warner. Excused: Trustee Jake Hansen

Staff present: Administrator/Building Inspector Tim Popanda, Deputy Clerk-Treasurer Janet Cushing, Attorney Jeff Davison, and Engineer Greg Boldt.

The meeting agenda was posted August 15, 2011, at the Village Hall, Southport Bank – Paddock Lake Branch and M&I Bank – Paddock Lake Branch.

President Goodson moved to approve the previous meeting minutes – Sanitary District meeting (07/20/11) and Regular Board meeting (07/20/11). Seconded by Trustee Harris and approved by roll call vote (6-0).

Allowances & Disallowances: July 19, 2011- August 17, 2011. Checks 16959 - 17121 in the amount of \$333,481.65. President Goodson moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Harris and approved by roll call vote (6-0).

Trustee Harris moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Warner and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Deputy Clerk/Treasurer-Janet Cushing: read a letter to President Goodson and the Village Board by resident John Bilski commending the administrator and public works crew for their prompt and satisfactory clean-up of large branches left in his driveway by unknown persons on July 31.

Engineers Report –Greg Boldt: Funding for the Waste Water Treatment Plant is moving forward and hopefully will be done by mid September so that construction can begin. Work is continuing on the 2011 PASER Ratings. The striping project will be postponed until next spring. The 250th Avenue bids were opened on August 9, 2011. They were higher than originally estimated due to the addition of more storm sewers.

Community Library Report – Glenda Morey: The Library Board met on 7/25/11 at Twin Lakes. Leann Briese was appointed as liaison to the Friends of the Library. The summer reading project is continuing. The Twin Lakes Library expansion was approved. The parking lot at the Salem Library was resurfaced. Work will be beginning on the budget. The next meeting will be on 8/22/11 at 6:30 p.m. at the Salem Library. Shirley Benning retired from the Library Board and there will be a reception for her at 6:00 p.m.

Building & Zoning Report – Tim Popanda: July 10 – August 17, 2011 15 permits were issued with a valuation of \$42,500 and fees of \$579 collected.

Storm water Management Report – Tim Popanda: Rainfalls have been monitored. There has been less outfall due to the cleanout of catch basins. This has also been no flooding.

Elected County or State Officials – Mike Underhill: The County Finance Committee is working on a policy for two county unions whose contracts have expired before presenting it to the full County

Board. Octoberfest will be held on October 1, 2011 at Old Settler's County Park from 2:00 p.m. until 10:00 p.m. Several sponsors are being lined up, led by Heidi's Bakery.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Goodson: The committee met August 10th. The fund balance policy was discussed. The administrator, deputy clerk/treasurer and clerk/treasurer are beginning work on the 2011 budget. Unused levy limits can no longer be carried forward. There was discussion on the employee handbook. All trustees should now have partial copies of the handbook. There was discussion on the TIF district.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Harris and approved by roll call vote (6-0).

President Goodson moved to approve the Fund Balance Policy as presented. Seconded by Trustee Harris and approved by roll call vote (6-0).

Judiciary & Licensing - Trustee Warner: The committee met August 12 and reviewed a previously denied license. There was discussion on a temporary Class B license for the Kiwanis for Octoberfest.

May 2011 Court Report.

101 citations issued: 53 traffic, 24 parking and 24 village ordinance violations.

Beginning Balance	\$1,175.24	
Deposits		\$3937.50
Other		\$0.00
NSF		\$0.00
Disbursements		
County Jail		\$340.00
State		\$1,030.76
Village of Paddock Lake		\$2,566.74
Other		\$0.00
Ending Balance	\$1,175.24	

Trustee Warner moved to reconsider operator license application for Jeremy Pace (Walgreen's). Seconded by Trustee Harris and approved by roll call vote (6-0).

Trustee Warner moved to approve operator licenses for Jeremy Pace (Walgreen's), license to expire 06/30/12 subject to conversation with parole agent. Seconded by Trustee Harris and approved by roll call vote (6-0).

Trustee Warner moved to approve temporary Class B (beer & Liquor) license for Kiwanis International for October 1, 2011. Seconded by Trustee Harris and approved by roll call vote (6-0).

Police & Fire - Trustee Bucko: The committee met on August 2nd.and discussed the recently passed state law on concealed/carry to go into effect on November 1. There was discussion on ice cream truck vendors in the village. Each vendor and driver needs to have a permit. There have been no permits granted this year. The fire damaged property at 24525 70th St. was discussed. There is not much the village can do at this time. The next meeting will be September 6th at 4:00 p.m.

Parks–Trustee Harris: The next Picnic in the Park will be held on Wednesday, August 24 at Hoag Park. Trustee Harris and Administrator Popanda met with a DNR official regarding erosion problems at Hoag Park. Natural grasses will be planted next spring. They also looked at the erosion problems on

the 72nd St and what could be done. The erosion may compromise the sewer system. A shoreline restoration company will be contacted in the spring. It is possible that the Lake District and the Paddock Hooker Lake Association may contribute to the costs.

Health, Welfare & Recycling – Trustee Brenner: No Report

Buildings & Grounds - Trustee Riesselmann (pro-tem): The committee met on August 9th. The Sharing Center has not gotten back to the committee on the rent proposals for the building. Three bids were received for the roof replacement.

Trustee Riesselmann moved to approve the proposal by Eagle Roofing of Eagle, Wisconsin to replace the existing flat roof at Village annex building with a duro-last roof system with a cost not to exceed \$21,050. Seconded by Trustee Harris and approved by roll call vote (6-0).

Administrator Popanda reported that the mold problem as a result of the roof leaking has been corrected at a cost of less than \$1000.

Public Works – Trustee Riesselmann: We received a check in the amount of \$5,961.54 from the disaster funds for snow removal and cleanup from the February blizzard.

Trustee Riesselmann moved to approve Payne and Dolans street reconstruction bid for 250th Ave and 61st Street from 241st Ave to 239th Ave with a cost not to exceed \$350,000. Seconded by Trustee Harris approved by roll call vote (6-0).

Trustee Riesselmann moved to approve sending Public Works employees, Village Administrator and Chairman of Public Works Committee to safety training and conference in Green Bay, Wisconsin with a cost not to exceed \$1,000.00. Seconded by Trustee Harris and approved by roll call vote (6-0).

Trustee Riesselmann moved to approve fuel tank emergency procedures. Seconded by Trustee Harris and approved by roll call vote (6-0).

Trustee Riesselmann moved to approve the “Request for Chips & Sea Weed from the Village Policy as presented. Seconded by Trustee Harris and approved by roll call vote (6-0).

Village banners were inventoried. Old banners will be destroyed. New banners will be put up sometime this fall.

Tree Commission – Trustee Harris: Village employees are going street by street trimming village owned trees. They are leaving the wood for residents to pick up and use.

REPORTS OF VILLAGE OFFICIALS:

President - M. Goodson:

President Goodson moved to waive the first reading of Ordinance 11-05 relating to the attachment of Antioch Holdings, LLC property. Seconded by Trustee Riesselmann and approved roll call vote (6-0).

President Goodson moved to approve Ordinance 11-05 to create Section 29.18 of the Code of Ordinance of the Village of Paddock Lake relating to the attachment of Antioch Holdings, LLC property. Seconded by Trustee Riesselmann and approved roll call vote (6-0).

Clerk-Treasurer – Janet Cushing for E. Uhlenhake: No Report

Administrator – T. Popanda: No Report

Attorney – J. Davison: No report

Citizen Comments: None.

Old Business: None.

New Business: None

At 8:12 p.m. President Goodson moved to go into closed session per Wisconsin State Statute 19.85(1)(e) for the purpose of discussion of a tax incremental finance. Will not return to open session for adjournment. Seconded by Trustee Riesselmann and approved by roll call vote (6-0).

At 9:20 p.m. the Board adjourned unanimously by voice vote.

Respectfully submitted,

Janet Cushing, Deputy Clerk/Treasurer
Village of Paddock Lake