

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JULY 18, 2012, 7 PM

The meeting was called to order at 7:05 pm by President Goodson.

Village Board attendance: President Goodson, Trustees Barbara Brenner, Chris Bucko, Terry Burns, Jake Hansen, Jill Smart and Patricia Warner.

Staff present: Administrator/Building Inspector Tim Popanda, Clerk/Treasurer Emily Uhlenhake, Attorney Jeff Davison, Engineers Bob Benson and Greg Boldt.

The meeting agenda was posted Monday, July 16th, 4:30 pm at the Village Hall, Southport Bank – Paddock Lake Branch and M&I-BMO Harris Bank – Paddock Lake Branch.

President Goodson moved to approve the minutes from the Regular Board meeting (06/20/12). Seconded by Trustee Warner and approved by roll call vote (7-0).

Allowances & Disallowances: June 20, 2012 – July 18, 2012, checks 18570 - 18706 totaling \$283,836.87. President Goodson moved to approve the Allowances & Disallowances as presented and to continue the new format which shows more detail. Seconded by Trustee Smart and approved by roll call vote (7-0).

President Goodson moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Burns and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report –Greg Boldt: WWTP construction is ahead of schedule. The ad-hoc committee for the Central High School Multi-Use Trail reviewed, evaluated and ranked the four proposals for consultant. The rankings were submitted it to WisDOT for approval.

Community Library Report – Glenda Morey: Library insurance costs have decreased so the board decided to increase coverage to cover hackers. The board is developing guidelines for director performance evaluation. The board meets next on July 23rd at the Twin Lakes facility.

Building & Zoning Report – Tim Popanda: Plans have been submitted for the first new home to be built in 2012.

Storm water Management Report – Tim Popanda: With the dry weather out-fall areas that normally cannot be reached have been cleaned.

Elected County or State Officials – Kenosha County Clerk Mary Schuch-Krebs introduced herself to the board members and briefly updated them on election information.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Goodson reviewed the July 11th meeting. More information about improving the cable station and a proposed password policy will come forward at the next committee meeting on August 8th. Bryan Stevens of Stevens Technologies informed the board that any of his customers that use the MSI software are looking for alternatives. President Goodson asked the committees to begin working on their preliminary budget items.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Burns and approved by roll call vote (7-0).

REPORTS OF STANDING COMMITTEES

Judiciary & Licensing - Trustee Smart:

June 2012 Court Report: 73 traffic tickets, 3 parking tickets and 10 village ordinance tickets were issued. These 86 tickets were issued to 83 adults and 3 juveniles. The bank balance at the end of the month was \$1,166.87.

Trustee Smart moved to approve operator license renewal application for the Stacy Harvey (Paddock Lake BP) – for the period of July 19, 2012 through June 30, 2013. Seconded by Trustee Warner and approved by roll call vote (7-0).

Trustee Smart moved to approve new operator licenses for: (Paddock Lake BP) Brett Stermer, Shawna Guzik, Timothy Hawkins; (Brass Ball Mobil) Nicolas Dipersio; (Walgreens) Barbara Fox; (Promise Land) Bonnie Sanchez; (Paddock lake Marathon) Donna Blankenship, Cynthia Soto, Karen Gersy for the period July 19, 2012 – June 30, 2013. Seconded by Trustee Bucko and approved by roll call vote (7-0).

Police & Fire - Trustee Bucko: The committee met July 10th. The burn ban is still in effect and the Neighborhood Watch program is moving forward. The water patrol has been able to park the boat at private pier along the east side of the lake since the lake level is so low. The next meeting will be August 8th, 4 pm.

Parks–Trustee Warner thanked all the volunteers that helped at the bike parade. The next Picnic in the Park will be July 24th, Hoag Park, 12 noon – 2 pm.

Health, Welfare & Recycling – The committee met July 12th and reviewed the Green Expo. The garbage/recycling contract with John's Disposal expires December 31, 2013. The committee will seek public input via a questionnaire that will be available to pick up at the village hall or on the website. Under consideration is having a drop off site for yard waste, branches, etc. on the west side of the village, cutting down the amount of time spent by public works employees picking the items up. The committee wants to meet with the public works committee on August 8th to discuss recycling. Trustee Burns introduced the concept of a recycling rebate program. The program would motivate residents to be more cognoscente of their recycling efforts by rewarding them for their efforts. The program would be funded by the monthly rebates the village currently receives from John's Disposal. This concept is introduced now to accommodate 2013 budget planning.

Buildings & Grounds – Trustee Brenner reviewed the June 6th meeting. The next committee meeting will be July 12th at 4:30 pm.

Trustee Brenner moved to approve a new cleaning contract for the village hall at \$260/month with the starting date of September 1, 2012. Hall to be cleaned weekly and windows washed once per month. Michelle Shramek will clean the hall as an independent contractor and will receive a 1099 form for this service. Seconded by Trustee Warner and approved by roll call vote (7-0).

Public Works - Trustee Hansen reviewed the July 10th meeting.

Trustee Hansen moved to approve the bid submitted by MBR Construction for the construction of a 30' x 71' lean-to addition at the public works equipment garage in the amount of \$22,480. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Hansen moved to approve payment for the sewer lift pump repair to Crane Engineering in the amount of \$1,578. Seconded by Trustee Warner and approved by roll call vote (7-0).

Trustee Hansen moved to approve CD Smith pay request #10 in the amount of \$1,604,141 for waste water treatment plant improvements. Seconded by Trustee Bucko and approved by roll call vote (7-0).

Tree Commission – President Goodson:

Administrator Popanda informed the board that a watering tank was purchased to begin watering smaller village trees, starting with the 248th Avenue parkway. Emerald Ash Borer has appeared in Kenosha County and the village needs to develop policy and protocol for tree removal when it appears in the village. The board may need to consider starting to budget for tree removal.

REPORTS OF VILLAGE OFFICIALS:

President – M. Goodson: No additional report.

Clerk-Treasurer – E. Uhlenhake: Partisan Primary is scheduled for August 14th. Bank report included with packets.

Administrator – T. Popanda: The administrator will begin meeting with individual committee chairs for budget development. A capital improvement plan will be part of the budget.

Attorney – J. Davison: The may wish to consider implementing a segregated fund for tree removal.

Old Business: None

New Business: None

Citizen Comments: JoEllyn Storz, candidate for Kenosha County Register of Deeds introduced herself to those in attendance at the meeting.

At 8:40 pm President Goodson moved to go into closed session per Wisconsin State Statute 19.85(1)(e) for the purpose of negotiation relating to village properties, will not return to open session for adjournment. Included in the session will be Administrator Tim Popanda and Attorney Jeff Davison. The board adjourned from closed session at 8:50 pm.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer
Village of Paddock Lake