

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MAY 18, 2011, 7 P.M.

President Goodson called the meeting to order at 7:00 p.m.

Village Board attendance: President Marlene Goodson, Trustees Chris Bucko, Barbara Brenner, Jake Hansen, Karen Harris, Joe Riesselmann and Patricia Warner.

Staff present: Administrator/Building Inspector Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison, Engineer Bob Benson and Engineer Greg Boldt.

The meeting agenda was posted May 16, 2011, 12 noon at the Village Hall, Southport Bank – Paddock Lake Branch and M&I Bank – Paddock Lake Branch.

President Goodson moved to approve the previous meeting minutes – Regular Board meeting (04/20/11) and Special Board meeting (05/09/11) and seconded by Trustee Riesselmann. Trustee Harris requested one reference to “Interim Administrator” be changed to “Administrator” in the 04/20/11 board meeting minutes. Minutes with correction were approved by roll call vote (7-0).

Allowances & Disallowances: April 21, 2011 – May 18, 2011. Checks 16465 - 16688 in the amount of \$152,701.66. President Goodson moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Brenner moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Harris and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Greg Boldt: Bids for the WWTP improvements were opened May 5th. The 2011 road ratings (PASER) will be completed by the December 15th. These ratings are completed biennially.

Community Library Report – Glenda Morey: The library board met April 25th at the Salem branch. New energy efficient lighting is being installed at Salem and the new polices are being reviewed by the library’s attorney. The next meeting will be May 23rd, 6:30 p.m. at the Twin Lakes branch.

Building & Zoning Report – Tim Popanda: Nine permits issued with a valuation of \$35,100.00 and fees of \$852.00 have been issued since the April board meeting through May 17th.

Storm water Management Report – Tim Popanda: Kenosha County public works department will sweep curbs and streets next week and clean additional catch basins.

Elected County or State Officials – Mike Underhill: Not present. President Goodson reported on County Supervisor Underhill’s behalf that Kenosha County has adopted the first part of the redistricting plan as the results of the 2010 U.S. Census report. The Kenosha County Board also passed a resolution supporting the Wisconsin Idea Partnership Proposal which keeps the UW System together.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Goodson: The committee met May 15th, in addition to the agenda items that will be acted on at this meeting Administrator Popanda informed the committee that the workers compensation modifier has been reduced due to ongoing safety education for public works employees and office staff. Deputy Clerk-Treasurer Cushing updated the committee on training she received at the Municipal Treasurers conference.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Riesselmann and approved by roll call vote (7-0).

President Goodson moved to approve the insurance policy offered by American Risk Management Resources Network, LLC for the public works fuel cells at a cost of \$1,577.96 per year; to be reviewed in one year. Seconded by Trustee Harris and approved by roll call vote (7-0).

Judiciary & Licensing - Trustee Warner: The committee met May 12th and reviewed operator license applications and the request for coin machine operations at La Cabana Mexican Restaurant.

April 2011 Court Report.

56 citations issued: 30 traffic, 14 parking and 12 village ordinance violations.

Beginning Balance	\$1,175.37	
Fines collected from Court date		\$709.90
Fines collected from delinquencies		\$0.00
Reopening fee		\$0.00
Disbursements		
County Jail		\$230.68
State		\$589.32
Village of Paddock Lake		\$1,702.00
Other		\$0.00
Ending Balance	\$1,177.87	

Trustee Warner moved to approve the following renewal operator license applications. Seconded by Trustee Harris and approved by roll call vote (7-0). These licenses will expire June 30, 2012.

Brass Ball Mobil

Barbara J. Bell	Dorene Hardy	Mark Miller	Susan L. Nejedly
Ronald V. Plants	Aaron Schiavone	Margaret Tillich	Rebecca Wickersham
Elaine Yanzito	Zach M. Young		

Drifters:

Keith D. Plants	Kenneth R. Clelland
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Lakeside SuperValu:

Helene H. Peterson	Marie L. Weis	Sandra Whitely	Sandra Christenson
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Paddock Lake BP:

Dianna Fisher	Vince Fratus	Audrey Girardi	Patti A. Holbek
Michael Nelson	Mary Lester	Wendy Mesmer	

Promiseland Family Restaurant:

Alfredo Jaimes	Ofelia Jaimes
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La Cabana Mexican Restaurant:

Amparo Trevino

Paddock Lake Citgo:

Surjit Singh

Trustee Warner moved to approve a new operator license application for Stacy Harvey (Paddock Lake BP). This license will expire June 30, 2012. Seconded by Trustee Harris and approved by roll call vote (7-0).

Trustee Warner moved to approve operator license renewal applications for Mary Young (Lakeside SuperValu), Jeanne Lentz (Paddock Lake BP) and Karn Quick (Paddock Lake BP) contingent upon

payment of fees owed to the Village of Paddock Lake. These licenses will expire June 30, 2012. Seconded by Trustee Harris and approved by roll call vote (7-0).

Trustee Warner moved to deny the request for licenses for coin operated gaming machines for La Cabana Restaurant as it would appear that the machines sought to be licensed are “gambling devices” within the meaning of village ordinances. Seconded by Trustee Harris and approved by roll call vote (7-0).

Police & Fire - Trustee Bucko: The committee met May 3rd and discussed concerns about parking citations recently issued in the village. It was determined that there were no hardships for parking in the disputed areas and a change in the ordinances regarding parking was not warranted. But the police officer would be asked to distribute information about parking regulations initially to offenders rather than immediately issuing a ticket. The next committee meeting will be June 7th.

Trustee Bucko moved to accept the Vozel Landscaping proposal for nuisance abatement subject to contract agreement. Seconded by Trustee Harris and approved by roll call vote (7-0).

Lakes & Parks—Trustee Harris: The committee met May 12th and discussed plans for the Independence Day Celebration and the committee will meet with the Kiwanis at their meeting on June 2nd and will have a committee meeting on June 7th at 3:30 p.m.

Trustee Harris moved to award the t-shirt purchase for the Independence Day parade to MG&S in the amount of \$1,228.50. Seconded by Trustee Riesselmann and approved by roll call vote (7-0).

Health, Welfare & Recycling – Trustee Brenner: The committee met May 12th. Green Expo is Saturday, May 21st, 9 a.m. – 3 p.m. at the Village Hall. Spring clean up is also that day with garbage dumpsters located at the public works yards and electronic recycling can be dropped off at the Village Hall. The next meeting will be June 7th at 3:15 p.m.

Buildings & Grounds - Trustee Hansen: Trustee Hansen toured village owned facilities with Administrator Popanda and the committee will meet soon to discuss work that needs to be done.

Public Works – Trustee Riesselmann: The Lake District truck and another truck have had some repair work done and new tools for maintenance have been purchased. The village has been awarded \$10,126.00 from FEMA for snow removal costs incurred on the Feb. 2nd blizzard.

Trustee Riesselmann moved to approve Resolution R11-05, a resolution declaring official intent to award a construction contract. The municipal engineer’s recommendation is to accept C.D. Smith Construction’s bid as the lowest responsible bidder; contingent upon the approval of the Wisconsin Department of Natural Resources Clean Water Fund loan approval. Seconded by Trustee Harris and approved by roll call vote (7-0).

Trustee Riesselmann moved to approve Resolution R11-04, a resolution approving the Waste Water Treatment Plant Compliance Maintenance Annual Report which is submitted to the Wisconsin Department of Natural Resources. Seconded by Trustee Warner and approved by roll call vote (7-0).

Trustee Riesselmann moved to purchase from Corral Trailer Sales, Helenville, WI, a 2008, 10 ton equipment trailer for a cost of \$5,500.00. Seconded by Trustee Hansen and approved by roll call vote (7-0).

Trustee Riesselmann moved to purchase 400 tons of sodium chloride (road salt) in cooperation with the State of Wisconsin Department of Transportation. Seconded by Trustee Harris and approved by roll call vote (7-0).

Tree Commission – Trustee Harris: No report.

REPORTS OF VILLAGE OFFICIALS:

President - M. Goodson: Trustee Warner and President Goodson attended the Kenosha County Council of Governments meeting on Saturday, May 7th. The “Youth in Government” program which Kenosha County sponsors may be something the village could participate in.

President Goodson moved to waive the first reading of Ordinance 2.06(a) of the Code of Ordinances of the Village of Paddock Lake. Seconded by Trustee Bucko and approved by roll vote (7-0). This ordinance changes the Lakes & Parks Committee name to Parks Committee.

President Goodson moved to approve Ordinance 2.06(a) of the Code of Ordinances of the Village of Paddock Lake. Seconded by Trustee Bucko and approved by roll call vote (7-0).

President Goodson moved to waive the first reading of Ordinance 3.15(a) of the Code of Ordinances of the Village of Paddock Lake relating to Tree Commission members. Seconded by Trustee Warner and approved by roll call vote (7-0). This ordinance designates the Parks Committee chairman as an advisory (non-voting) member of this citizen committee who shall report to the Village Board concerning activities of the Commission.

President Goodson moved to approve Ordinance 3.15(a) of the Code of Ordinances of the Village of Paddock Lake relating to the Tree Commission members as presented. Seconded by Trustee Harris and approved by roll call vote (7-0).

Clerk-Treasurer – E. Uhlenhake: Treasurer’s report was distributed to board members. A detailed revenue and expense report through the end of April was distributed and the 2011 budget is on track. Board of Review is May 24th, 1 p.m. – 3 p.m.

Administrator – T. Popanda: Crack sealing village streets has started and village employees are assisting Kenosha County public works department with it.

Attorney – J. Davison: No report

Citizen Comments: John Friel, 24802 61st Street asked for assistance with getting the Highlighter delivery stopped at his home. He also complimented the board for doing a great job and making the village a nice place to live.

Old Business: None.

New Business: None

At 8:15 p.m. President Goodson moved to go into closed session per Wisconsin State Statute 19.85(1)(e) for the purpose of negotiating engineers agreement for sanitary sewer rehabilitation and wastewater treatment plant improvements. Included will be the Engineer, Clerk-Treasurer, Administrator and Attorney. The board will return to open session. Seconded by Trustee Bucko and approved by roll call vote (7-0).

At 8:53 p.m. President Goodson moved to return to open session. Seconded by Trustee Bucko and approved by roll call vote (7-0).

Trustee Riesselmann moved to approve modification to WWTP engineering contract expenses to the following: Design Engineering, \$600,000.00 and Construction Related Engineering Expenses, \$600,000.00. Seconded by Trustee Harris and approved by roll call vote (7-0).

At 8:55 p.m. Trustee Harris moved to adjourn. Seconded by Trustee Warner and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer
Village of Paddock Lake