

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MAY 16, 2012, 7 PM

The meeting was called to order at 7:08 pm by President Goodson.

Village Board attendance: President Goodson, Trustees Barbara Brenner, Chris Bucko, Terry Burns, Jill Smart and Patricia Warner. Excused: Trustee Jake Hansen.

Staff present: Administrator/Building Inspector Tim Popanda, Clerk/Treasurer Emily Uhlenhake, Attorney Jeff Davison, Engineers Bob Benson and Greg Boldt.

The meeting agenda was posted Monday, May 14th, 2:30 pm at the Village Hall, Southport Bank – Paddock Lake Branch and M&I-BMO Harris Bank – Paddock Lake Branch.

President Goodson moved to approve the minutes with corrections from the Regular Board meeting (04/16/12). Seconded by Trustee Brenner and approved by roll call vote (6-0).

Allowances & Disallowances: April 18, 2012 – May 14, 2012, checks 18274 - 18393 totaling \$1,342,397.96. President Goodson moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Warner and approved by roll call vote (6-0).

President Goodson moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Brenner and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Mike Halvorson representing ABATE, a motorcycle rights and safety advocacy group informed the board that their group is donating two motorcycle awareness signs for each municipality in Kenosha County. Administrator Popanda recommended the village purchase three additional signs at \$30.00 each and they be placed facing north approximately 250' to 500' from STH 50 on 250th Avenue, 236th Avenue and 248th Avenue and facing south approximately 250'' – 500'' from CTH K on 236th Avenue and 248th Avenue. The board concurred and directed him to proceed with the purchase and placement of the signs.

Engineers Report –Greg Boldt: WWTP construction is on schedule. The striping and landscape restoration along 250th Avenue 2011 Street Improvement Project is complete and the project will be closed out soon. Request for proposals for engineering services for the Central High School multi use trail will be returned by May 23rd and the members of the ad hoc selection committee have not yet been confirmed.

Community Library Report – Glenda Morey: The 2010 audit has been accepted by the library board. The usage numbers have increased at the Twin Lakes branch since its renovation and the attendance at the Silver Lake branch remains steady even with Twin Lakes being re-opened. There will be a used book sale there May 19th & 20th at the Twin Lakes branch. The next board meeting is scheduled for May 22nd, 6:30 pm at the Twin Lakes branch. Administrator Popanda inquired about the needed driveway repair at the Salem branch and recommended the library board consult with a civil engineer to develop a long term solution.

Building & Zoning Report – Tim Popanda: A minimal amount of permits were issued since the last board meeting. Hartnell Chevrolet will finalize renovation plans soon and there was one tenant build out in the proposed tax increment finance district.

Storm water Management Report – Tim Popanda: The efforts to keep storm sewers clean in the last year resulted in no excess water in flood prone area during the heavy rains since the last board meeting and relining the sewer lines reduced the storm water flowing into the sewer plant.

Elected County or State Officials – State Representative Samantha Kerkman updated the board on her new assignment as committee co-chair to the committee that oversees the state's foster care system.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Goodson reviewed the minutes from the May 9th meeting.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Smart and approved by roll call vote (6-0).

President Goodson moved to approve the donation policy as presented. Seconded by Trustee Smart and approved by roll call vote (6-0).

Judiciary & Licensing - Trustee Smart: The committee met May 16th prior to the board meeting to review two cigarette license applications.

April 2012 Court Report: 34 traffic tickets, 8 parking tickets and 13 village ordinance tickets were issued. These 55 tickets were issued to 46 adults and 9 juveniles. The bank balance at the end of the month was \$1,153.87. The committee will meet May 29th after Board of Review to review license renewals for 2012 – 2013.

Trustee Smart moved to approve a cigarette license for Family Dollar, 25100 75th Street, Paddock Lake, Wisconsin. This license expires June 30, 2012. Seconded by Trustee Bucko and approved by roll call vote (6-0).

Trustee Smart moved to approve a cigarette license for Paddock Lake Marathon, 24820 75th Street, Paddock Lake, Wisconsin. This license expires June 30, 2012. Seconded by Trustee Warner and approved by roll call vote (6-0).

Police & Fire - Trustee Bucko: Trustee Bucko reviewed the minutes from the May 10th meeting. The committee requested Captain Apker assign bike patrols to the village for Memorial Day weekend and an extra patrol on the last day of school. Trustee Bucko would like anyone interested in helping to assist with a Neighborhood Watch committee to contact her. The Town of Salem has the revised Emergency Services contract for signing and will return to the Village of Paddock Lake for signing. The next meeting will be Tuesday, June 12th at 4 pm.

Parks–Trustee Warner: Trustee Warner reviewed the minutes from April 25th and May 15th. The first Picnic in the Park will be June 12th at McAlonan Park, noon until 2 pm with a theme of “Kick Off to Summer”. The bike parade will be July 4th and Kiwanis are sponsoring fireworks on July 3rd at dusk.

Trustee Warner moved to approve the purchase of park playground mulch from Dejno, Inc. of Kenosha with a cost not to exceed \$1,400.00. Seconded by Trustee Smart and approved by roll call vote (6-0).

Trustee Warner moved to approve the purchase of ball diamond sand/clay mix from Thelen Sand & Gravel at a cost not to exceed \$1,000.00. Seconded by Trustee Smart and approved by roll call vote (6-0).

Health, Welfare & Recycling – Trustee Burns: The committee met April 25th to finalize plans for the Green Expo on May 19th. The garbage/recycling contract renewal timeline was reviewed. The contract expires in 2013 and it is desired to have a resident questionnaire for input regarding the services before renewing the contract.

Buildings & Grounds – Trustee Brenner: The minutes from the April 25th meeting were reviewed.

Trustee Brenner moved to appoint Terry Burns as Village Historian during his term of trustee. Seconded by Trustee Bucko. After discussion on the question Trustee Brenner rescinded her motion and Trustee Bucko rescinded her second.

Public Works - Trustee Bucko (pro-tem): Trustee Bucko reviewed the minutes of the May 10th meeting.

Trustee Bucko moved to authorize Crane Engineering LLC to rebuild a waste water sump pump at a cost not to exceed \$5,529.55. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Trustee Bucko moved to approve CD Smith pay request #8 for construction of the wastewater treatment plant in the sum of \$746,308.35. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Trustee Bucko moved to approve purchase of 10 replacement trees from Ludwig Nursery at a cost of \$100.00 per tree. Seconded by Trustee Warner and approved by roll call vote (6-0).

Trustee Bucko moved to waive the first reading of Ordinance 12-01 relating to water rates. Seconded by Trustee Goodson and approved by roll call vote (6-0).

Trustee Bucko moved to approve Ordinance 12-01, An Ordinance to Recreate Section 7.52 of the Code of Ordinances of the Village of Paddock Lake Relating to Water Rates. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Tree Commission – President Goodson: Appointments to the Tree Commission will be made under the President's report.

REPORTS OF VILLAGE OFFICIALS:

President - M. Goodson:

President Goodson moved to appoint the Chris Bucko as the trustee alternate to the plan commission. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Goodson moved to correctly appoint Joe Riesselmann as alternate to the Plan Commission and Barbara Fischer-Galley as an alternate to the Plan Commission. Seconded by Trustee Bucko and approved by roll call vote (6-0).

President Goodson moved to appoint Marlene Goodson, Pat Warner, Jake Hansen and Chris Bucko to the Village Tree Commission. Seconded by Trustee Bucko and approved by roll call vote (6-0).

President Goodson moved to set the public hearing date as June 4, 2012 for the Tax Increment Finance District and authorize Ehlers & Associates to provide the Village of Paddock Lake with a draft project plan. Seconded by Trustee Warner and approved by roll call vote (6-0).

President Goodson moved to appoint Administrator Tim Popanda to serve as the Village of Paddock Lake representative to the Kenosha County Comprehensive Biking Facilities Plan Committee. Seconded by Trustee Bucko and approved by roll call vote (6-0).

President Goodson moved to approve Resolution R12-03, A Resolution to Approve Distribution Easement Overhead and Underground Electric and Gas for WE Energies. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Clerk-Treasurer – E. Uhlenhake: The April bank report is included in the board packets. Board of Review is May 29th, 1 pm – 3 pm. Appointments are made at the village hall. The Recall Election is June 5 2012. Ballots for absentee voting will be available May 21st.

Administrator – T. Popanda: Beavers have built a den in the channel and need to be removed before they start damaging the trees around the lake. There will be buoys placed around the area until the DNR grants a permit to remove the beavers. Unfortunately even though the DNR owns the land there will be no financial assistance from them to help the village with the removal. The weed harvester is repaired and the crew will be working some additional hours to catch up.

Attorney – J. Davison: No report.

Old Business: None

New Business: Trustee Burns requested a plan commission information packet before plan commission meetings. Administrator Popanda stated that board members always get copies of the plan commission information packets.

Citizen Comments: None

At 8:58 pm Trustee Bucko moved to adjourn. Seconded by Trustee Warner and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer
Village of Paddock Lake