

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, APRIL 20, 2011, 7 P.M.

President Goodson called the meeting to order at 7:03 p.m.

Village Board attendance: President Marlene Goodson, Trustees Barbara Brenner, Karen Harris, Joe Riesselmann and Patricia Warner. Trustees Chris Bucko and Jake Hansen were excused.

Staff present: Administrator/Building Inspector Tim Popanda, Deputy Clerk-Treasurer Janet Cushing and Attorney Jeff Davison.

The meeting agenda was posted April 18, 2011, 1:00 p.m. at the Village Hall, Southport Bank – Paddock Lake Branch and M&I Bank – Paddock Lake Branch.

President Goodson moved to approve the previous meeting minutes of the Regular Board meeting (03/16/11). Seconded by Trustee Harris and approved by roll call vote (5-0).

Allowances & Disallowances: March 17, 2011 – April 19, 2011. Checks 16298 - 16442 in the amount of \$141,203.56. Trustee Warner moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (5-0).

Trustee Brenner moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Warner and approved by roll call vote (5-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Joe Riesselmann for Greg Boldt: Plans continue for the Sanctuary Senior Living Community. They are awaiting authorization from the Village Board to proceed with construction of the Biofilter at the Public Works facility. The West Side Water system is status quo.

Community Library Report – Glenda Morey: The Management Discussion and Analysis portion of the financial statements have been tabled. Library policies have been tabled. New energy efficient lights are being installed at the Salem Library. There will be a review of the Library Director and a mid-year budget review. The next library board meeting will be April 25th, 6:30 p.m. at the Salem branch.

Building & Zoning Report – Tim Popanda: Fifteen building permits were issued March 16th through April 20th, 2011, with fees collected of \$1,075.00. The Senior development conceptual plan was approved at the Plan Commission meeting on April 11. There is a possible new retail store coming to the Village Plaza Center.

Storm water Management Report – Tim Popanda: The County is going to sweep streets and curbs in the Village. The MS4 Annual Report was submitted to the DNR; nothing has been received back. There was very little flooding reported with the recent heavy rains, most likely due to the catch basin cleaning.

Elected County or State Officials – Mike Underhill: Not present, no report.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Goodson: The committee met on April 12th. Jason Evitts explained the new health insurance possibilities for village employees. Delinquent personal property tax accounts were reviewed. 2010 budget carryovers were presented and a motion will be made for approval. The spring newsletter will be printed and mailed one last time in 2011. After this time, it will be sent electronically.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Harris and approved by roll call vote (5-0).

President Goodson moved to authorize the Village Clerk/Treasurer to apply for a Village Credit Card through Community State Bank/Paddock Lake. Maximum on the card to be \$5000.00. Names authorized on the cards are Village Clerk/Treasurer, Emily Uhlenhake, Deputy Clerk/Treasurer, Janet Cushing and Village Administrator Tim Popanda. Seconded by Trustee Harris and approved by roll call vote (5-0).

President Goodson moved to approve Resolution R11-03 for the 2011 carryovers from 2010 Budget as attached. Seconded by Trustee Harris and approved by roll call vote (5-0).

Judiciary & Licensing – President Goodson, pro-tem: Trustee Brenner moved to send the coin machine application for La Cabana Mexican Restaurant back to the Judiciary & Licensing Committee. Seconded by Joe Riesselmann and approved by roll call vote (5-0).

Trustee Warner moved to approve operators licenses for Jamie Grogan (La Cabana) and Bonita Morton (Brass Ball Mobil), licenses to expire June 30, 2012. Seconded by Trustee Brenner and approved by roll call vote (5-0).

Trustee Warner moved to approve a license for a coin operated Machine (Red Box) for ATJ Foods (Lakeside) 25300 75th St. Paddock Lake, License to expire June 30, 2011. Seconded by Trustee Brenner and approved by roll call vote (5-0).

March 2011 Court Report.

80 citations issued: 42 traffic, 21 parking and 17 village ordinance violations.

Fines imposed on Court Date \$4971.40

Beginning Balance	\$1,175.37	
Fines collected from Court date		\$2,500.20
Fines collected from delinquencies		\$3,310.30
Reopening fee		
NSF		\$10.00
Disbursements		
County Jail		\$699.00
State		\$1,436.18
Village of Paddock Lake		\$3,655.32
Other		\$0.00
Ending Balance	\$1,195.37	

Police & Fire - Trustee Harris, for Trustee Bucko: The committee met on April 7th. There was a discussion on the Sheriff reports. The Fire Department was not in attendance. A citation was issued for damage at 61st and 239th Ave. There was discussion about the upcoming water patrol season. They will begin Memorial Day Weekend, weather permitting. The cost for the water patrol last year was \$1691.31 after reimbursement. There will be a tour of the new fire station in Salem.

Lakes & Parks/Tree Commission –Trustee Harris: The committee met April 20, 2011. The bake sale on election day made \$155.58 and will be used for Picnics in the Parks. Arbor Services will be April 30, with a tree being donated by Ludwig Tree Nursery. Ludwig Tree Nursery is making several trees available for \$100.00, or an additional \$25 if the tree is delivered to residents. Independence Day activities will be July 3rd along with the Kiwanis activities. Participants in the bike parade will be given

a T-Shirt and a coupon for a hot dog, drink & chips to be redeemed at the Kiwanis activities. The Village will reimburse the Kiwanis \$1.00 for each ticket redeemed. There will be a meeting with the Kiwanis on June 3.

Health, Welfare & Recycling – Trustee Brenner, pro-tem: There will be an e-waste collection in conjunction with the Green Expo and spring clean up on Saturday, May 21st. Possible vendors are being contacted for the Expo. The dumpsters from John's Disposal will need to be placed at the Public Works facility due to John's not being able to return the same day to pick up the dumpsters.

Buildings & Grounds - Trustee Brenner: The committee met April 6th. The hall has been rented three times. Congressman Ryan will be here on April 26. We will try to televise the event to residents. There was a meeting with possible new tenants for the Annex Building. The Village Hall will be painted on April 21st. The outside of the Village Hall will be completed soon.

Trustee Brenner moved to pay Westosha Concrete, LLC \$1,730.00 for 291 sq. ft of stamped concrete on the north side of the front of the Village Hall. Seconded by Joe Riesselmann and approved by roll call vote (5-0).

Trustee Brenner moved to pay Breezy Hill Nursery \$1,200.00 for the delivery and installation of 25 shrubs and 2 tons of stone for the front of the Village Hall. Seconded by Patricia Warner and approved by roll call vote (5-0).

Public Works – Trustee Riesselmann: The committee met April 12th; refer to the committee minutes for details.

Trustee Riesselmann moved to rescind a snow removal invoice for Tim Derflinger at 6039 243rd Court. Seconded by Trustee Harris and approved by roll call vote (5-0).

Trustee Riesselmann moved to approve final payment of proposal and change orders to B & M Fencing for the installation of automatic public works gate not to exceed \$5,237.00. Seconded by Trustee Harris and approved by roll call vote (5-0).

Trustee Riesselmann moved to approve the building repairs at Waste Water Treatment Plant and Well House not to exceed \$2030.00. Seconded by Trustee Harris and approved by roll call vote (5-0).

Trustee Riesselmann moved to approve Kenosha County Highway Department work order request for pavement crack sealing on various roads throughout the Village with a cost not to exceed \$15,000.00. Seconded by Trustee Harris and approved by roll call vote (5-0).

Trustee Riesselmann moved to approve the repairs Waste Water Treatment Plant of 4 UV light modules with a cost not to exceed \$4,000.00. Seconded by Trustee Warner and approved by roll call vote (5-0).

REPORTS OF VILLAGE OFFICIALS:

President - M. Goodson: President Goodson welcomed and congratulated Trustee Patricia Warner on her election to the Board and will extend welcomes and congratulations to Trustee Hansen on his election and Trustee Bucko on her re-election at the next meeting. Municipal Clerks Week is May 1- May 7, 2011. President Goodson stated that often clerks are not recognized for all the work that they do on a daily basis. She read a proclamation on Municipal Clerks Week.

President Goodson moved to approve Proclamation to honor our Municipal Clerk/Treasurer and Deputy Clerk Treasurer May 1st – May 7th, 2011 as Municipal Clerk/Treasurer Week. Seconded by Trustee Riesselmann and approved by roll call vote (5-0).

President Goodson moved to approve conditional use permit for First Friends Preschool, LLC, located at 7316 250th Ave. Tax Parcel 40-4-120-034-2176, owners, Steve and Kathryn Larsen. Seconded by Trustee Harris and approved by roll call vote (5-0).

Clerk-Treasurer – J. Cushing for E. Uhlenhake: Treasurer’s report was distributed to board members. We have received the first payment on the State Transportation aids of \$53,928.61.

Paul Ryan will be at the Village Hall for a listening sessions on April 26, 2011, from 1:30 – 2:30 p.m.

Interim Administrator – T. Popanda: The application to FEMA for the blizzard of February 1-2, 2011 has been submitted. We are hoping to get some money back.

Attorney – J. Davison: No report

Citizen Comments: None

Old Business: None.

New Business: None.

At 8:17 p.m. Karen Harris moved to adjourn. Seconded by Joe Riesselmann and approved unanimously by voice vote.

Respectfully submitted,

Janet Cushing, Deputy Clerk/Treasurer