

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, APRIL 18, 2012, 7 PM

The meeting was called to order at 7:00 pm by President Goodson.

Village Board attendance: President Goodson, Trustees Barbara Brenner, Chris Bucko, Terry Burns, Jake Hansen, Jill Smart and Patricia Warner.

Staff present: Administrator/Building Inspector Tim Popanda, Clerk/Treasurer Emily Uhlenhake and Attorney Jeff Davison.

President Goodson congratulated and welcomed returning and newly elected trustees Barb Brenner, Terry Burns and Jill Smart.

The meeting agenda was posted April 16th, 4:30 pm at the Village Hall, Southport Bank – Paddock Lake Branch and M&I-BMO Harris Bank – Paddock Lake Branch.

President Goodson moved to approve the minutes with corrections from the Regular Board meeting (03/21/12). Seconded by Trustee Hansen and approved by roll call vote (Yes: Brenner, Bucko, Hansen, Smart, Warner and Goodson. Abstain: Burns).

Allowances & Disallowances: March 16, 2012 – April 18, 2012, checks 18133 - 18273 totaling \$333,769.76. Trustee Burns request copies of the invoices associated with check 18245 issued to Bumper to Bumper. Trustee Warner moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Bucko and approved by roll call vote (7-0).

Trustee Smart moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Burns and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report –Tim Popanda: Work on the new wastewater treatment plant is progressing well; the 250th Avenue landscape restoration is scheduled to begin soon and the engineers are working with the Central High School engineers on the multi-use trail.

Community Library Report – Glenda Morey: The Library Board met March 26th at the Twin Lakes facility. The Silver Lake branch will resume its old hours of operation now that the Twin Lakes branch is open. The library is under budget for 2011 and the finance committee will determine how the unused funds will be allocated. The next board meeting will be Monday, April 30th, 6:30 pm at the Salem branch.

Building & Zoning Report – Tim Popanda: March 21st through April 18th 11 residential permits were issued with a valuation of \$42,600 and 4 commercial permits with a valuation of \$90,300 were also issued. Fees collected equaled \$1,942.

Storm water Management Report – Tim Popanda: The curbs have been swept and public works employees will start cleaning inlets and outfalls to the lake per MS4 permit requirements. The board discussed monitoring the lake level and Administrator Popanda was directed to bring back information about installing a lake level monitoring story pole.

Elected County or State Officials – Kenosha County Supervisor Mike Underhill: WE Energies has placed lights on poles by the dog park so it can be used for longer hours. New playground equipment is being installed by the beach and rock climbing wall by the ball diamond.

REPORTS OF STANDING COMMITTEES

Finance & Administration – The committee met April 11th and discussed employee health insurance. Board members received a revised health insurance proposal as a result of two employees becoming eligible for insurance and two employees entering a new age group since the original proposal was brought forward. Administrative assistant Michelle Shramek placed unused items such as old phones and public works equipment on an online auction site and the sales generated \$977.44. The committee will discuss how best to use the money.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Warner and approved by roll call vote (7-0).

President Goodson moved to approve the new employee health insurance plan listed as plan #4 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0). This policy is through Assurant Health with an annual cost of \$137,583.36, saving \$70,793.16 for the year.

Board members received copies of the revised 2011 budget with the approved carryovers incorporated.

Judiciary & Licensing - Trustee Warner:

March 2012 Court Report: 54 traffic tickets, 6 parking tickets and 13 village ordinance tickets were issued. These 73 tickets were issued to 65 adults and 8 juveniles.

Trustee Warner moved to approve a new operator license for Tara Lynn Morgan (Drifters). This license expires June 30, 2012. Seconded by Trustee Harris and approved by roll call vote (7-0).

Police & Fire - Trustee Bucko: The committee met April 11th and primarily discussed the feral cat issue. The cats were removed and the home owner responsible was billed. The Salem Fire Department is attempting to get their ISO rating improved that would reduce rates for Paddock Lake residents. The next meeting will be May 1st at 4 pm.

Parks–Trustee Bucko (pro-tem): The Picnic in the Park volunteers would like to form an independent group to run the events and ensure that no village funds are used. The committee needs to discuss this and other upcoming events.

Health, Welfare & Recycling – Trustee Brenner: Trustee Brenner thanked the electors for returning her to office. UWEX has helped with publicity for the E-Waste recycling and Green Expo event. In addition to the expo at the village hall on Saturday, May 19th there will be dumpsters at the public works yards for residents to get rid of bulky items. The village received \$329 in revenue from last year's E-Waste recycling. Monthly recycling rebates from John's Disposal are increasing. There will be a Kenosha County sponsored hazardous waste drop off on Saturday May 5th at the Kenosha County Center.

Buildings & Grounds/Public Works - Trustee Hansen: The committees met jointly on April 11th. Trustee Hansen reviewed the minutes. In addition to the items that will be acted on the committee discussed the progress of the Central High School multi-use trail; progress of the wastewater treatment plant; stump removal and lettering the leaf vac and boom truck. Additionally, the Sharing Center inspection that revealed possibly some missing fixtures was discussed. The Building & Grounds

committee will check into it more closely. The next Public Works committee meeting will be May 1st after the Police & Fire meeting.

Trustee Hansen moved to approve CD Smith pay request #7 for construction of the wastewater treatment plant in the sum of \$628,699.55. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Hansen moved to approve purchase of safety harnesses for public works staff with a cost not to exceed \$1,038. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Hansen moved to approve landscaping maintenance and nuisance property maintenance bid from Shawn Roberts Lawn and Tree Inc., in the amount of \$15,525 per year. Seconded by Trustee Warner and approved by roll call vote (7-0).

The board discussed whether the contractor should provide proof that employees were legal citizens and that none of the employees were registered sex offenders. Attorney Davison advised the board that they would be in violation of federal law and the Wisconsin Fair Employment Act if they made that request.

Trustee Hansen moved to approve landscaping maintenance and nuisance property maintenance contract for Shawn Roberts Lawn and Tree, Inc. Seconded by Trustee Harris and approved by roll call vote (7-0).

Trustee Hansen moved to approve the purchase and installation of a single Stanley Magic Force Heavy Duty automatic door operator at the Village hall main entrance with a cost not to exceed \$2,700 to include electrical work. Seconded by Trustee Warner and approved by roll call vote (7-0)

Tree Commission – President Goodson (pro-tem): Arbor Day is Saturday, April 28th, at the Village Hall. President Goodson moved to accept the Proclamation for Arbor Day as presented. Seconded by Trustee Bucko and approved by roll call vote (7-0).

Trustee Bucko asked if the village would still be taking orders for trees through Ludwig Nursery. The consensus was to continue the program and Gene Ludwig will be contacted about what types of trees are available.

REPORTS OF VILLAGE OFFICIALS:

President - M. Goodson: President Goodson, along with Trustees Brenner and Warner and Administrator Popanda attended the Kenosha County Council of Governments meeting on Saturday, April 14th. Information was received about the Kenosha County bike trails and Town of Randall Supervisor Mike Halvorsen presented information about ABATE, an organization that promotes motorcycle awareness. He was invited to come to a public works committee meeting to discuss placing motorcycle awareness signs in the village.

President Goodson moved to appoint the following plan commissioners with term expiration dates:

Cheryl Baysinger (2015) Robert Leick (2014)
William Keough (2013) Joe Riesselmann (2013)

Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Goodson moved to appoint David Buehn to the Joint Review Board for the proposed Tax Incremental District (TID). Seconded by Trustee Burns and approved by roll call vote (7-0). This committee oversees the TID and requires the village president and a resident to be part of it along with

representatives of the tax entities impacted by a TID. Board members were provided with the TID timeline.

President Goodson moved to accept the standing committees as presented. Seconded by Trustee Hansen and approved by roll call vote (Yes: Bucko, Hansen, Smart, Warner and Goodson. No: Brenner and Burns).

President Goodson moved to appoint the following:

Village Engineers - Baxter & Woodman	Auditor – Andrea & Orendorff, LLP
Village Attorney – Davison Law Office	Assessor – Associated Appraisal Consultants
Court Attorney – David Schlitz	

Seconded by Trustee Hansen and approved by roll call vote (7-0)

Clerk-Treasurer – E. Uhlenhake: March treasurer’s report is included in the board packets. Open Book for real property assessments is scheduled for May 3rd, 1 pm – 3 pm with the Board of Review to be held May 29th, 1 pm – 3 pm. Appointments are made at the village hall. The Recall Primary Election is May 8, 2012.

Administrator – T. Popanda: The Plan Commission will review the proposed Tax Incremental District on May 7th. WisDOT is having an informational meeting regarding STH 50 rehabilitation Monday, April 23rd, 6 pm – 8 pm at the village hall.

Attorney – J. Davison: In reference to the previous discussion regarding employers being required to prove employee were legal citizens Attorney Davison stated to the board that it is his job to give legal opinion on issues facing the board, but that is not necessarily his personal opinion.

Old Business: None

New Business: Trustee Burns stated to the board that regardless of which committees he is assigned to he will be monitoring equipment expenses and water department expenses for possible savings.

Citizen Comments: Resident Glenda Morey, 6032 241st Court, commented to Trustee Burns about his vote approving plan commissioners and the joint review board representative.

At 8:50 pm President Goodson moved to go into closed session per Wisconsin State Statute 19.85(1)(e) for the purpose of discussing the water valves. We will not return to open session for adjournment. Included will be the Village Administrator and the Village Attorney. Seconded by Trustee Hansen and approved by roll call vote (7-0).

The board adjourned from closed session at 9:19 pm.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer
Village of Paddock Lake