

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MARCH 16, 2011, 7 P.M.

President Goodson called the meeting to order at 7:00 p.m.

Village Board attendance: President Marlene Goodson, Trustees Chris Bucko, Barbara Brenner, Terry Burns, Kathy Christenson, Karen Harris and Joe Riesselmann.

Staff present: Interim Administrator/Building Inspector Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison and Engineer Greg Boldt.

The meeting agenda was posted March 14, 2011, 2:30 p.m. at the Village Hall, Southport Bank – Paddock Lake Branch and M&I Bank – Paddock Lake Branch.

Trustee Burns moved to approve the previous meeting minutes – Special Board meeting (01/31/11) and Regular Board meeting (02/16/11). Seconded by Trustee Bucko and approved by roll call vote (7-0).

Allowances & Disallowances: February 11, 2011 – March 16, 2011. Checks 16161 - 16297 in the amount of \$1,225,368.48. Trustee Bucko moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0). Trustee Burns requested a copy of the invoice for check 16233.

Trustee Harris moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report –Greg Boldt: Advertising for bids for the new sewer plant is in process. The pre-bid conference is April 14th; 10 a.m. at the Village Hall and the bid opening is May 5th, 3 p.m. at the Village Hall also. Plans continue for the Sanctuary Senior Living Community; a revised conceptual plan will be presented at the next plan commission meeting.

Community Library Report – Glenda Morey: The Twin Lakes facility expansion plans continue even though the Village of Twin Lakes has not yet made a decision as to whether they will remain a part of the consortium. The feasibility of maintaining that location if Twin Lakes pulls out was questioned. It was pointed out that facility also serves the Town of Randall which does not have any buildings suitable to house a library. The Salem facility is converting to energy efficient lights. The next library board meeting will be March 28th, 6:30 p.m. at the Twin Lakes branch.

Building & Zoning Report – Tim Popanda: Four building permits, including one single family home were issued February 17th through March 16th. One business closed in the village, but a new bakery will be opening soon. The next Plan Commission meeting is Monday, April 11th, 6:30 p.m.

Storm water Management Report – Tim Popanda: Catch basin cleaning continues and the MS4 Annual Report was submitted to the DNR. A copy of the report was included in board meeting packets.

Elected County or State Officials – Mike Underhill: Not present, not report.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Goodson: The committee met on March 9th. Kenosha County will soon send information about the Village of Paddock Lake purchasing several tax deed properties. Delinquent personal property tax accounts were reviewed and more payments have been received. 2010 budget carryovers will be presented in April. Medical insurance and employee comp time was discussed. Options for increasing cost efficiency for newsletters are being explored. The spring

newsletter may be combined with the Lake District annual newsletter and placed as an insert in local newspapers along with posting it on the village website.

Additionally cell phone service was discussed. The current service provided by AT&T is a small business account with inflexible group structures and overages are continuing to grow. Interim Administrator Popanda reviewed a government plan offered by Verizon and various options available. There appears to be saving available, but there was concern about the ability to eliminate some services cost free if necessary. Cost of switching from the AT&T plan would be reduced if the current cell phone numbers were surrendered, rather than being transferred to a new provider.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Goodson moved to approve the Accountant-Deputy Clerk/Treasurer to attend the Municipal Treasurers Assn. of Wisconsin Spring Conference; registration, lodging, meals and mileage are included. The Conference is May 5 & 6, 2011 at Elkhart Lake. Seconded by Trustee Bucko and approved by roll call vote (7-0).

President Goodson moved to approve the payroll policy as presented with corrections on lines 2 & 5 as stated. Seconded by Trustee Harris and approved by roll call vote (7-0).

President Goodson moved to cancel AT&T cell phone service effective 04/01/11. Seconded by Trustee Harris and approved by roll call vote (7-0).

President Goodson moved to allow the Interim Administrator to enter into a cell phone program with Verizon for 12 cell phones as presented per attached spreadsheet, with the understanding that we can cancel at anytime without cost to the Village the field force management program. Seconded by Trustee Harris and approved by roll call vote (7-0).

President Goodson moved to accept John Burg's resignation. Seconded by Trustee Riesselmann and approved by roll call vote (7-0).

Judiciary & Licensing - Trustee Burns: The committee met on March 10th and reviewed an operator license application and a request for coin operated machines at La Cabana Mexican Restaurant. The operator license will be approved contingent upon the applicant paying delinquent utility bills to the Village of Paddock Lake. The coin machine application will not be considered until more specific information can be received about the machines. Lee Hagopian presented information about a proposed microbrewery. He was directed to contact the building inspector about the requirements for a conditional use permit that would be required.

February 2011 Court Report.

37 citations issued: 22 traffic, 12 parking and 3 village ordinance violations.

Beginning Balance	\$1,175.37	
Fines collected from Court date		\$709.90
Fines collected from delinquencies		\$0.00
Reopening fee		\$0.00
Disbursements		
County Jail		\$218.00
State		\$534.63
Village of Paddock Lake		\$1,470.67
Other		\$0.00
Ending Balance	\$1,175.37	

Trustee Burns moved to approve an operator license application for Keith Plants (Drifters Bar & Grille) conditional upon full payment for monies owed to the Villas as per ordinance 22.01(e)(a). This license shall expire on June 30, 2011. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Police & Fire - Trustee Bucko: The committee met on March 1st and recommended amending Ordinance 25.37 relating to unlawful intoxicating chemical compounds to prohibit "bath salts". The State of Wisconsin Legislature is introducing a bill also to prohibit these compounds and a letter of support for the proposed bill will be sent to Representative Samantha Kerkman. The next meeting will be Thursday, April 7th.

Trustee Bucko moved to approve the emergency services contract with the Town of Salem. Seconded by Trustee Burns and approved by roll call vote (7-0).

Trustee Bucko moved to waive the first reading of proposed Ordinance 11-02 relating to unlawful chemical compounds. Seconded by Trustee Riesselmann and approved by roll call vote (7-0).

Trustee Bucko moved to approve Ordinance 11-02 amending Village Ordinance 25.37 relating to unlawful intoxicating chemical compounds. Trustee Harris, second – approved by roll call vote (7-0).

Lakes & Parks/Tree Commission – Trustee Harris: The committee met jointly with Health, Welfare & Recycling on March 1st. Independence Day activities will be July 3rd along with the Kiwanis fireworks. Trustee Harris moved to approve a \$2.00 administrative fee for Kenosha Co. Dog Park tags starting April 1, 2011. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Health, Welfare & Recycling – Trustee Christenson: Asset Recyclers presented information about e-waste recycling and the village can earn money from items recycled. There will be an e-waste collection in conjunction with the Green Expo and spring clean up on Saturday, May 21st. The next meeting is April 6th, 6 p.m., again with Lakes & Parks/Tree Commission.

Buildings & Grounds - Trustee Brenner: The committee met March 1st and discussed lighting at the village hall parking lot and at public works. The village hall has been re-keyed and there has been one meeting with prospective renters for the annex building and another meeting scheduled for March 21st. Next meeting is April 6th at 5 p.m.

Public Works – Trustee Riesselmann: The committee met March 8th; plans continue for the sewer plant construction. A final decision on lighting improvements will be made after the 2010 budget carryovers are completed. 250th Avenue may be repaved with LRIP funds.

Trustee Riesselmann moved to approve repairs at the Hooker Lake lift station at a cost of approximately \$9,833 and \$800 - \$1,000 for the auto dialer. Seconded by Trustee Harris and approved by roll call vote (7-0).

REPORTS OF VILLAGE OFFICIALS:

President - M. Goodson: Matt Carlson, President of Platinum Systems was recognized by the Kenosha Area Business Alliance with a Community Service Award for time and resources donated to many Kenosha charitable organizations. The Village of Paddock Lake uses Platinum Systems for computer services.

Clerk-Treasurer – E. Uhlenhake: Treasurer's report was distributed to board members. Spring Election is Tuesday, April 5th.

Interim Administrator – T. Popanda: Minor road repairs will be done by the public works employees.

Attorney – J. Davison: No report

Citizen Comments: None

Old Business: None.

New Business: Trustee Riesselmann commended Trustee Bucko for getting an emergency services contract finalized that benefits the village.

Trustee Bucko moved to direct the Clerk/Treasurer to express the Village of Paddock Lake Board of Trustees support of proposed legislation to ban “bath salts”, LRB-1386 by sending a letter to Representative Samantha Kerkman. Seconded by Trustee Burns and approved by roll call vote (7-0).

At 8:45 p.m. President Goodson moved to go into closed session per Wisconsin State Statute 19.85(1)(c)(e) for the purpose of considering employment contract. The Village of Paddock Lake Board of Trustees may or may not return to open session for action on employment contract; included will be Tim Popanda and Jeff Davison. Seconded by Trustee Riesselmann and approved by roll call vote (7-0).

In closed session at 10:40 p.m. Trustee Christenson moved to adjourn. Seconded by Trustee Harris and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer