

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, FEBRUARY 16, 2011, 7 P.M.

President Goodson called the meeting to order at 7:00 p.m.

Village Board attendance: President Marlene Goodson, Trustees Chris Bucko, Barbara Brenner, Terry Burns, Kathy Christenson, Karen Harris and Joe Riesselmann.

Staff present: Interim Administrator/Building Inspector Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison, Engineers Greg Boldt and Bob Benson.

The meeting agenda was posted February 14, 2011, 2:30 p.m. at the Village Hall, Southport Bank – Paddock Lake Branch and M&I Bank – Paddock Lake Branch.

President Goodson moved to approve the previous meeting minutes - Regular Board meeting (01/19/11). Seconded by Trustee Harris and approved by roll call vote (7-0).

Allowances & Disallowances: January 17, 2011 – February 10, 2011. Checks 16021 - 16160 in the amount of \$147,553.13. Trustee Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0). Trustee Burns requested copies of invoices for checks 16075 and 16149.

Trustee Christenson moved to suspend the Rules of Order to allow residents to address the board during committee reports. Seconded by Trustee Harris and approved by roll call vote (7-0).

**PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

*Engineers Report* –Greg Boldt: Senior living complex plans are being reviewed. There will be another meeting with the developer on Feb. 21<sup>st</sup>. Bob Benson informed the board the construction permits have been received for the wastewater treatment plant and bids are being prepared.

*Community Library Report* – Glenda Morey: The library has selected new health insurance for employees. Three new employees were hired to replace employees leaving. Bathrooms at the Salem facility have been upgraded and some electrical will be upgraded. The Village of Twin Lakes has not yet made a decision whether to remain in the consortium. The next library board meeting will be Feb. 28<sup>th</sup> at the Salem facility.

*Building & Zoning Report* – Tim Popanda: There was only a small amount of activity in the last month, but one new home permit and a remodeling permit have been issued.

*Storm water Management Report* – Tim Popanda: Catch basin tops have been cleaned out to receive water from melting snow.

*Elected County or State Officials* – Mike Underhill: Not present, not report.

**REPORTS OF STANDING COMMITTEES**

*Finance & Administration* – President Goodson: The committee met on February 9<sup>th</sup>. Impact Networking again spoke to the committee about scanning documents for the village. They will set a time with office staff to assess village needs. 2010 budget carryovers will be presented in March. Medical insurance and employee comp time was discussed.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Riesselmann and approved by roll call vote (7-0).

President Goodson moved to renew the League of Wisconsin's Municipalities Mutual Insurance policy for \$27,579.00. Seconded by Trustee Christenson and approved unanimously by roll call vote (7-0).

*Judiciary & Licensing* - Trustee Burns: The committee met on February 10<sup>th</sup> to review operator license applications.

January 2011 Court Report.

60 citations issued: 32 traffic, 19 parking and 9 village ordinance violations.

Beginning Balance	\$1,175.37	
Fines collected from Court date		\$3,535.50
Fines collected from delinquencies		\$1,307.30
Reopening fee		\$0.00
Disbursements		
County Jail		\$650.70
State		\$1,346.39
Village of Paddock Lake		\$2,846.71
Other		\$0.00
Ending Balance	\$1,175.37	

Trustee Burns moved to approve operator license applications for Rebecca Nicole Wickersham (Brass Ball Mobi) and Barbara J. Bell (Brass Ball Mobil). These licenses shall expire June 30, 2011. Seconded by Trustee Bucko and approved by roll call vote (7-0).

Trustee Burns moved to authorize Judge Brenner to attend the Municipal Judge seminar in Sheboygan, WI, March 24 – 25, 2011. Cost of seminar, reimbursement for travel, lodging and meals not to exceed \$400.00. Seconded by Trustee Harris and approved by roll call vote (Yes – Bucko, Burns, Christenson, Harris, Riesselmann & Goodson. Abstain - Brenner).

*Police & Fire* - Trustee Bucko: The committee met on February 14<sup>th</sup>. The committee discussed “bath salts” that are used as a recreational drug and would like amend Ordinance 25.36 relating to unlawful intoxicating chemical compounds to prohibit these substances. Attorney Davison needs the chemical components and marketing names of these substances to draft the ordinance amendment. There was additional discussion about the fire protection contract in closed session. The next committee meeting will be March 1, 2011 at 4 p.m.

*Lakes & Park/Tree Commission* – Trustee Harris: There will be a combined meeting with Health, Welfare & Recycling on March 1<sup>st</sup> at 5 p.m. The items from the Feb. 1<sup>st</sup> meeting that was cancelled due to the snow storm will be discussed. There will be Bingo on Friday, Feb. 25<sup>th</sup>, 5 p.m. – 7 p.m. Arbor Day is scheduled for April 30<sup>th</sup> at 10 a.m. Trustee Harris requested trustees give her ideas where to plant the donated tree for the ceremony.

*Health, Welfare & Recycling* – Trustee Christenson: Feb. 1<sup>st</sup> meeting cancelled due to snow storm and the committee will meet March 1<sup>st</sup> in conjunction with the Lakes & Parks Committee.

*Buildings & Grounds* - Trustee Brenner: Feb. 1<sup>st</sup> meeting cancelled due to snow storm and the committee will meet March 1<sup>st</sup> at 6 p.m. The Sharing Center 2011 lease has been signed.

*Public Works* – Trustee Riesselmann: The committee met on February 8<sup>th</sup> and discussed the senior living facility, employee performance, truck repairs and snow removal. Trustee Riesselmann commended Interim Administrator Popanda on coordinating the snow removal efforts from the storm.

Terry Point, 6937 236<sup>th</sup> Avenue inquired if there would be any disaster fund money available to defray the cost of the snow removal from the recent storm. Interim Administrator stated the village incurred about \$15,900 in potentially eligible costs for an 87% reimbursement.

**REPORTS OF VILLAGE OFFICIALS:**

*President* - M. Goodson: President Goodson stated WisDOT prohibited the village from assisting Kenosha County in STH 50 snow removal efforts. The Town of Salem will split the Hooker Lake grant application fee that was approved by the village in January. Their contribution is \$100.00.

*Clerk-Treasurer* – E. Uhlenhake: Treasurer’s report was distributed to board members. The 2010 audit is in process, being conducted by Andrea & Orendorff, LLP.

*Interim Administrator* – T. Popanda: Tim Popanda thanked the board for purchasing the pay loader last year. Without it snow removal from the blizzard would have been much more costly.

*Attorney* – J. Davison: No report

*Citizen Comments*: Glenda Morey informed the board the Community Library now has e-books available and will instruct owners of e-readers on how to use them.

*Old Business*: None.

*New Business*:

At 8:45 p.m. President Goodson moved to go into closed session per Wisconsin State Statute 19.85(1)(e) for the purpose of negotiating emergency services contract. Will not return to open session for adjournment; included with the board members will be Tim Popanda and Jeff Davison. Seconded by Trustee Riesselmann and approved by roll call vote (7-0).

In closed session at 8:10 p.m. Trustee Harris moved to adjourn. Seconded by Trustee Riesselmann and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer