

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, FEBRUARY 15, 7 PM

The meeting to order at 7:00 pm. In the absence of President Goodson, Trustee Harris moved to appoint Trustee Joe Riesselmann as president pro-tem. Seconded by Trustee Warner and approved by roll call vote (4-0)

Village Board attendance: Trustees Barbara Brenner, Karen Harris, Joe Riesselmann and Patricia Warner. Excused: President Marlene Goodson, Trustee Chris Bucko. Absent: Trustee Jake Hansen.

Staff present: Administrator/Building Inspector Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison, Engineers Greg Boldt and Bob Benson.

The meeting agenda was posted February 13, 2012, 1 pm at the Village Hall, Southport Bank – Paddock Lake Branch and M&I-BMO Harris Bank – Paddock Lake Branch.

Trustee Warner moved to approve the minutes from the Regular Board meeting (01/18/12). Seconded by Trustee Harris and approved by roll call vote (4-0).

Allowances & Disallowances: January 19, 2012 – February 15, 2012, checks 17865 – 17981 totaled \$759,260.47. Trustee Harris moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (4-0).

Trustee Brenner moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Warner and approved by roll call vote (4-0).

**PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

*Engineers Report* –Greg Boldt: Activity at the wastewater treatment plant will pick up as the weather gets nicer and 250<sup>th</sup> Avenue restoration will be completed. A meeting was held with Central High School and village officials to discuss using the WisDOT Traffic Enhancement Grant for the multi-use path.

*Community Library Report* – Glenda Morey. The library board met January 23<sup>rd</sup> at the Salem branch. The personnel policy was updated and adjustments to the 2011 and 2012 budgets were made based on the 2010 audit. The Twin Lakes branch will reopen soon with an Open House tentatively scheduled for the end of February.

*Building & Zoning Report* – Tim Popanda: Family Dollar opens Wednesday, February 16<sup>th</sup> at 8 am. Talks have begun with Jim Esperson regarding attachment to the village of 32 acres he owns south of Hartnell Chevrolet.

*Storm water Management Report* – Tim Popanda: The village needs to meet with the engineers regarding the construction of an infiltration basin to be located on village property on the north side of STH50, west of Westosha Floral. The basin will accommodate STH 50 runoff after the road is reconstructed.

*Elected County or State Officials* – No reports.

**REPORTS OF STANDING COMMITTEES**

*Finance & Administration* – The committee met on February 14<sup>th</sup> after the public works committee.

Trustee Harris moved to pay bills over \$1,000 as presented. Seconded by Trustee Warner and approved by roll call vote (4-0).

Trustee Riesselmann moved to approve renewal of the Village's general liability insurance policy through the League of Wisconsin Municipalities Mutual Insurance and underwritten by R&R Insurance Services, Inc. The renewal cost is \$27,903.44. Seconded by Trustee Brenner and approved by roll call vote (4-0).

*Judiciary & Licensing* - Trustee Warner:

January 2012 Court Report: 39 traffic tickets, 16 parking tickets and 5 village ordinance tickets were issued. These 60 tickets were issued to 59 adults and 1 juvenile.

Trustee Warner moved to approve a new operator license for Tiffany Hanson (La Cabana). This license expires June 30, 2012. Seconded by Trustee Harris and approved by roll call vote (4-0).

*Police & Fire* - Trustee Harris (pro-tem): The committee met February 7<sup>th</sup> at 2 pm to review the monthly police, fire and nuisance officer reports. Clawz and Pawz are working through out the village to eliminate feral cats. The landlord of a residence where a registered sex offender has moved into has been notified that the renter needs to move out. The landlord is cooperating with village officials.

*Parks*—Trustee Harris: The committee will met jointly with Public Works committee on Tuesday, February 14<sup>th</sup> at 4 pm. The preliminary step to curtail erosion of 72<sup>nd</sup> street along the channel is to make the entire channel “No Wake”. Additional buoys need to be purchased to accomplish this.

The next Bingo Night is Friday, February 24<sup>th</sup>, 5 pm – 7 pm. And the Easter Bunny will visit the Village Hall Friday, March 23<sup>rd</sup>, 5 pm – 7 pm.

The Phoenix semi-pro football team has again asked to practice behind the village hall. As in the past they provide their own liability insurance. The board's unanimous consensus was that they can again practice behind the village hall.

Trustee Harris moved to purchase three “No Wake” regulatory boating buoys with a cost not to exceed \$190.00 each or a total of \$570.00. Seconded by Trustee Warner and approved by roll call vote (4-0).

*Health, Welfare & Recycling* – Trustee Brenner: The committee met on February 7<sup>th</sup> at 3 pm. Administrative Assistant Michelle Shramek has been instrumental in developing recycling educational information to be distributed to village residents. Pamphlets for Green Day have been sent to all the municipalities in the county. Asset Recyclers of Burlington, Wis. will be on hand for electronic and TV recycling pick up. Letters to vendors have been sent asking them to participate in Green Day. John's Disposal will have dumpsters at the wastewater treatment plant to take items from residents not normally picked up during the week.

Trustee Brenner moved to proceed and lock in the date of May 19, 2012 from 1 am – 2 pm at the Village Hall for the spring clean-up, electronics and TV's drop off and the third annual Green Expo. Seconded by Trustee Harris and approved by roll call vote (4-0).

*Buildings & Grounds* - Trustee Hansen: No February meeting.

*Public Works* – Trustee Riesselmann: The committee met on February 14<sup>th</sup> at 4 pm. Public Works employees are scheduled to have confined space physicals.

Trustee Riesselmann moved to approve CD Smith pay request #5 for construction of the wastewater treatment plant in the sum of \$236,825.50. Seconded by Trustee Harris and approved by roll call vote (4-0).

Trustee Riesselmann moved to approve winning bid form Pumps Tire Service, Sturtevant, Wis. with a cost not to exceed \$4,172.12 for the following village vehicles and equipment:

- Backhoe tractor
- John Deere tractor
- Boom truck
- Leaf vac
- GMC utility truck

Seconded by Trustee Brenner and approved by roll call vote (4-0).

Trustee Riesselmann move to approve sending public works employees to pesticide applicators' training, cost not to exceed \$350.00, Seconded by Trustee Harris and approved by roll call vote (4-0).

Trustee Riesselmann moved to approve sending the public works employees to highway work zone training, cost not to exceed \$500.00. Seconded by Trustee Warner and approved by roll call vote (4-0)

*Tree Commission* – Trustee Harris: Arbor Day is Saturday, April 28<sup>th</sup>, 9 am. Trustee Harris commended the public works employees on the good job being done with recent tree trimming. Residents are reminded they can take the wood for free that the employees have trimmed.

#### **REPORTS OF VILLAGE OFFICIALS:**

*President* - M. Goodson: No report

Administrator Popanda reported to the board that President Goodson's recuperation from bi-lateral knee replacement is progressing well.

*Clerk-Treasurer* – E. Uhlenhake: The January Treasurer's report was included in the meeting packet. The February 21<sup>st</sup> Spring Primary includes races for Salem School Board, Brighton Elementary School Board and Kenosha County Circuit Court Judge.

*Administrator* – T. Popanda: The Administrator and the Clerk-Treasurer are looking into a possible revision in the village's policy with the Local Government Property Insurance Fund to ensure the village is adequately covered for any potential property losses.

*Attorney* – J. Davison: There will be a presentation of the proposed Tax Incremental Finance District soon.

*Citizen Comments*: None

*Old Business*: None.

*New Business*: None

At 7:40 pm Trustee Harris moved to adjourn. Seconded by Trustee Warner and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer  
Village of Paddock Lake