

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, JANUARY 18, 7 PM

President Goodson called the meeting to order at 7:00 pm.

Village Board attendance: President Marlene Goodson, Trustees Barbara Brenner, Chris Bucko, Jake Hansen, Karen Harris, Joe Riesselmann and Patricia Warner.

Staff present: Administrator/Building Inspector Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison, Engineers Greg Boldt and Bob Benson.

The meeting agenda was posted January 16, 2012, 2:45 pm at the Village Hall; January 17, 2012, 9:45 am at Southport Bank – Paddock Lake Branch and M&I Bank – Paddock Lake Branch.

President Goodson moved to approve the minutes from the Regular Board meeting (12/21/12). Trustee Warner requested clarification in the minutes regarding elected official working as poll workers on Election Day. Seconded by Trustee Harris and approved by roll call vote (Yes: Brenner, Hansen, Harris, Riesselmann & Warner. Abstain: Bucko).

Allowances & Disallowances: December 22, 2011 – January 18, 2012, checks 17714 – 17864 totaled \$2,236,271.54. President Goodson moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Hansen moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Bucko and approved by roll call vote (7-0).

**PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

*Engineers Report* – Greg Boldt: There is not a lot of current activity going on; the underground utilities are going in for the WWTP project.

*Community Library Report* – Glenda Morey. The next meeting will be Monday, January 23<sup>rd</sup>, 6:30 pm at the Salem library.

*Building & Zoning Report* – Tim Popanda: The 2011 activity was summarized. Overall 137 permits were issued with a valuation of \$1,336,091.00. The permit fees collected totaled \$27,615.00.

*Storm water Management Report* – Tim Popanda: There is no activity at this time of the year.

*Elected County or State Officials* – County Board Supervisor Mike Underhill – no report. Kenosha County Circuit Court Judge candidates David Celebre and William (Bill) Michel introduced themselves to the village board.

**REPORTS OF STANDING COMMITTEES**

*Finance & Administration* – President Goodson: The 01/12/12 committee minutes were reviewed. More information will be brought forward next month on upgrading the surge protector for the copier and purchasing a laptop computer for public works.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Warner and approved by roll call vote (7-0).

President Goodson moved to approve Resolution R12-01, approving Southeastern Wisconsin Regional Plan Commission's Hazard Mitigation Plan Update for Kenosha County 2011 – 2015. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Goodson moved to approve the sewer settlement for the Miller Property as proposed in the settlement agreement for parcels 40-4-120-022-3431 and 40-4-120-022-3421. Seconded by Trustee Riesselmann and approved by roll call vote (7-0).

*Judiciary & Licensing* - Trustee Warner:

Summary Court Report January 1, 2011 – December 31, 2011: 842 tickets for violations were issued and \$44,858.70 was paid in fines. The village retained 63.3% equaling \$28,392.09. The balance is distributed between the State of Wisconsin and Kenosha County.

Trustee Warner moved to approve a new operator license for Philip Albers (Paddock Lake BP). This license expires June 30, 2012. Seconded by Trustee Harris and approved by roll call vote (7-0).

*Police & Fire* - Trustee Bucko: The committee met in closed session prior to this meeting to discuss the Town of Salem Emergency Services contract. The next meeting will be Tuesday, February 7<sup>th</sup> at 2 pm.

*Parks*–Trustee Harris: The committee will meet jointly with Public Works committee on Tuesday, February 14<sup>th</sup> at 4 pm. The next Bingo Night is Friday, January 27<sup>th</sup>, 5 pm – 7 pm.

*Health, Welfare & Recycling* – Trustee Brenner: The committee will meet Tuesday, February 7<sup>th</sup> at 3 pm. To discuss spring clean up and Green Expo.

*Buildings & Grounds* - Trustee Hansen: The committee met January 12<sup>th</sup> and discussed purchasing roof mats for the annex building along with searching for a tenant for the building. Also discussed was painting the ladies bathroom, ADA doors and new lights for the voting booths. A February meeting date has not yet been set.

*Public Works* – Trustee Riesselmann: Trustee Riesselmann reminded residents that 235<sup>th</sup> Avenue is not being crack sealed at this time because it is scheduled to be repaved in 2013 with Local Road Improvement Project funds. The balance of the crack sealing will be completed in spring.

Trustee Riesselmann moved to approve the snow removal policy. Seconded by Trustee Harris and approved by roll call vote (7-0). It was recommended to put this policy on the website.

Trustee Riesselmann move to approve the retro reflective traffic control sign management program plan. Seconded by Trustee Harris and approved by roll call vote (7-0).

Trustee Riesselmann moved to approve safety training for public works staff with Alpha Terra with a cost not to exceed \$199.00 per person. Training will include Village of Bristol and Town of Dover employees with respective municipality reimbursing Village of Paddock Lake for cost per person. Seconded by Trustee Harris and approved by roll call vote (7-0)

Trustee Riesselmann moved to approve pay request #4 from CD Smith, Inc. for the wastewater treatment plant project with an amount not to exceed \$572,185.00 in reimbursement funds from WDNR Clean Water Fund loan. Seconded by Trustee Harris and approved by roll call vote (7-0).

Trustee Riesselmann moved to approve the purchase of replacement parts for “Sweepster” rotary broom form Schmidt Implement with a cost not to exceed \$1,100. Seconded by Trustee Harris and approved by roll call vote (7-0).

Trustee Riesselmann moved to approve reimbursement of Advance Construction’s retainer for the westside water system in the amount of \$13,170.35; retaining \$12,000 until testing is done. Seconded by Trustee Harris and approved by roll call vote (7-0).

*Tree Commission* – Trustee Harris: Arbor Day is scheduled for April 28, 2012. Preliminary plans include planting a tree at the annex building in conjunction with a food drive for the Sharing Center. Trustee Brenner volunteered to assist with the event due to the fact that Trustee Harris will no longer be on the board at that time.

### **REPORTS OF VILLAGE OFFICIALS:**

*President* - M. Goodson: No report

*Clerk-Treasurer* – E. Uhlenhake: The December Treasurer’s report was included in the meeting packet. The February 21<sup>st</sup> Spring Primary includes races for Salem School Board, Brighton Elementary School Board and Kenosha County Circuit Court Judge.

*Administrator* – T. Popanda: The GMC truck shared with the Lake District has had the paint work corrected. The FEMA and WDNR floodplain maps will be effective June 21, 2012. A village ordinance to conform to these maps is being developed. The village may soon have an opportunity to purchase road salt for next year at a discounted rate.

*Attorney* – J. Davison: No additional report.

#### *Citizen Comments:*

Terry Burns, 6121 247<sup>th</sup> Avenue addressed the topics of snowmobile trails being closed due to lack of snow; opposing the proposed 2% pay increase for employees and hiring a part-time employee as full time.

Kathy Christenson, 6514 244<sup>th</sup> Avenue spoke opposing hiring a part-time employee as full time.

*Old Business:* None.

*New Business:* None

At 8:10 pm President Goodson moved to go into closed session per Wis. State Statute 19.85(1)(c) for consideration of employment and consideration of employee compensation. Seconded by Trustee Hansen and approved by roll call vote (7-0).

From closed session at 9:10 pm President Goodson moved to return to open session. Seconded by Trustee Warner and approved unanimously by voice vote.

President Goodson moved to hire Michelle Shramek full time at her hourly rate. Seconded by Trustee Hansen and approved by roll call vote (Yes: Brenner, Goodson, Hansen, Riesselmann & Warner. No: Bucko, Harris)

President Goodson moved to approve a wage increase of 2% starting from 01/01/12 for all sewer treatment and public works employees. Seconded by Trustee Hansen and approved by roll call vote (Yes: Brenner, Goodson, Hansen, Riesselmann & Warner. No: Bucko, Harris).

President Goodson moved to approve a wage increase of 2% starting from 01/01/12 for all non wastewater treatment employees and non public works employees, excluding Michelle Shramek. Seconded by Trustee Hansen and approved by roll call vote (Yes: Brenner, Goodson, Hansen, Riesselmann & Warner. No: Bucko, Harris).

At 9:15 pm Trustee Harris moved to adjourn. Seconded by Trustee Warner and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer  
Village of Paddock Lake