

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, SEPTEMBER 19, 2012, 6 PM

The meeting was called to order at 6:02 pm by President Goodson.

Village Board attendance: President Goodson, Trustees Barbara Brenner, Terry Burns, Jake Hansen, Jill Smart and Patricia Warner. Excused: Chris Bucko

Staff present: Administrator/Building Inspector Tim Popanda, Clerk/Treasurer Emily Uhlenhake, Deputy Clerk/Treasurer, Attorney Jeff Davison, Engineer Bob Benson.

The meeting agenda was posted Monday, September 17th at 12:30 pm at the Village Hall, Southport Bank ó Paddock Lake Branch and M&I-BMO Harris Bank ó Paddock Lake Branch. Amended agenda posted September 18th, 9 am at the same locations.

President Goodson moved to approve the minutes from the Regular Board meeting (08/15/12). Seconded by Trustee Brenner and approved by roll call vote (6-0).

Allowances & Disallowances: August 16, 2012 ó September 19, 2012, checks 18828 - 18982 totaling \$1,831,875.23. Trustee Hansen moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Warner and approved by roll call vote (6-0).

Trustee Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Brenner and approved by roll call vote (6-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report –Bob Benson:

Exhibits and bid documents for storm sewer repair on 236th Avenue are being prepared. Various equipment startups are taking place at the WWTP; October 8th raw sewage will start to be diverted to the new plant. After the new plant is running the old plant rehabilitation will begin.

Building & Zoning Report ó Tim Popanda:

16 permits for minor projects were taken out in the last month. Union League Camp needs to upgrade the showers for the pool and may need some type of variance because the pool is so close to the lake.

Storm water Management Report ó Tim Popanda:

Storm water problems on 236th Avenue are being corrected. Kenosha County Highway Department has improved the ditch line by the 243rd Avenue storm interceptor to improve its functionality.

2012 Financial Plan ó James Mann (Ehlers & Associates):

Mr. Mann reviewed the pre-sale report for the proposed \$4,845,000 General Obligation Corporate Purpose Bonds, Series 2012A. This proposal included restructuring of existing debt to take advantage of lower interest rates; funds to stretch out some upcoming balloon payments and money for water project engineering. It was decided to remove \$360,000 earmarked for streets and \$850,000 to pay of the B bonds for the west side water system. The \$205,000 for engineering was increased to \$350,000 decreasing the total proposed bond sale to \$3,775,000.

The village is currently not rated for selling bonds. Village financial records indicate that the cost of going through the Moody Investors Service rating process would be mitigated by the interest savings attained when bonds are sold. The consensus was to proceed with the rating procedure and it will be

completed prior to the propose sale of these bonds. Ehlers will solicit competitive bids for 15 year bonds and the village will designate Bond Trust Services Corporation to serve as the paying agent.

Elected County or State Officials ó No reports

REPORTS OF VILLAGE OFFICALS:

By group consensus the President's report was brought forward. Resolution R12-09, an initial resolution authorizing \$360,000 General Obligation bonds for street improvements was struck from the agenda.

President ó M. Goodson:

President Goodson moved to approve Resolution R12-10, an initial resolution authorizing \$350,000 General Obligation bond for water system projects. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Goodson moved to approve Resolution R12-11, an initial resolution authorizing \$3,425,000 General Refunding Bonds. Seconded by Trustee Hansen and approved by roll call vote (6-0).

President Goodson moved to approve Resolution R12-12 providing for the sale of \$3,775,000 General Obligation Corporate Purpose Bonds. Seconded by Trustee Smart and approved by roll vote (6-0).

Community Library Report ó Glenda Morey:

At its last meeting the board discussed the budget and forming a teen advisory group. The drive at the Salem facility is being fixed. The next meeting is September 24th, 6:30 pm at Twin Lakes.

REPORTS OF STANDING COMMITTEES

Finance & Administration – Minutes from the September 12th meeting were reviewed.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Warner and approved by roll call vote (6-0).

President Goodson moved to approve Resolution R12-07, a resolution requesting exemption from the Kenosha County Library tax for 2013 for the Village of Paddock Lake. Seconded by Trustee Brenner and approved by roll call vote (6-0).

President Goodson moved to approve Resolution R12-08, a preliminary resolution for special assessments for properties located in the Village of Paddock Lake. Seconded by Trustee Smart and approved by roll call vote (6-0).

Judiciary & Licensing - Trustee Smart:

August 2012 Court Report: 30 traffic tickets, 10 parking tickets and 14 village ordinance tickets were issued. These 54 tickets were issued to 53 adults and 1 juvenile. The bank balance at the end of the month was \$1,191.87.

Trustee Smart moved to approve operator license applications for the Sharon Cain (Paddock Lake Marathon) and Christina Martinez (Paddock Lake Marathon) ó for the period of September 20, 2012 through June 30, 2013. Seconded by Trustee Warner and approved by roll call vote (6-0).

Police & Fire - Trustee Hansen (pro tem):

At the September 11th meeting the committee discussed replacing the water patrol boat in the spring. It was decided to follow the state laws relating to golf cart operation in the village. The Neighborhood watch program is on hold.

Parks—Trustee Warner:

Pumpkin decorating will be Saturday, October 27th, 2 pm ó 4 pm at the village hall. The children's Christmas party will be at the village hall on Saturday, December 15th, 10 am ó 12 noon. The committee is considering purchasing a swing set for Hoag Park, but no action was taken.

Trick or Treat hours are Wednesday, October 31st, 4 pm ó 7 pm. It will be requested to have extra bike patrols on duty at that time.

Health, Welfare & Recycling ó Trustee Burns:

The August recycling rebate was \$1,333.83. A conceptual plan for yard waste drop off site at 250th Ave & 67th Street will be drafted. John's Disposal will have an e-waste collection at the Village Hall Saturday, October 20th, 8 am ó 12 noon at no cost to the residents.

Trustee Burns has acquired and refurbished a door from one of the very early cottages on Paddock Lake and it will be used in the historical display at the village hall.

Buildings & Grounds ó Trustee Brenner:

The annex building has been rented to Edenhofer law Offices and the Wisconsin Neuropathy Center.

Trustee Brenner moved to approve the change orders and invoice from Hasting Carpet for the tenant build out at the annex building in the amount of \$3,339.20. Seconded by Trustee Smart and approved by roll call vote (6-0).

Trustee Brenner moved to approve the change order and invoice from JK Builders for the tenant build out at the annex building in the amount of \$3,274.18. Village staff will be charged with administering a \$1,000 retainer for the repair of the wall board. Seconded by Trustee Burns and approved by roll call vote (6-0).

No action was taken on the agenda item relating to heating and air conditioning alterations for the annex building or purchasing a bike rack for the village hall.

Public Works - Trustee Hansen:

Trustee Hansen moved to approve Resolution R12-13 authorizing the Village Administrator to apply for an urban forestry grant with the Wisconsin Department of natural Resources. Seconded by Trustee Smart and approved by roll call vote (6-0).

Trustee Hansen moved to approve pay request in the amount of \$10,028.27 to Crane Engineering for annual service and maintenance of the five sanitary sewer lift stations. Seconded by Trustee Smart and approved by roll call vote (6-0).

Trustee Hansen moved to grant the Village Administrator the approval to spend up to an additional \$15,000 with Kenosha County Highway Department for pavement repair. Seconded by Trustee Smart and approved by roll call vote (6-0).

Trustee Hansen moved to approve the purchase and installation of a 20kw standby generator to be installed at the public works building with a cost not to exceed \$9,000. Seconded by Trustee Warner and approved by roll call vote (6-0).

Trustee Hansen moved to approve CD Smith pay request #12 in the amount of \$230,554 for waste water treatment plant improvements. Seconded by Trustee Smart and approved by roll call vote (6-0).

Trustee Hansen moved to approve the purchase of pavement stop bars, cost not to exceed \$2,000. Seconded by Trustee Brenner and approved by roll call vote (6-0).

Tree Commission ó President Goodson: Administrator Popanda will apply for an urban forestry grant for the village.

REPORTS OF VILLAGE OFFICIALS:

Clerk-Treasurer – E. Uhlenhake: The August bank report is included in the packet.

Administrator – T. Popanda: No additional report

Attorney ó J. Davison: Attorney Davison is monitoring the court rulings that relate to ACT 10 and will inform the board if there is anything that relates to the village.

Old Business: None

New Business: None

Citizen Comments: Glenda Morey informed the board that her employer is located in the former Sterelczyk Photography Studio in Kenosha and there are many wedding photo negatives from 1980 ó 2006 that were left behind. If anyone would like these items her contact information is at the village hall.

At 7:42 pm Trustee Brenner moved to adjourn. Seconded by Trustee Hansen and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer
Village of Paddock Lake