

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, DECEMBER 19, 2012, 7 PM

The meeting was called to order at 7:00 pm by President Goodson.

Village Board attendance: President Goodson, Trustees Barbara Brenner, Terry Burns, Jill Smart and Patricia Warner. Excused: Jake Hansen. Absent: Chris Bucko

Staff present: Administrator/Building Inspector Tim Popanda, Clerk/Treasurer Emily Uhlenhake, Attorney Jeff Davison, Engineer Bob Benson.

The meeting agenda was posted Monday, December 17, 2012, 2:30 pm at the Village Hall, Southport Bank ó Paddock Lake Branch and M&I-BMO Harris Bank ó Paddock Lake Branch.

Trustee Smart moved to approve the minutes from the Regular Board meeting (11/28/12). Seconded by Trustee Warner and approved by roll call vote (5-0).

Allowances & Disallowances: November 29, 2012 through December 19, 2012; checks 19329 through 19413 totaling \$442,246.85. Trustee Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (5-0).

Trustee Brenner moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Burns and approved by roll call vote (5-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report –Bob Benson: The new wastewater treatment plant is substantially completed and a punch list for items to be completed by spring will be put together. Baxter & Woodman is working with the DNR on the conditions of the operating permit.

Community Library Report ó Glenda Morey: The library is considering changing banks. Friends of the library are conducting a used book sale at the Twin Lakes branch Saturday, January 12th. The library board is going to request the library municipalities meet to consider purchasing a building in Silver Lake for that branch. The next board meeting is January 28th at the Twin Lakes branch.

Building & Zoning Report ó Tim Popanda: Hartnell Chevrolet hopes to occupy the new addition in January and then will begin remodeling the original building.

Storm water Management Report ó Tim Popanda: There are no issues with the storm water system.

Elected County or State Officials ó None.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Goodson: The December 12th meeting was reviewed. Administrator Popanda is waiting for a proposal for upgrading the public access channel. Most of the private vendors that deal with the village will accept payment by the Chase payment card, but the government entities will not.

President Goodson moved to pay all bills over \$1,000 as presented. Seconded by Trustee Warner and approved by roll call vote (5-0).

President Goodson moved to approve the Administrator's performance review policy form as presented with the requested working change. Seconded by Trustee Smart and approved by roll call vote (5-0).

Trustee Burns requested a section for goals for the next 12 months be added to the performance review form and it was agreed upon by consensus.

President Goodson moved to allow staff to apply for a Chase Bank payment card. Seconded by Trustee Smart and approved by roll call vote (5-0). Trustee Burns requested that a break out of bills paid by the card be submitted to the board. It can be included with the allowances and disallowance report.

Judiciary & Licensing - Trustee Smart: No meeting in December.

November 2012 Court Report: 52 citations were issued for the month; traffic ó 39; parking ó 4; village ordinances ó 6; juveniles ó 3.

Trustee Smart moved to table the renewal of the operator licenses for Narinder Singh and Tarlochan Singh (Paddock Lake Shell) until January 2013. Seconded by Trustee Warner and approved by roll call vote (5-0). Terry Burns inquired for the reason that the requests were tabled. Both applications have pending court citations.

Trustee Smart moved to approve new operator licenses for Amber Schalk, Paul M. Kunaschk, Bradley J. Thurau (Walgreens) and Matthew Kritikos (Paddock Lake Shell) for the period December 20, 2012 through June 30, 2013. Seconded by Trustee Brenner and approved by roll call vote (5-0).

Police & Fire: Trustee Bucko: No meeting in December.

Parks–Trustee Warner: Trustee Warner thanked everyone who donated for the Santa visit and everyone who helped at it.

Health, Welfare & Recycling ó Trustee Burns: No December meeting, November recycling rebate was \$1,140.66. The recycling drop off site at the end of 62nd street will be reconfigured so residents can drop off e-waste.

Buildings & Grounds ó Trustee Brenner: No December meeting. The new desks for the board meeting room have arrived. The new LED lights are installed at the village hall parking lot.

Public Works - Trustee Warner (pro-tem): The December 12th meeting was reviewed. A solution has been arrived at for the parking sign issue that Tom Reilly brought to the board's attention last month. The village will advertise for bids to sell the old leaf vac.

Trustee Warner moved to approve pay request #15 to CD Smith in the amount of \$173,700.58 for work done at the WWTP. Seconded by Trustee Smart and approved by roll call vote (5-0).

Trustee Warner moved to approve the village administrator to arrange with Kenosha County Highway Department to perform winter pavement crack sealing, not to exceed \$20,000. Seconded by Trustee Smart and approved by roll call vote (5-0).

Trustee Warner moved to approve Baxter & Woodman to investigate and prepare plans to bid for man-hole repairs on STH 50. Seconded by Trustee Smart and approved by roll call vote (5-0).

Tree Commission ó President Goodson: Administrator Popanda informed the board that the Tree City USA application has been submitted. There has not yet been a response to the Urban Forestry Grant application that was submitted.

REPORTS OF VILLAGE OFFICIALS:

President ó M. Goodson: President Goodson announced she is not seeking re-election for 2013.

Clerk-Treasurer – E. Uhlenhake: The November bank report is included in the packet. Nomination papers for the 2013 Spring Election must be returned by 5 pm, Wednesday, January 2nd. Incumbents not seeking re-election must file notification of non-candidacy by 5 pm, Friday, December 21st. The village hall will be closed December 24, 25, 31, 2012 and January 1, 2013 for the Christmas and New Years Holiday

Administrator – T. Popanda: Residents were reminded there is no parking on streets during snow events.

Attorney ó J. Davison: Will make comments during the closed session.

Old Business: None

New Business: None.

Citizen Comments: Gary Kaddatz, 23726 65TH Street requested the speed limit on 238th by the beach be lowered to 15 mph and by all other parks.

Glenda Morey, 6032 241ST Court thanked Marlene Goodson and Patricia Warner for their service to the village. She also thanked the village for providing reflective vests for night time walkers in the village.

Matt Kritikos asked for confirmation that the two tabled operator license applications would be reviewed in January.

Trustee Smart announced that she and her husband went around the village and took pictures of many of the holiday lights and they will be put on the website and the cable channel.

At 8:10 pm President Goodson moved to go into closed session per Wisconsin State Statute 19.85(1)(e) for the purpose of negotiations relating to the acquisition of property. Tim Popanda, Jeff Davison, Bob Benson and Emily Uhlenhake will be included in the session. Seconded by Trustee Warner and approved by roll vote (5-0).

At 8:50 pm President Goodson moved to return to open session. Seconded by Trustee Warner and approved by roll call vote (5-0).

President Goodson moved to approve property transfer and release agreement between Village of Paddock Lake and Southport Bank, NA. Seconded by Trustee Smart and approved by roll call vote (5-0).

President Goodson moved to approve the release of Southport Bank, NA. Seconded by Trustee Smart and approved by roll call vote (5-0).

At 8:51 pm Trustee Warner moved to adjourn. Seconded by Trustee Smart and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer
Village of Paddock Lake