

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, OCTOBER 17, 2012, 7 PM

The meeting was called to order at 7:00 pm by President Goodson.

Village Board attendance: President Goodson, Trustees Barbara Brenner, Terry Burns, Jill Smart and Patricia Warner. Excused: Chris Bucko, Jake Hansen

Staff present: Administrator/Building Inspector Tim Popanda, Clerk/Treasurer Emily Uhlenhake, Deputy Clerk/Treasurer Janet Cushing, Attorney Jeff Davison, Engineer Bob Benson, Financial Advisor Jim Mann.

The meeting agenda was posted Monday, October 15th, 4 pm at the Village Hall, Southport Bank ó Paddock Lake Branch and M&I-BMO Harris Bank ó Paddock Lake Branch.

By group consensus the 2012 Financial Plan presentation by Jim Mann was brought forward.

2012 Financial Plan ó James Mann (Ehlers & Associates):

Mr. Mann reviewed the A2 bond rating by Moody's Investments. While it was not as good as hoped for it was still good enough to attract more bidders. The interest rate will be 1.55%. Trustee Burns expressed concern about all tax payers having to pay for the west side water system and requested the \$350,000 portion of the sale amount be removed. Mr. Mann informed the board that the entire sale package needs to be approved or rejected. Mr. Benson reiterated that by approving the sale the board is not yet actually spending the money. Specific action needs to be approved before money is spent.

President Goodson moved to approve Resolution R12-14, A Resolution Awarding the Sale of \$3,630,000 General Obligation Corporate Purpose Bond Series 2012A. Seconded by Trustee Smart and approved by roll call vote (5-0).

President Goodson moved to approve the minutes from the Regular Board meeting (09/19/12). Seconded by Trustee Warner and approved by roll call vote (5-0).

Allowances & Disallowances: September 20, 2012 ó October 17, 2012, checks 18983 - 19142 totaling \$734,706.95. Trustee Warner moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Smart and approved by roll call vote (5-0).

Trustee Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Brenner and approved by roll call vote (5-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report –Bob Benson:

There will be a meeting with the design consultant on Nov. 1st for the high school multi-use plan. The new wastewater treatment plant will start up soon and there will be opportunity for the public to tour the facility in the spring.

Community Library Report ó Glenda Morey:

The 2011 Audit and the 2013 Budget has been approved. The drive at the Salem facility is fixed. The next meeting is October 22nd, 6:30 pm at Salem.

Building & Zoning Report ó Tim Popanda:

Minimal permits were issued in the last month, the Hartnell Chevrolet project is moving forward. RJ Die Cast, an antique toy mail order business has moved into the village. The plan commission will look at implementing guidelines for commercial building exterior colors.

Storm water Management Report ó Tim Popanda:

The remainder of the village catch basins have been cleaned and the cycle will start all over again next spring.

Elected County or State Officials ó No reports

PUBLIC HEARING

President Goodson moved to open a Public Hearing on proposed special charges for properties located in the Village of Paddock Lake. Seconded by Trustee Warner and approved by roll call vote (5-0).

Mr. & Mrs. Bradshaw, new owners of parcel 40-4-120-023-2531 had received notice of weed cutting charges. It was determined by staff that these charges were incurred after the special assessment letter for the sale had been completed and before the sale was closed. The board consensus was that the new owners should not be held responsible for the changes.

President Goodson moved to close the public hearing. Seconded by Trustee Burns and approved by roll call vote (5-0).

President Goodson moved to approve Resolution R12-15, Final Resolution for Special Assessments for Properties Located in the Village of Paddock Lake with the deletion of weed cutting charges for parcel 40-4-120-023-2531. Seconded by Trustee Brenner and approved by roll call vote (5-0).

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Goodson reviewed the October 10th meeting minutes. There was no information from Hirecom relating to broadband services. Currently Time Warner is the only cable company in the village. Administrator Popanda will put together a RFP for cable channel 25.

President Goodson moved to pay bills over \$1,000 as presented. Seconded by Trustee Warner and approved by roll call vote (5-0).

Judiciary & Licensing - Trustee Smart:

September 2012 Court Report: 28 traffic tickets, 2 parking tickets and 10 village ordinance tickets were issued. These 40 tickets were issued to 37 adults and 3 juveniles. The bank balance at the end of the month was \$2,220.27.

Trustee Smart moved to approve a renewal operator license application for the Surjit Singh (Paddock Lake Citgo) for the period of October 18, 2012 through June 30, 2013. Seconded by Trustee Burns and approved by roll call vote (5-0).

Trustee Smart moved to approve new operator licenses for Margarita Manarik (Paddock Lake BP) and Charlene Smith (La Cabana) for the period October 18, 2012 through June 30, 2013. Seconded by Trustee Burns and approved by roll call vote (5-0).

Police & Fire: There was no October meeting.

Parks–Trustee Warner:

Pumpkin decorating will be Saturday, October 27th, 2 pm ó 4 pm at the village hall.

Health, Welfare & Recycling ó Trustee Burns: No October meeting.

The September recycling rebate was \$1,132.18. John's Disposal has released its holiday schedule for garbage pickup. John's Disposal will be collecting e-waste at the Village Hall on Saturday, October 24th, 8 am ó 12 noon.

Buildings & Grounds ó Trustee Brenner:

The committee met October 9th and discussed the Tom Porps bill and they are still waiting for an invoice from Reliable Heating for work done at the annex building. The village received a thank you card from Hastings Carpet for using local business for work done in the annex building. The cleaning crew was commended for a great job getting that building ready for occupancy.

Trustee Brenner moved to pay Tom Porps \$1,569.37 for the installation of locks and keys for the annex building. Seconded by Trustee Burns and approved by roll call vote (5-0).

Public Works - Trustee Warner (pro-tem): Agenda items for the CD Smith Change Order #1, the installation of storm sewer, the purchase of a portable power washer will not be acted on at this meeting.

Trustee Warner moved to approve CD Smith pay request #13 for construction of the waste water treatment plant in the amount of \$394,713. Seconded by Trustee Smart and approved by roll call vote (5-0).

Trustee Warner moved to approve the partial payment to Kenosha County in the amount of \$7,935.23 for patching of pavement. Seconded by Trustee Smart and approved by roll call vote (5-0).

Trustee Warner moved to approve pay request of LW Allen's invoice in the amount of \$1,760.08 for the repair of sewer lift station. Seconded by Trustee Smart and approved by roll call vote (5-0).

Trustee Warner moved to a revised proposal form MBR of Salem to include overhead doors to be installed in the public works lean to with a cost not to exceed \$3,390. Seconded by Trustee Smart and approved by roll call vote (5-0).

Trustee Warner moved to approve a tire replacement proposal for Lois Tire of Burlington, Wis. in the amount of \$4,264.94. Seconded by Trustee Smart and approved by roll call vote (5-0).

Tree Commission ó President Goodson:

The Urban Forestry Grant application has been submitted, this grant is intended to be used for a GIS survey for potential emerald ash borer problems. Administrator Popanda will bring forward more information in November about the Tree Ambassador Program for Urban Forestry.

REPORTS OF VILLAGE OFFICIALS:

President ó M. Goodson: No additional report.

Clerk-Treasurer – E. Uhlenhake: The September bank report is included in the packet. Early in person voting by absentee ballot begins in the Village Hall on Monday, October 22nd and ends on Friday, November 2nd at 5 pm. In addition to regular office hours, the office will be open on Saturday, October 27th, 8 am ó 12noon and Thursday, October 25th until 6 pm for voting.

Administrator – T. Popanda: Administrator Popanda thanked Gene Ludwig (Ludwig Nursery) for partnering with the village in past years to accept our seaweed and leaves for composting. The nursery is closing, but he will contact Mr. Ludwig to see if he will still accept these items for composting.

The weed harvester and conveyer have been removed from the lake and stored for the winter. The buoys will be removed soon.

Attorney ó J. Davison: No additional report.

Old Business: None

New Business: Trustee Warner asked the board members to consider volunteering at the pumpkin decorating on October 27th.

Citizen Comments: None.

At 8:55 pm President Goodson moved to go into closed session per Wis. Statute 19.85(1)(e) for the purpose of negotiation relating to the acquisition of property. Village staff, Village Attorney and Village Engineer will be included. Seconded by Trustee Brenner and approved by roll call vote (5-0).

At 9:15 pm President Goodson moved to return to open session. Seconded by Trustee Smart and approved by roll call vote (5-0).

President Goodson moved to approve the agreement with Talmer Bank, further, authorizing the Village Clerk-Treasurer, Administrator and Attorney to execute such documents as necessary to effectuate this agreement. Seconded by Trustee Warner and approved by roll call vote (5-0).

President Goodson moved to approve the settlement agreement with Libertyville Bank & Trust Company, further, authorizing the Village Clerk-Treasurer, Administrator and Attorney to execute such documents as necessary to effectuate this agreement. Seconded by Trustee Smart and approved by roll call vote (5-0).

At 9:20 pm Trustee Burns moved to adjourn. Seconded by Trustee Brenner and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk/Treasurer
Village of Paddock Lake