

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, OCTOBER 18, 2017, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Chris Kram, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda and Clerk-Treasurer Emily Uhlenhake. Also present was Attorney Jeff Davison and Engineer Mark Kolczaski.

The meeting agenda was posted Monday, October 16, 2017, 11:45 am at the Village Hall, on the Village website, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch.

Trustee Brenner moved to approve the minutes from the September 20, 2017 regular board meeting. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Allowances & Disallowances: September 1, 2017 – September 30, 2017 totals \$188,708.36. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

PUBLIC HEARING-SPECIAL CHARGES FOR TAX BILLS

President Burns moved to open the public hearing for proposed special charges for properties located in the Village of Paddock Lake. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

The properties and the amounts billed are the same as the preliminary resolution. No payments have been made and no petitioners were present.

President Burns moved to close the public hearing for proposed special charges for properties located in the Village of Paddock Lake. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

PUBLIC HEARING-FOR PADDOCK LAKE SHELL LIQUOR LICENSE

Trustee Kram moved to open the public hearing for the Class A Beer license for Paddock Lake Shell. Seconded by Gary Kaddatz and approved by roll call vote (7-0).

Mandeep Kaknia, agent for the business explained to the board about the type coin machines he applied for.

Trustee Kram moved to close the public hearing for the Class A Beer license for Paddock Lake Shell. Seconded by Gary Kaddatz and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski

- Work continues on the new water system design and the STH 50 water main project

Community Library Report – Trustee Walter

- The next meeting will be Monday, October 23rd, 6:30 pm at the Salem Lakes facility.
- Salem Lakes will be the new fiscal agent.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- Paddock Lake Heights has submitted a preliminary sketch for building #3.
- There is renewed interest in the Brass Ball property west of Burger King for possibly a chain restaurant.
- Storm water drains continue to be cleaned and televising needs to be done.

Elected County or State officials

- County Supervisor John Poole reported the proposed 2018 budget to be a 2.75% increase.
- The 2016 Kenosha County audit is complete.
- The county is considering joining a lawsuit against opioid drug manufactures to try to recoup the increased cost of fighting the epidemic.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns reviewed the real estate sales information provided by Glenda Dupons and felt the market update is warranted. President Burns moved to engage Associated Appraisal to perform a market update revaluation for 2018, cost not to exceed 29,850. Costs to be allocated to the 2018FY budget in the amount of \$14,350 and the 2019FY budget in the amount of \$15,550. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to Baxter & Woodman work order #170288.4 in the amount of \$123,000 to design municipal infrastructure with Whitetail Ridge subdivision upon execution of a developer's agreement with Bear Development. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to approve Resolution R17-13, the final resolution for tax certification for special assessments for properties located Paddock Lake per attached schedule A. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Judiciary & Licensing – Trustee Kram

The September 2017 court report citations: Parking (2), Traffic (33), Village Ordinance-Adult (2), Village Ordinance-Juvenile (3), Indigency Hearings (3), Pre-Trials (1). There were no golf cart citations or trials.

Trustee Kram moved to issue a Class "A" (beer) license to JRPE Petroleum, Inc., 24423 75th Street, Paddock Lake, Wis. dba Paddock Lake Shell. License expires June 30, 2018. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Kram moved to approve a cigarette license for Paddock Lake Shell. License expires June 30, 2018. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Kram moved to issue coin machine licenses to Paddock Lake Shell, 24409 75th Street, Paddock Lake, Wis.: (3) Big Daddy phone charges & gaming machines. License expires June 30, 2018. Seconded by Trustee Spencer and approved by roll call vote.

Trustee Kram moved to issue new Operators License(s) to the following: Lane Myers (Paddock Lake BP), Mar'Kasia Talbert (Brass Ball Mobil), Stephanie Blazick (Drifters). Applicants have completed the Responsible Beverage Servers class and background checks. Licenses expire 06/30/2018. Seconded by Trustee Spencer and approved by roll call vote (7-0)

Police & Fire - Trustee Walter

- The Sheriff's report was reviewed.
- The water patrol reported 3 citations and 1 warning issued in August and no citations or warnings issued in September. There was 57 patrol hours in August and 11.5 patrol hours in September.
- There was no fire and rescue report from Salem Lakes Emergency Services
- Captain Weyker stated the Sheriff's Department is trying to devise a better way of reporting mileage and at this time is not charging the municipalities and the municipalities are not currently being charged. He also pointed out that rookie deputies are not assigned to the municipalities.
- Administrator Popanda would like to meet at least quarterly with Captain Weyker and the committee chair.
- It is also desired to have a multi-year contract.
- Captain Weyker told the board the graffiti culprits have been caught.

Trustee Walter moved to approve the Kenosha County Sheriff's Department 2018 police service contract with a 2.2% increase. Total 2018 Kenosha County sheriff's Department contract cost to be \$273,866. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

Health, Welfare & Recycling – Trustee Spencer

- Trick or Treat is Oct. 31st 4 pm – 7 pm.

Trustee Spencer moved to approve John's disposal 2018 rate increase in the amount of twenty cents per household per month. This equates to a 1.2% increase and brings the per month household charge \$12.40 for garbage and \$4.50 for recycling for a total of \$16.90 per month. Seconded by Trustee Walter and approved by roll call vote (7-0).

Buildings & Grounds - Trustee Brenner

- The Village Hall will be closed this weekend for floor resurfacing.

Public Works – Trustee Kaddatz

Trustee Kaddatz moved to approve the purchase of a new Bobcat skid steer loader model S741 with a 84 inch construction bucket from Hwy C Service in the amount of \$46,820, less the trade allowance of the village owned John Deere skid steer in the amount of \$9,625 for a total purchase price of \$37,195. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Kaddatz moved to approve Baxter & Woodman's work order #170749-40 in the amount of \$17,650 to design and oversee bidding for an 8 inch water main extension along STH 50 to 251st Avenue. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Tree Commission – Trustee Christenson

- No report

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- President Burns is willing to drive if anyone wants to carpool to the Kenosha county Council of Governments meeting on Saturday. Meet at 7:35 am at the village hall.

Clerk-Treasurer – Emily Uhlenhake

- September treasurer report included in packet
- The Kenosha County council of Governments will meet Saturday, October 28th, 8 am at the Town of Paris Safety building.

Administrator – Tim Popanda

- Comments reserved for the closed session.

Attorney – Jeff Davison

- Comments reserved for the closed session.

Old Business: None

New Business: None

Citizen Comments: None

At 7:45 pm President Burns moved to go into closed session per Wisconsin §19.85(1)(e) to discuss water utility district easement negotiations. The board will not return to open session. Included in closed session will be Village Administrator Popanda, Clerk-Treasurer Emily Uhlenhake, Attorney Jeff Davison and Village Consulting Engineer Mark Kolczaski. Seconded by Trustee Christenson and approved by roll call vote (7-0).

At 8:20 pm in closed session President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake, Clerk-Treasurer
Village of Paddock Lake