

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JUNE 21, 2017, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Chris Kram, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda and Clerk-Treasurer Emily Uhlenhake.

The meeting agenda was posted Monday, June 19, 2017, 12:15 pm at the Village Hall, on the Village website, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch

PUBLIC HEARING

Trustee Kram moved to open the public hearing for liquor license applicants and cabaret applicants:

Class A (beer & cider): Triple B enterprises (Brass Ball Mobil), Paddock Lake BP Operating Group (Paddock Lake BP), JRP Petroleum (Paddock Lake Citgo).

Class A (beer): Paddock Lake Shell, Inc. (Paddock Lake Shell)

Class A (beer & liquor): Skogens Foodliner, Inc. (Lakeside Foods), Walgreens Store #005935.

Class B (beer & liquor): Drifters Bar & Grill LLC (drifters), Vigas Log Cabin, Inc. (La Cabana Mexican Restaurant), Bella's Pizzeria Co. (Bella's Pizzeria)

Cabaret: Drifters Bar & Grill LLC (Drifters), Vigas Log Cabin, Inc. (La Cabana Mexican Restaurant)

Seconded by Trustee Spencer and approved by roll call vote (7-0)

The clerk-treasurer informed the board that no applicants owed any fees to the village and were current on property taxes. All background checks did not have any related violations and there were no illegal sales of alcohol at any of the premises. The building inspector conducted the safety inspections and there were no violations that would prohibit the issuance of a liquor license.

Resident Pat Warner, 24318 75th St. complained about excessive noise and loitering in the parking lot at Drifters. She did comment that they have been keeping the music down.

Trustee Kram moved to close the public hearing for liquor license applicants and cabaret applicants:

Class A (beer & cider): Triple B enterprises (Brass Ball Mobil), Paddock Lake BP Operating Group (Paddock Lake BP), JRP Petroleum (Paddock Lake Citgo).

Class A (beer): Paddock Lake Shell, Inc. (Paddock Lake Shell)

Class A (beer & liquor): Skogens Foodliner, Inc. (Lakeside Foods), Walgreens Store #005935.

Class B (beer & liquor): Drifters Bar & Grill LLC (drifters), Vigas Log Cabin, Inc. (La Cabana Mexican Restaurant), Bella's Pizzeria Co. (Bella's Pizzeria)

Cabaret: Drifters Bar & Grill LLC (Drifters), Vigas Log Cabin, Inc. (La Cabana Mexican Restaurant)

Seconded by Trustee Kaddatz and approved by roll call vote (7-0)

President Burns moved to approve the minutes from the May 17, 2017 regular board meeting and the Board of Review, June 1, 2017. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: May 1, 2017 – May 31, 2017 totals \$149,109.27. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Walter and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Kram and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additional items since the Committee of the Whole.

Community Library Report – Trustee Walter

- The next meeting will be Monday, June 26th, 6:30 pm at the Salem facility.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- No reports

Elected County or State officials

- County Supervisor John Poole informed the board that the projected 2018 levy increase is 2.75%. Overall the county assessed valuation has increased 1.8 million. The net increase for a \$200,000 home is \$25.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- There was a slight increase in the village's work comp premium due to the work comp audit, that bill was included with the bills over \$1,000. There has been no response from the Community Library to the letter sent by the village last month.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0)

President Burns moved to approve the Certified Survey map prepared by Baxter & Woodman adjusting the village hall property line. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to authorize village staff to refund Central High School \$46,026.20 from account #01-27025 which closes the escrow account. Seconded by Trustee Walter and approved by roll call vote (7-0)

President Burns moved to authorize village staff to waive delinquent personal property taxes for commercial property owners per attached memo. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to authorize village staff to engage Ehlers & Associated to provide reporting services for TID#1 and TID#2, and coordinate the annual joint board of review, cost not to exceed \$5,500. Cost to be allocated to TID#1 and TID#2. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to authorize the village administrator to adjust office staff's work schedule. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Kram

- No additional information from the Committee of the Whole meeting.

Court Report for May 2017 was reviewed.

Trustee Kram moved to approve the following liquor license applications:

Class A (beer & cider): Triple B enterprises (Brass Ball Mobil), Paddock Lake BP Operating Group (Paddock Lake BP), JRP Petroleum (Paddock Lake Citgo).

Class A (beer): Paddock Lake Shell, Inc. (Paddock Lake Shell)

Class A (beer & liquor): Skogens Foodliner, Inc. (Lakeside Foods), Walgreens Store #005935.

Class B (beer & liquor): Drifters Bar & Grill LLC (drifters), Vigos Log Cabin, Inc. (La Cabana Mexican Restaurant), Bella's Pizzeria Co. (Bella's Pizzeria). Licenses expire June 30, 2018. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Kram moved to issue cabaret licenses to the following:

Drifters Bar & Grill, LLC, 24317 75th Street, Paddock Lake, Wis., Shawn Russ-agent. No music after 11 pm Sunday, Monday, Tuesday & Thursday. No music after 2 am Wednesday, Friday & Saturday. Music allowed in the beer garden 7 days per week until 9:30 pm.

La Cabana Mexican Restaurant, 24311 75th street, paddock Lake, Wis., Cesar Jaimes-agent. No music after 11 pm Sunday through Thursday. No music after 2 am on Friday and Saturday. Licenses expire June 30, 2018. Seconded by Trustee Brenner and approved by roll call vote (7-0)

Trustee Kram moved to issue cigarette licenses to Paddock Lake Citgo, Brass Ball Mobil, Paddock Lake BP, Paddock Lake Shell, Paddock Lake Marathon, Lakeside Foods, Walgreens Store #005935 and Family Dollar. Licenses expire June 30, 2018. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Kram moved to issue the following coin machine licenses:

Drifters [pool tables (2), jukebox (1), black jack game (1), video games (3)]. Red Box automated Retail LLC [1 kiosk at Lakeside Foods, 2 kiosks at Walgreens]. Licenses expire June 30, 2018. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- No reports available from the sheriff department or the fire & rescue department.

Health, Welfare & Recycling – Trustee Spencer

- Trustee Spencer reminded the board members of the bike parade on July 4th. All board members were encouraged to pitch in and help. In addition to the three bike certificates purchased from Bob's Pedal Pusher village resident Trucotte purchase two bicycles to be raffled off after the parade.

Buildings & Grounds - Trustee Brenner

- The patio in front of the village hall will be polished and resealed by Westosha Concrete.
- Administrator Popanda informed the board that washed away gravel at the Hoag Park driveway was replaced and the option of blacktopping the drive will be looked at with the 2018 road repaving project.

Public Works – Trustee Kaddatz

- No additional information from the Committee of the Whole meeting.

Trustee Kaddatz moved to approve Resolution #17-08, a resolution approving the WWTP 2016 compliance maintenance annual report. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize village staff to pay the WDNR WWTP environmental fees, with a cost not to exceed \$3,153.67. Cost allocated to account #04-32-00-519-240. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize the village administrator and village clerk to sign the WDNR settlement for the recent village challenge of effluent levels contained in the 2014 Wisconsin Pollution Elimination System Discharge permit. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Kaddatz moved to authorize Mid-State Equipment to repair the village owned John Deere model 260 skid steer loader. Estimated cost of repair to be \$6,988. Cost allocated to account #01-41-29-05-533-364. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Trustee Kaddatz moved to approve Baxter & Woodman work order #170585.30 to perform the 2017 pavement surface evaluation rating (PASER) with a cost not to exceed \$3,000. Cost allocated to account #01-41-29-531-383. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Tree Commission – Trustee Christenson

Trustee Christenson moved to authorize village staff to reimburse Anthony Criscimagna, 6006 242nd Avenue \$500; Scott Hubbell, 6040 245th Avenue, \$380; Gina Hartlaub, 6108 248th Avenue \$130 for ash tree removal assistance. Seconded by Trustee Brenner and approved by roll call vote (7-0).

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- At the June 1st Board of Review there were no petitioners. The assessments are currently 92% of the fair market value. Plans for Oktoberfest are moving forward; President Burns is in charge of the car show. There will be discussion at the Committee of the Whole meeting about putting a survey in with the fall newsletter.

Clerk-Treasurer – Emily Uhlenhake

- May Treasurers Report included in packet
- The Village Hall will be closed Tuesday, July 4th in observance of Independence Day.

Administrator – Tim Popanda

- Work continues on obtaining easements for the water main project. The administrator met with the Kenosha Co. Parks director about special assessments along STH 50.

Attorney – Jeff Davison

- Not present.

At 7:50 pm President Burns moved to go into closed session per Wis. Stat. § 19.85(1)(c) for the purpose for discussion employee performance reviews. The Village Board will return to open session to take action. Persons to be included in closed session are village board members and Administrator Tim Popanda. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

At 8:13 pm President Burns moved to return to open session. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to approve the Administrator's annual employee review related to suggested merit pay increases. Seconded by Trustee Kram and approved by roll call vote (7-0)

Old Business: None

New Business:

- The July Committee of the Whole falls on the night of the outdoor jazz concert at Old Settlers Park. The board consensus was to move the Committee of the Whole meeting to Tuesday, July 18th and the board of trustees meeting to Wednesday, July 26th.

Citizen Comments: None

At 8:28 pm President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake
Clerk-Treasurer
Village of Paddock Lake