

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MAY 17, 2017, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Chris Kram, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake and Attorney Jeff Davison

The amended meeting agenda was posted Tuesday, May 16, 2017, at the Village Hall, on the Village website, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch

President Burns moved to approve the minutes from the April 19, 2017 regular board meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: April 1, 2017 – April 30, 2017 totaling \$108,314.66. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Kram and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report

- No additional items since the Committee of the Whole.

Community Library Report – Trustee Walter

- The updated by-laws were passed at the last meeting
- Last November employees' sick hours were taken away during a restructuring of the wage scale. Trustee Walter tried to get the library board to reconsider the issue but was unsuccessful.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- Bear Development's WHEDA application for housing at the Whitetail Ridge site was approved by the State of Wisconsin. It will consist of 50 senior units and 10 family units. Unfortunately the construction timeline is one year ahead of the water system development timeline.
- Ditch line repairs and improvements need to be done.

Elected County or State officials

- No reports

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- The village attorney is drafting an extension agreement with the phone tower company.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0)

President Burns moved to approve the 2017-2018 Committee Assignments per attachment. Seconded by Trustee Kaddatz and approved by roll call vote (7-0)

President Burns moved to approve the Community Library letter addressed to Library Director Briese dated May 17, 2017. Seconded by Trustee Brenner and approved by roll call vote (7-0)

Judiciary & Licensing – Trustee Kaddatz

- No additional information from the Committee of the Whole meeting.

Court Report for April 2017 was reviewed – see attached.

Trustee Kaddatz moved to issue new operator licenses to Matthew Shrimpf (Paddock Lake Marathon). Applicant has completed a responsible beverage server's class and passed background checks. Licenses expire June 30, 2017. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- Trustee Walter summarized the most recent police report and the mileage reports. The April Fire & Rescue report was not available.
- The Village of Salem Lakes had disbanded its public safety department so water patrol is not available from them this summer. The only options are to contract with the Kenosha Co. Sheriff Department or the Town of Wheatland for water patrol services. The Village of Paddock Lake will probably enter into an intergovernmental agreement with the Town of Wheatland, but it may not be finalized before the Memorial Day holiday weekend. There was discussion about the protocol for giving the water patrol enforcement directives.

Health, Welfare & Recycling – Trustee Spencer

- No additional information from the Committee of the Whole meeting.

Trustee Spencer moved to authorize staff to purchase three gift certificates from Bob's Pedal Pusher, Burlington, Wis. in the amount of \$325.00 for a total of \$975.00. Gift certificates to be awarded for best decorated bikes. Seconded by Trustee Kram and approved by roll call vote (7-0)

Buildings & Grounds - Trustee Brenner

- No additional information from the Committee of the Whole meeting.
- Administrator Popanda informed the board that the village hall fire & safety inspection revealed no issues. The dead bushes north of the main doors have been removed. Replacement vegetation needs to be determined.

Public Works – President Burns

- No additional information from the Committee of the Whole meeting.

President Burns moved to approve the purchase of a FLYGT MDL 3102.095 RAS pump from Xylem Water Solutions in the amount of \$8,373.29. Cost allocated to the WWTP Replacement Fund. Seconded by Trustee Kaddatz and approved by roll call vote (7-0).

President Burns moved to authorize the village administrator to purchase bulk materials and lease equipment for various spring and summer public works projects. A copy of the purchase summary is attached. Seconded by Trustee Brenner and approved by roll call vote.

Administrator Popanda thanked Trustee Kram for getting the village a reduced price on playground mulch for the parks from Dejnors.

Tree Commission – Trustee Christenson

Trustee Christenson moved to authorize village staff to reimburse Chris Arndt, 6045 242nd Avenue in the amount of \$211 and Gordon Fugate, 6508 245th Avenue in the amount of \$625 for tree removal. Seconded by Trustee Brenner and approved by roll call vote (7-0).

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- No additional items to discuss

Clerk-Treasurer – Emily Uhlenhake

- April Treasurers Report included in packet
- Board of Review is Thursday, June 1st, 2 pm – 4 pm.
- The Village Hall will be closed Monday, May 29th in observance of Memorial Day.

Administrator – Tim Popanda

- On Friday the administrator is provide brats, burgers and hot dogs for lunch for employees and any of the board members that wish to attend.
- President Burns added that the village board is invited for a 20th anniversary cook out at the Southport Bank Paddock Lake branch on Friday, May 26th, 11 am – 2 pm.

Attorney – Jeff Davison

- Attorney Davison stated he would like to make a donation to the bike parade festivities.

Old Business:

- Trustee Walter stated that the next library board meeting is Monday, may 22nd at Twin Lakes, 6:30 pm.

New Business:

- Trustee Spencer state he was invited to a Paddock Lake Professional business owners gathering at the State Farm Insurance office, hosted by owner Mindy Cooling.

Citizen Comments: None

At 7:45 pm President Burns moved to adjourn. Seconded by Trustee Brenner and approved unanimously by voice vote.

Respectfully submitted,

Emily Uhlenhake
Clerk-Treasurer
Village of Paddock Lake