

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING  
WEDNESDAY, APRIL 19, 2017, 7 PM

The meeting was called to order at 7:04 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Gary Kaddatz, Chris Kram, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Deputy Clerk-Treasurer Michelle Shramek, and Attorney Jeff Davison

The meeting agenda was posted Monday, April 17, 2017, at the Village Hall, on the Village website, Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch

President Burns moved to approve the minutes from the March 22, 2017 regular board meeting, and the April 7, 2017 Special Board Meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: March 1, 2017 – March 31, 2017 totaling \$144,989.11. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Spencer and approved by roll call vote (7-0).

**PRESENTATIONS, PETITIONS & COMMUNICATIONS:**

*Engineers Report*

- Nothing new to report

*Community Library Report – Trustee Walter*

- The next meeting is Monday, April 24<sup>th</sup>.
- The Bylaw Committee is meeting to look at changing the term of the President from 1 year to a 2 year term. Burns and Christenson will be attending the next meeting to let the Library Board know that the Village of Paddock Lake would like the 1 year term stay in affect. Burns would also like to discuss insurance with the Library board.
- President Burns added that the Strategic Planning Committee is on phase 3 which includes plan development and moving forward in offering services.

*Building & Zoning Report & Storm Water Management Report – Tim Popanda*

- Nothing to report at this time

*Elected County or State officials –*

- John Poole congratulated the newly elected board members and talked about the county fund balance.

**REPORTS OF STANDING COMMITTEES**

*Finance & Administration – President Burns*

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Spencer and approved by roll call vote (7-0)

President Burns moved to authorize village staff to reimburse active village election workers for social security and Medicare contribution payroll deductions, with an amount not to exceed \$752.30. 691.50 social security and Medicare and 60.80 federal and state taxes. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to approve and adopt policy P17-01, relating to charitable donations. Seconded by Trustee Walter. Trustee Christenson questioned if a dollar limit was set as to how much one organization could receive. The motion was approved by roll call vote (7-0)

*Judiciary & Licensing* – Trustee Kaddatz

- No additional information from the Committee of the Whole meeting.

Court Report for March 2017 was reviewed.

Trustee Kaddatz moved to issue new operator licenses to Emma Hejhal (Drifters). Applicant has completed a responsible beverage server's class and passed background checks. Licenses expire June 30, 2017. Seconded by Trustee Spencer and approved by roll call vote (7-0).

*Police & Fire* - Trustee Walter

- Trustee Walter summarized the most recent police report and the mileage reports. Also summarized was the fire and rescue calls for March
- Trustee Spencer questioned Attorney Davison about the suit against Pleasant Prairie for RSO placement. Attorney Davison thinks the village may have to change the RSO ordinance but will wait for a final decision from the courts

*Health, Welfare & Recycling* – Trustee Spencer

- No additional information from the Committee of the Whole meeting.

Trustee Spencer moved to approve the yard waste disposal contract between the Village of Paddock Lake and Eugene Ludwig of Ludwig Trust, for the disposal of village yard waste and sea weed. Seconded by Trustee Kram and approved by roll call vote (7-0)

*Buildings & Grounds* - Trustee Brenner

- No additional information from the Committee of the Whole meeting.

*Public Works* – President Burns

- No additional information from the Committee of the Whole meeting.

*Tree Commission* – Trustee Christenson

Arbor Day celebration will take place April 29<sup>th</sup> at 10am at Erickson Park. Trustee Spencer asked about having shirts again and Administrator Popanda stated he will take care of getting shirts.

**REPORTS OF VILLAGE OFFICIALS:**

*President* – Terry Burns

- A letter was sent to WHEDA
- The Council of Government meeting was held, there was a lot of talk about road projects.
- Committee assignments will take place in May.

*Clerk-Treasurer* – Michelle Shramek

- Open Book will take place on May 2<sup>nd</sup>

- Delinquent Personal Property Tax write offs will be discussed next month

*Administrator – Tim Popanda*

- Boom Truck is still being fixed
- Crack sealing is going on
- Yard waste collection is under way
- Chipping will take place on Thursdays depending on the weather
- Administrator Popanda and President Burns will be going to the old school house at Brass Ball Fruit Market to get items for the history room.

*Attorney – Jeff Davison*

- Dark box legislation could be problem with Walgreens being a lease. He encourages the board to support the League of Municipalities to get the legislation over turned.
- The Village is doing the right thing in maintaining roads to prevent having to replace the roads so often.

*Old Business:* Trustee Walter asked about Festival Foods/Kwik Trip still coming to the Village.  
Trustee Brenner asked about sending a letter to the residents in the area of the RSO.  
Attorney Davison and Administrator Popanda will work on that.

*New Business:* None

*Citizen Comments:* None

At 8:18pm President Burns moved to adjourn. Seconded by Trustee Walter and approved unanimously by voice vote.

Respectfully submitted,

Michelle Shramek  
Deputy Clerk-Treasurer  
Village of Paddock Lake