

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, MARCH 22, 2017, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Engineer Mark Kolczaski and Attorney Jeff Davison

The meeting agenda was posted Monday, February 20, 2017, 11:30 am at the Village Hall, Southport Bank - Paddock Lake Branch.

President Burns moved to approve the minutes from the February 22, 2017 regular board meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: February 1, 2017 – February 28, 2017 totaling \$1,085,527.00. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Brenner and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski

- Central High School Multi-Use Trail project final payment has been received.
- Survey crews are collecting utility information along STH 50 to send to WisDOT.

Community Library Report – Trustee Walter

- The next meeting is Monday, March 27th, 6:30 pm at Twin Lakes location. By-laws and policies will be discussed.
- President Burns added that the Strategic Planning Committee will conduct public conversation groups March 29th, 6:30 pm at the Twin Lakes location and Tuesday April 4th, 6:30 pm at the Salem location.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- No comments.
- The public works crew jetted a clogged storm sewer by 62nd Street and 236th Avenue.

Elected County or State officials –

- John Poole was unable to attend due to a County meeting.

PUBLIC HEARING

President Burns moved to open the public hearing for public comments pertaining to the special event barns ordinance. Seconded by Trustee Brenner and approved by roll call vote (7-0).

President Burns moved to close the public hearing. Seconded by Trustee Spencer and approved by roll call vote (7-0).

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

A charitable donation policy will be reviewed at the next Committee of the Whole meeting.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to waive the first reading of Ordinance 17-02, an ordinance to create section 12.05(20)(b)(10) and section 12.06(16) of the code of Ordinances of the Village of Paddock Lake relating to the establishment of conditions for event barns in the A-1 and A-2 zoning districts. Seconded by Trustee Kaddatz and approved by roll call vote (7-0)

President Burns moved to approve Ordinance 17-02, an ordinance to create section 12.05(20)(b)(10) and section 12.06(16) of the code of Ordinances of the Village of Paddock Lake relating to the establishment of conditions for event barns in the A-1 and A-2 zoning districts. Seconded by Trustee Brenner and approved by roll call vote (7-0)

Trustee Fish moved to approve Resolution R17-07 approving to engage Andrea & Orendorff, LLP as auditors and account for design and construction of water system improvements. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Trustee Fish moved to approve Resolution R17-05 approving to engage Davison Law Offices, LTD as legal counsel for review of the design and construction of water system improvements. Seconded by Trustee Brenner and approved by roll call vote (7-0)

Trustee Fish moved to approve Resolution R17-06 approving to engage Baxter & Woodman, Inc. as consulting engineers for design and construction of water system improvements. Seconded by Trustee Walter and approved by roll call vote (7-0)

President Burns moved to approve resolution R17-04 approving fund transfer from general reserves to fund the 2017 Capital Development Fund budget and carry over the 2016 unused capital project fund budget to 2017 and carryover 2016 Shared Revenue reduction account to 2017. Seconded by Trustee Brenner and approved roll call vote (7-0).

Judiciary & Licensing – Trustee Kaddatz

- No additional information from the Committee of the Whole meeting.

Court Report for February 2017 was reviewed.

Trustee Kaddatz moved to rescind the previous denial for an operator's license to Alissa Goudie (Shell). Seconded by Trustee Brenner and approved by roll call vote (7-0).

Trustee Kaddatz moved to issue new operator licenses to Karn Quick (Paddock Lake BP), Brett Rowley (Brass Ball Mobil), Alissa Goudie (Shell), Bonnie Weiss (Shell). Applicants have completed a responsible beverage server's class and passed background checks. Licenses expire June 30, 2017. Seconded by Trustee Fish and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- Trustee Walter summarized the most recent police report and the mileage reports. There was no fire/rescue report.

Health, Welfare & Recycling – Trustee Spencer

- No additional information from the Committee of the Whole meeting.

Buildings & Grounds - Trustee Brenner

- No additional information from the Committee of the Whole meeting.

Trustee Brenner moved to approve Reliable Heating HVAC bid to replace the annex building rooftop HVAC unit with a cost not to exceed \$11,900. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Public Works – Trustee Fish

- Administrator Popanda distributed a snow removal summary. 100 tons of salt is ordered for the 2017-2018 snow season.

Tree Commission – Trustee Christenson

Trustee Christenson moved to approve the Arbor Day Proclamation and activities on Saturday April 29, 2017. Seconded by Trustee Fish and approved by roll call vote (7-0)

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- Kenosha County Council of Governments meets Saturday, March 25th, 8:30 am at the Wilmot ski hills.
- Friends of the Library are hosting a dinner and guest speaker April 3rd, at the Fire Pit.
- WHEDA has requested a letter from the village regarding the development project. President Burns will draft the letter.
- President Burns wished all the candidates good luck at the Spring Election.

Clerk-Treasurer – Emily Uhlenhake

- February treasurers report included in board packet.
- Spring Election on Tuesday April 4, 2017

Administrator – Tim Popanda

- No comments

Attorney – Jeff Davison

- No comments

Old Business: None

New Business: None

Citizen Comments: None

At 7:32 pm President Burns moved to go into closed session per Wisconsin §19.85(1)(c) for the purpose of considering employee performance review. Included in the closed session will be the village board members and the village administrator. They will return to open session for action. Seconded by Trustee Fish and approved by roll call vote (7-0).

At 7:58 pm President Burns moved to return to open session. Seconded by Trustee Spencer and approved unanimously by voice vote.

President Burns moved to extend a 2% increase in salary to Tim Popanda retroactive to January 1, 2017 and through December 31, 2017. Furthermore, appropriations will be made to extend an additional 2% increase effective January 1, 2018 unless a situation should arise to jeopardize that action. In that case another review process would ensue prior to January 1, 2018. Seconded by Trustee Spencer and approved unanimously by voice vote.

Meeting adjourned at 8 pm.

Respectfully submitted,

Emily Uhlenhake
Clerk-Treasurer
Village of Paddock Lake