

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, FEBRUARY 22, 2017, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Deputy Clerk-Treasurer Michelle Shramek, Engineer Mark Kolczaski and Attorney Jeff Davison

The meeting agenda was posted Monday, February 20, 2017, at the Village Hall and on the Village website. Due to the federal holiday it was posted at Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch on Tuesday February 21, 2017.

President Burns moved to approve the minutes from the January 18, 2017 regular board meeting, and the January 30, 2017 Special Board Meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: January 1, 2017 – January 31, 2017 totaling \$1,971,298.00. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski

- Central High School Multi-Use Trail project is finished and waiting final payments.
- USDA loan papers are being prepared.

Community Library Report – Trustee Walter

- The next meeting is Monday, February 27th, 6:30 pm at the Salem location.
- The Bylaws Committee will meet before the next meeting.
- The Officers positions will change in May to accommodate the newly created Salem Lakes.
- President Burns added that the Strategic Planning Committee has released a community survey.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- The special event ordinance will be approved at the March meeting.
- Public Works staff cleaned frozen debris out of catch basins in preparation of storms

Elected County or State officials –

- John Poole was unable to attend due to a County meeting.
- Dave Milz and Shane Gerber of Salem Grade School gave a presentation on the upcoming April referendum.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to approve Resolution #R17-02, approving the project plan and establishing the boundaries for and creation of Tax Incremental District #2, Village of Paddock Lake. Seconded by Trustee Spencer and approved by roll call vote (7-0)

President Burns moved to Resolution #R17-03 authorizing the Village Administrator to enter into an agreement (by way of MOU) for the proposed development of a portion of Whitetail Ridge. Seconded by Trustee Kaddatz and approved by roll call vote (7-0)

President Burns moved to select Bear Development as the developer satisfying the terms under the village's recent solicited request for qualification process. Seconded by Trustee Spencer and approved by roll call vote (7-0)

President Burns moved to assign Paddock Lake option to purchase agreement and site control to Bear Development for tax parcel 40-4-120-102-1101 subject to the following terms: Developer agrees to seek WHEDA approvals and construct multifamily/senior housing. Seconded by Trustee Brenner and approved by roll call vote (7-0)

President Burns moved to authorize village staff to renew village liability workman's compensation and property insurance policy with LWMMI and MPIC with combined premium amount not to exceed \$50,608.02. Seconded by Trustee Walter and approved by roll call vote (7-0)

Judiciary & Licensing – Trustee Kaddatz

- No additional information from the Committee of the Whole meeting.

Court Report for January 2017 was reviewed.

Trustee Kaddatz moved to issue new operator licenses to Jeanette Hansen(Marathon), Desiree Wood (BP Station). Applicants have completed a responsible beverage server's class and passed background checks. Licenses expire June 30, 2017. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Kaddatz moved to deny operator's license to Alissa Goudie (Shell) Reason to deny based upon past relevant alcohol related conviction(s). Seconded by Trustee Brenner and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- Trustee Walter summarized the most recent police report and the mileage reports. There was no fire/rescue report.

Trustee Walter moved to authorize village staff to donate \$250.00 to Kenosha County Sheriff's Department Deputy Friendly Safety Poster Contest. Cost to be allocated to general government account #01-22-00-511-351. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Health, Welfare & Recycling – Trustee Spencer

- No additional information from the Committee of the Whole meeting.

Buildings & Grounds - Trustee Brenner

- No additional information from the Committee of the Whole meeting.

Trustee Brenner moved to authorize the Village staff to enter into a lease and maintenance agreement with James Imaging Systems for a new Minolta bizhub C368 color copier with monthly costs not to exceed \$243.18. Cost to be allocated to account # 01-27-00-514-351. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Public Works – Trustee Fish

Trustee Fish moved to authorize village staff to pay Miller Bradford invoice #W00267 in the amount of \$3807.25 for repairs to village owned backhoe. Costs to be allocated to # 01-41-00-533-364 \$2512.62 and 01-43-42-536-364 \$1294.38. Seconded by Trustee Brenner and approved by roll call vote (7-0)

Trustee Fish moved to authorize village staff to purchase effluent sampler for the waste water treatment plant from Manning Environmental Inc. in the amount not to exceed \$3474.54 costs to be allocated to account # 04-03-00-536-366. Seconded by Trustee Christenson and approved by roll call vote (7-0)

Tree Commission – Trustee Christenson

Trustee Christenson moved to authorize village staff to reimburse the below listed village property owners 50% of the lowest bid received to remove ash trees.

David Speaks 6519 248th Ave

Cost to be allocated to the Tree Commission account #01-49-54-569-132

Seconded by Trustee Fish and approved by roll call vote (7-0).

Trustee Christenson moved to deny ash tree removal assistance application submitted by Mike and Maria Mikula of 6403 245th Ave. The denial is based on the trees being removed prior to village board approval. Seconded by Trustee Fish and approved by roll call vote (7-0)

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- President Burns reported he is working with Samantha Kerman and Kim Bruening on the Highway 50 repaving project.

Clerk-Treasurer – Michelle Shramek

- No comments

Administrator – Tim Popanda

- Crack sealing will be taking place with Kenosha County Highway Department on the south side of Highway 50 and on the new roads

Attorney – Jeff Davison

- No comments

Old Business: None

New Business: None

Citizen Comments: None

At 8:06pm President Burns moved to adjourn. Seconded by Trustee Spencer and approved unanimously by voice vote.

Respectfully submitted,

Michelle
Deputy Clerk-Treasurer
Village of Paddock Lake