

VILLAGE OF PADDOCK LAKE BOARD OF TRUSTEES MEETING
WEDNESDAY, JANUARY 18, 2017, 7 PM

The meeting was called to order at 7:00 pm by President Burns

Village Board attendance: President Burns; Trustees Barb Brenner, Kathy Christenson, Dick Fish, Gary Kaddatz, Robert Spencer and Gloria Walter.

Staff present: Administrator Tim Popanda, Clerk-Treasurer Emily Uhlenhake, Engineer Mark Kolczaski and Attorney Jeff Davison

The meeting agenda was posted Monday, January 16, 2017, at the Village Hall. Due to the federal holiday it was posted at Southport Bank - Paddock Lake Branch and BMO Harris Bank – Paddock Lake Branch on Tuesday January 17, 2017.

President Burns moved to approve the minutes from the December 21, 2016 meeting. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Allowances & Disallowances: December 1, 2016 – December 31, 2016 totaling \$170,487.80. President Burns moved to approve the Allowances & Disallowances as presented. Seconded by Trustee Christenson and approved by roll call vote (7-0).

President Burns moved to suspend the Rules of Order to allow citizens to address the board during committee reports. Seconded by Trustee Christenson and approved by roll call vote (7-0).

PRESENTATIONS, PETITIONS & COMMUNICATIONS:

Engineers Report – Mark Kolczaski

- Central High School Multi-Use Trail project is still waiting for WisDOT reimbursement.
- USDA loan papers are being prepared.

Community Library Report – Trustee Walter

- The next meeting is Thursday, January 19th, 6:30 pm at the Twin Lakes location.
- President Burns added that the Strategic Planning Committee has drafted a community survey for review. Any comments need to be submitted by January 27th. The committee meets next on February 13th, 4 pm at the Salem library.

Building & Zoning Report & Storm Water Management Report – Tim Popanda

- There is no report for building & zoning.
- Public Works staff cleaned frozen debris out of culverts and there was no flooding during the recent rain event.

Elected County or State officials – County Board Supervisor John Poole

- Board and commission appointments are currently underway. If any citizens are interested in serving they should contact him.

REPORTS OF STANDING COMMITTEES

Finance & Administration – President Burns

- The Village Administrator's annual report was distributed at the Committee of the Whole meeting.

President Burns moved to pay all bills over \$1,000 as presented. Seconded by Trustee Brenner and approved by roll call vote (Yes: Brenner, Christenson, Fish, Kaddatz, Walter, Burns. Abstain: Spencer).

President Burns moved to waive the first reading of Ordinance 17-01, amending section 41.01 of Chapter 41 and section 12.02(9), relating to floodplain ordinance maps. Seconded by Trustee Walter and approved by roll call vote (7-0)

President Burns moved to approve Ordinance 17-0, An Ordinance to Repeal and Recreate Section 41.01 and Section 12.02(9) of the code of Ordinances of the Village of Paddock Lake Relating to Floodplain Ordinance Official Maps. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Judiciary & Licensing – Trustee Kaddatz

- No additional information from the Committee of the Whole meeting.

Annual Court Report for period January 1, 2016 through December 31, 2016 was reviewed.

Trustee Kaddatz moved to issue new operator licenses to Rabecca Beck (Brass Ball Mobil), Margaret Banas (Drifters) and Eden Pillar (Paddock Lake Marathon). Applicants have completed a responsible beverage server's class and passed background checks. Licenses expire June 30, 2017. Seconded by Trustee Spencer and approved by roll call vote (7-0).

Trustee Kaddatz moved to issue renewal operator licenses to the following: Jacqueline Caira (Drifters) and Shahzad Thind (Paddock Lake Shell). Applicants have completed a responsible beverage server's class and passed background checks. Licenses expire June 30, 2017. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Police & Fire - Trustee Walter

- Trustee Walter summarized the most recent police report and the mileage reports along with the fire/rescue reports.

Health, Welfare & Recycling – Trustee Spencer

- Letters of request were received from the Kiwanis of Western Kenosha County and the Sharing Center for donation of unspent funds from 2016. President Burns pointed out that a recent issue of the League of Wisconsin Municipalities magazine discussed the pitfalls of municipalities donating to 501c3 organizations. At this time there are no unspent budget funds from the social activities account.

Buildings & Grounds - Trustee Brenner

- No additional information from the Committee of the Whole meeting.

Trustee Brenner moved to authorize the Village Administrator to purchase nine (9) desktop phones and enter into an agreement with Verizon Cellular for One Talk phone service under the Verizon Wisconsin government contract. Also to authorize the Village Administrator to transfer the existing five (5) land lines to the Verizon One Talk system. Seconded by Trustee Christenson and approved by roll call vote (7-0).

Public Works – Trustee Fish

Trustee Fish moved to approve Resolution #R17-01, approving the sanitary sewer district 2016 Chloride reduction progress report. Seconded by Trustee Brenner and approved by roll call vote (7-0).

Tree Commission – Trustee Christenson

Trustee Christenson moved to authorize village staff to reimburse the below listed village property owners 50% of the lowest bid received to remove ash trees.

Lisa Weiner 6200 246th Avenue \$500

Dale Johnson 6417 247th Avenue \$200

Cost to be allocated to the Tree Commission account #01-49-54-569-132

Seconded by Trustee Fish and approved by roll call vote (7-0).

Trustee Christenson moved to deny ash tree removal assistance application submitted by Mary Wagner (Wagner Partnership) for lots 13, 14, 15 and 16 of North Park subdivision. The denial is based on the following applicant's submittals and or actions:

1. Applicant of applicant's contractor removed the trees prior to Village Board approval.
2. The applicant submitted only two (2) quotes for tree removal.
3. The applicant hired and had trees removed by a contractor not registered with the Village of Paddock Lake.

Seconded by Trustee Fish and approved by roll call vote (7-0).

Trustee Christenson moved to deny ash tree removal assistance application submitted by Dawn Kavalasukas, 6015 235th Avenue. The denial is based on the following applicant's submittals and or actions:

1. Applicant of applicant's contractor removed the trees prior to Village Board approval.
2. The applicant submitted only two (2) quotes for tree removal.
3. The applicant hired and had trees removed by a contractor not registered with the Village of Paddock Lake.

Seconded by Trustee Fish and approved by roll call vote (7-0).

REPORTS OF VILLAGE OFFICIALS:

President – Terry Burns

- President Burns reminded board members that the spring election is nonpartisan and caution should be exercised in using social media to state opinions on topics.

Clerk-Treasurer – Emily Uhlenhake

- December bank report included in the packets.
- There will be a Spring Primary February 21st for the Wisconsin State Superintendent of Schools.

Administrator – Tim Popanda

- There was discussion relating to restricting parking to one side of the street on narrow side streets, especially during fishing derbies. More discussion will take place at the next Committee of the Whole.
- There will be a special board meeting on Monday, January 30th, 6 pm for the board to appoint a public member for the Tax Increment Finance District Joint Review Board.

Attorney – Jeff Davison

- No comments

Old Business: None

New Business: None

Citizen Comments: None

At 7:48 pm Trustee Fish moved to adjourn. Seconded by Trustee Christenson and approved unanimously by voice vote.

Respectfully submitted,

Emily
Clerk-Treasurer
Village of Paddock Lake